

CITY OF MONTEVIDEO  
CITY COUNCIL PROCEEDINGS  
January 20, 2009

The city council met in regular session Tuesday, January 20, 2009 in the council chambers at city hall. President Hodge called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Sandra Hodge, Al Johnsrud, Karen Nieuwebeerta, Marvin Garbe and Bryce Curtiss (7:05). Absent: None. Mayor Jim Curtiss present.

Also present were: Acting City Manager Glennis A. Lauritsen, City Attorney Janice M. Nelson, City Engineer David Berryman.

1(A) OATH OF OFFICE ADMINISTRATION.

City Clerk Lauritsen administered the oath of office to re-elected mayor Jim Curtiss.

It was moved by Nieuwebeerta, seconded by Johnsrud and unanimously passed to approve the agenda, as presented.

It was moved by Garbe, seconded by Nieuwebeerta and unanimously passed to approve the minutes of the regular city council meeting of January 12, 2009, as presented.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.

4(A) EMPLOYEE SERVICE AWARDS.

Council president Hodge acknowledged Deb Rhode for her 10 years of service with the City of Montevideo. Deb is a city office employee. A Certificate of Appreciation had been prepared and will be given to her.

Mayor Curtiss presented City Clerk Glennis Lauritsen with a Certificate of Appreciation for her 30 years of service with the City of Montevideo.

(Resolution No. 2891, adopted 1/12/09, provided this date and time for Ryan & Sara Bunn to appear and be heard regarding a nuisance issue on property they own at 210 South 8<sup>th</sup> Street. The Bunn's were not present for this purpose.)

5. Consent Agenda.

It was moved by Johnsrud, seconded by Garbe and unanimously passed to approve the following consent agenda items:

5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING JANUARY 16, 2009 IN THE AMOUNT OF \$23,584.64.

6. Public Hearings.

None.

7. General Business.

7(A) 2008 AUDIT TERMS.

At the January 12<sup>th</sup> meeting, the council discussed audit terms and fees with Dana F. Cole & Company, LLP for the city's 2008 audit. Questions were raised in respect to the engagement letter and action was tabled to this date.

Nancy Aagesen, Dana F. Cole & Company, LLC, was present to discuss the memo she had prepared to address council's questions. The memo included information to support the 4.9% increase in fees, as well as other points of clarification. Also present was Finance Director Jan Flaherty.

Council member Curtiss arrived at 7:05 P.M.

Aagesen commended Finance Director Flaherty for the audit work papers she prepares for the audit process. This is work that if not done internally, would need to be completed by their firm, which would result in additional cost to the city.

It was moved by Johnsrud, seconded by Garbe and unanimously passed to approve the engagement letter with Dana F. Cole & Company, LLP, to conduct the 2008 audit.

7(B) COMMUNITY FOUNDATION GRANT.

A grant from the Minnesota Community Foundation in the amount of \$2,843.55 has been awarded to the City of Montevideo. The grant would pay for a freezer at the community center.

KAREN NIEUWBEERTA OFFERED RESOLUTION NO. 2895, A RESOLUTION ACCEPTING GRANT, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 2895 WAS SECONDED BY MARVIN GARBE. THOSE VOTING IN FAVOR OF MOTION: AL JOHNSRUD, BRYCE CURTISS, MARVIN GARBE, KAREN NIEUWBEERTA AND SANDRA HODGE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(C) DWI ENFORCEMENT NIGHT.

Police Chief Adam Christopher was on hand to explain that the State of Minnesota has prepared a Grant Contract to help fund a DWI enforcement night to be referred to as "Nightcap." The date of this effort has not yet been set; however, it will take place sometime during the summer of 2009. The date would be advertised ahead of time. The grant pays up to \$1,760 for overtime expenses.

It was moved by Garbe, seconded by Johnsrud and unanimously passed to approve the grant contract and authorize the mayor, city manager and police chief to execute the document.

7(D) 2009 SQUAD CAR PURCHASE.

Police Chief Christopher was on hand to discuss quotes received for the purchase of a 2009 police squad car. The 2009 Capital Equipment & Facilities Fund includes \$26,000 for the purchase of a new squad car. Two (2) quotes were received: Parkview Ford-Mercury, Inc. - \$22,310.52 (no trade) and Elk River Ford Dodge Jeep - \$21,923.36.

Staff recommends the Parkview Ford bid, even though it is slightly higher (\$387.16) than the Elk River bid, because once the delivery charge is calculated in and due to the ease of having any repair work done locally, the actual cost will be lower overall to the city

It was moved by Curtiss, seconded by Nieuwbeerta and unanimously passed to accept the Parkview Ford quote in the amount of \$22,310.52, inasmuch as the actual cost will be lower overall to the city due to the added delivery charge and ease of service (locally).

7(E) AIRPORT SNOW REMOVAL EQUIPMENT BUILDING DESIGN.

A proposal by Short Elliott Hendrickson, Inc. was submitted for the design of a snow removal equipment building (maintenance building) at the Chippewa County-Montevideo Airport in the amount of \$20,400.00. This takes a recommendation from the airport

commission and approval by the city and county. The airport commission met on January 13, 2009 and recommended approval; the county met on January 20, 2009 and approved the proposal.

Council member Nieuwbeerta shared some of the concern/discussion from the airport commission meeting in regards to the amount of the proposal. She noted that following that discussion, however, the recommendation passed unanimously. Council also questioned the amount for a relatively small building; however, it was noted that the city and county responsibility is only 5% of the cost (approximately \$1,000).

It was moved by Garbe, seconded by Curtiss and unanimously passed to enter into an agreement with SEH for this purpose.

7(F) PERA ELIGIBILITY FOR POLICE OFFICER BRENT SCHROEDER.

AL JOHNSRUD OFFERED RESOLUTION NO. 2896, A RESOLUTION PROVIDING FOR ELIGIBILITY INTO PERA POLICE & FIRE FUND FOR PART-TIME POLICE OFFICER BRENT SCHROEDER, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 2896 WAS SECONDED BY BRYCE CURTISS. THOSE VOTING IN FAVOR OF MOTION: AL JOHNSRUD, BRYCE CURTISS, KAREN NIEUWBEERTA, MARVIN GARBE AND SANDRA HODGE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

Council president Hodge asked about the staffing situation at the police department, with the absence of full-time officer Isaac Johnson. Chief Christopher stated that the department is running short; however, they do have some flexibility. The situation has created some overtime costs, but part-time officers are being scheduled ahead of full-time officers.

8. Ordinances.

8(A) BILLBOARD SIGNS.

IT WAS MOVED BY MARVIN GARBE THAT ORDINANCE NO. 887, AN ORDINANCE AMENDING SECTION 6 OF CHAPTER 14 OF TITLE 11 OF THE MONTEVIDEO CITY CODE, "PROHIBITED SIGNS", BY ADDING A SUBSECTION H, BE ADOPTED. MOTION FOR ADOPTION OF ORDINANCE NO. 887 WAS SECONDED BY BRYCE CURTISS. THOSE VOTING IN FAVOR OF MOTION: MARVIN GARBE, BRYCE CURTISS, AL JOHNSRUD, KAREN NIEUWBEERTA

AND SANDRA HODGE. THOSE VOTING AGAINST MOTION: NONE.  
ORDINANCE PASSED 5-0.

9. Discussion and Miscellaneous.

- ▶ City Engineer Berryman stated he has not heard back from Mn/DOT on the remaining signage along Highway 7, but will convey that information to the council once it is received.
- ▶ It was noted that federal dollars may be available for the WWTP modifications. City staff has faxed information to Senator Kubly for this purpose.
- ▶ Council member Johnsrud commended Chief Christopher for his Lions meeting presentation.
- ▶ Mayor Curtiss informed the council that presentations have been made to Swift County and Lac Qui Parle County on the veterans home. A presentation will also be made to the hospital board this week.
- ▶ Council President Hodge commented on an article in the League of MN Cities Friday Fax, which stated that a bill has been introduced that attempts to repeal unnecessary state mandates and regulations. Hodge suggested that city staff follow-up on the information.

Meeting adjourned at 7:34 P.M.

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Glenn A. Lauritsen, Secretary

Approved by council February 2, 2009:

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Sandra Hodge, President