

CITY OF MONTEVIDEO  
CITY COUNCIL PROCEEDINGS  
February 7, 2011

The city council met in regular session Monday, February 7, 2011 in the council chambers at city hall. President Hodge called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Marvin Garbe, Sandra Hodge, Al Johnsrud, Bryce Curtiss and Karen Nieuwbeerta. Absent: None. Mayor Debra Lee Fader present.

Also present were: City Manager Steven C. Jones, City Attorney Janice Nelson and City Clerk Glennis Lauritsen.

It was moved by Garbe, seconded by Nieuwbeerta and unanimously passed to approve the agenda, with the following modifications:

**MODIFY:**

- 5(A) CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING FEBRUARY 4, 2011 IN THE AMOUNT OF ~~\$725,339.44~~ \$735,973.77.**

Modified amount reflects the addition of the following:

<u>MISCELLANEOUS</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Farmer's Union Oil Company	Fuel, etc.	\$ 10,634.33

- 7(B) CONSIDER QUOTES RECEIVED FOR PURCHASE OF 6" HEAVY DUTY PUMP BY THE UTILITIES DEPARTMENT.**

Memo from the city manager requests this item be amended to authorize the purchase of three (3) pumps rather than one (1).

**DELETE:**

- 7(A) CONSIDER CONDITIONAL USE PERMIT FOR PEDESTAL SIGN EXCEEDING 225 SQUARE FEET FOR RUNNING'S FARM & FLEET.**

This item will be placed on the February 22<sup>nd</sup> city council agenda for consideration.

**ADD:**

**5(C) CONSIDER APPLICATION FROM CHIPPEWA COUNTY FAIR ASSOCIATION FOR AN EXEMPTION FROM LAWFUL GAMBLING LICENSE REQUIREMENTS.**

**7(J) CONSIDER PURCHASE OF SAND BAGS.**

It was moved by Curtiss, seconded by Johnsrud and unanimously passed to approve the minutes of the regular meeting of January 18, 2011, as presented.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.

4(A) 2011 INSURANCE PACKAGE.

Jon Kuhlmann, Casualty Assurance, was present to review the city's insurance package for 2011. Kuhlmann had provided a breakdown of the coverage, noting that the main difference from the 2010 package is the increased cost for flood insurance coverage at the wastewater treatment plant.

No action necessary.

5. Consent Agenda.

It was moved by Johnsrud, seconded by Curtiss and unanimously passed to approve the following consent agenda items:

5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING JANUARY 14, 2011 IN THE (MODIFIED) AMOUNT OF \$735,973.77.

5(B) APPLICATION FOR CITY PROPERTY USE FOR THE ST PATRICK'S DAY PARADE ON MARCH 17, 2011.

5(C) APPLICATION FOR EXEMPTION FROM LAWFUL GAMBLING LICENSE REQUIREMENTS BY THE CHIPPEWA COUNTY FAIR BOARD FOR RAFFLE ACTIVITY DURING THE FAIR - AUGUST 4-6, 2011.

6. Public Hearings.

- None.

7. General Business.

7(A) Deleted.

Inasmuch as Planning Commission Chair Jan Briones was present in the audience for agenda item 7(H), that item was moved up for consideration.

7(H) PLANNING COMMISSION APPOINTMENT.

Jan Briones, 1434 Ridgeview Drive, Montevideo Planning Commission Chair, spoke to the council in support of an application submitted by Gage Halvorson for the vacant seat on the planning commission.

Marvin Garbe nominated Gage Halvorson to the planning commission. Karen Nieuwbeerta nominated Todd Hay to the position. Individual written ballots were cast and votes tallied by the city clerk. Gage Halvorson was declared appointed to the planning commission, by a 3-2 vote.

Council members expressed their appreciation for the applications received and asked that Todd Hay be encouraged to apply to other board/commission vacancies available and/or to reapply for a seat on the planning commission at the end of the year.

7(B) 6" HEAVY DUTY PUMPS.

Utilities Superintendent Byron Hayunga was on hand to discuss the need to acquire several 6" heavy duty pumps. The original agenda item was for the purchase of one pump; however, it was determined that additional pumps were needed and the request is now to acquire a total of three pumps. A memo from City Manager Steve Jones had been provided to the council in support of the purchases.

Jones explained that there are a number of areas within the city where high capacity pumps could better be used than the smaller pumps currently on hand. By using the high capacity pumps, not only could the city do a better job of moving water seeping under the levee, personnel could be freed up since the pumps are capable of running for over a day

without refueling. In addition, they are self-priming and would not seize up if they run dry. The pumps would save a lot of wear & tear and stress on employees and volunteers. Jones added that once the levee is completed, the pumps would still be used because the levee plans call for seepage areas on the dry side of the levee to be used and maintained.

Staff recommended purchasing all three pumps from Northern Dewatering at a cost of \$35,629.83 each, with the cost of one of pumps to be paid from the utilities department budget and the other two to be paid out of the Capital Improvement Plan (using the \$70,000 previously earmarked for the VA Home.) Staff noted that even though the quote from Northern Dewatering is not the cheapest, in this case other factors are more important, including lift capabilities, GPM, perceived durability, dry prime, running time and access to maintenance and parts. In addition, shipping costs will be included if the pumps are ordered by February 8<sup>th</sup>.

It was moved by Johnsrud, seconded by Nieuwbeerta and unanimously passed to purchase three pumps from Northern Dewatering, as presented.

7(C) PICKUP QUOTES FOR UTILITIES DEPARTMENT.

The utility budget for 2011 calls for the purchase of a new (or used) pickup truck. Three quotes were received:

Parkview Ford (1): \$22,930.41 (New)

Adams Motors (2): \$23,452.48 (New)  
\$19,500.00 (Used)

Utilities Superintendent Hayunga was present to recommend the quote from Parkview Ford (lowest cost new pickup) in the amount of \$22,930.41.

It was moved by Garbe, seconded by Johnsrud and unanimously passed to authorize the purchase of a new 2011 1/2 ton F150 pickup from Parkview Ford for \$22,930.41.

7(D) CHANGE ORDER NO. 15 - WWTF MODIFICATIONS.

Utilities Superintendent Hayunga explained that this change order changes the final completion date (January 31, 2011) to June 15, 2011, with no increase or decrease to the contract price.

It was moved by Curtiss, seconded by Johnsrud and unanimously passed to approve Change Order #15, as presented.

7(E) CHANGE ORDER NO. 16 - WWTF MODIFICATIONS.

Utilities Superintendent Hayunga explained that this change order reflects a variety of issues, including plug valve replacement, additional cost for repair of blower #1, repairs to blower #2 and changes to final clarifier rake drives monitoring system, for a total increase of \$39,581.00.

It was moved by Garbe, seconded by Nieuwbeerta and unanimously passed to approve Change Order # 16, as presented.

7(F) 2011 CIGARETTE LICENSE - CENEX - 603 HIGHWAY 212 WEST.

It was moved by Johnsrud, seconded by Curtiss and unanimously passed to authorize the issuance of a 2011 cigarette license to Farmer's Union Oil Company for the convenience store location at 603 Highway 212 West.

7(G) 2011 BOARD OF APPEAL & EQUALIZATION MEETING.

It was moved by Nieuwbeerta, seconded by Curtiss and unanimously passed to designate the date of Monday, April 25, 2011, from 6:30-7:00 P.M., for the purpose of a Board of Appeal & Equalization meeting.

7(H) (Considered earlier in the meeting.)

7(I) REC ANNUAL MEETING REPRESENTATIVE.

It was moved by Garbe, seconded by Johnsrud and unanimously passed to designate Mayor Fader as the voting delegate at the annual meeting of the Minnesota Valley Cooperative Light & Power Association, March 26, 2011.

7(J) SANDBAG PURCHASE.

In preparation of the spring flooding, staff has recommended acquiring an additional 250,000 sandbags from Northern Bag Company at a delivered price of \$30,726.56. Approximately 350,000 bags are currently on hand. Staff explained that in 1997, about

1,000,000 bags were used; in 2010, only about 35,000 were used. With changes in the levee system (and relocation of things like the water plant), along with the experience in building clay structures, staff is comfortable with having 600,000 bags on hand to begin the flood season.

It was moved by Garbe, seconded by Curtiss and unanimously passed to approve the purchase, as indicated.

8. Ordinances.

8(A) ADOPTION OF ORDINANCE NO. 910.

IT WAS MOVED BY BRYCE CURTISS THAT ORDINANCE NO. 910, AN ORDINANCE AMENDING 1-4-1B OF THE MONTEVIDEO CITY CODE, GENERAL PENALTY, BE ADOPTED. MOTION FOR ADOPTION OF ORDINANCE NO. 910 WAS SECONDED BY MARVIN GARBE. THOSE VOTING IN FAVOR OF MOTION: BRYCE CURTISS, MARVIN GARBE, KAREN NIEUWBEERTA, AL JOHNSRUD AND SANDRA HODGE. THOSE VOTING AGAINST MOTION: NONE. ORDINANCE PASSED 5-0.

8(B) INTRODUCTION OF ORDINANCE NO. 911.

Ordinance No. 897 adopted April 5, 2010, amended 5-4-1 of the Montevideo City Code, Dogs & Cats. During the codification process, several language inconsistencies were discovered which have now been incorporated into ordinance form. These changes include removing reference to “animal shelter,” replacing it with “city pound” and also clarifying the definition of a kennel.

MARVIN GARBE INTRODUCED ORDINANCE NO. 911, AN ORDINANCE CLARIFYING LANGUAGE IN VARIOUS ORDINANCE PROVISIONS.

9. Discussion and Miscellaneous.

- None.

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Meeting adjourned at 7:43 P.M.

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Glennis A. Lauritsen, Secretary

Approved by council February 22, 2011:

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Sandra Hodge - President