

CITY OF MONTEVIDEO  
CITY COUNCIL GOAL SETTING SESSION WITH DEPARTMENT HEADS  
March 15, 2010

The city council met in a goal setting session at 5:00 P.M. on Monday, March 15, 2010 in the conference room at city hall. This session was set by motion of the council on March 1, 2010.

Council members present: Sandra Hodge, Al Johnsrud, Karen Nieuwbeerta, Marvin Garbe and Bryce Curtiss. Absent: None. Mayor Jim Curtiss absent.

Department Heads present: Police Chief Adam Christopher, Community Development Director Nick Haggemiller, Liquor Store Manager Tom Ryman, Utilities Superintendent Byron Hayunga, Finance Director Jan Flaherty, Public Works Director Greg Schwaegerl and City Engineer David Berryman (5:25 P.M.)

Also present were: City Manager Steven C. Jones and Clerk Glennis A. Lauritsen.

At its March 1<sup>st</sup> goal setting session, the council had reviewed and discussed a summary of components compiled by department heads, including:

- ▶ Recommended overall priorities for 2010 and beyond;
- ▶ Staff priorities, by department
- ▶ Possible expenditure cuts or revenue enhancements;

City Manager Jones distributed a summary of 2010 Flood Anticipation Costs which was reviewed and discussed. Within the public works department, approximately \$90,395 had been spent to date; within the utilities department, approximately \$27,350 had been spent to date. Neither of these figures included rentals. Other potential costs (currently on hold) included \$30,000 for materials/labor associated with 2,000 cubic yards of fill for low spots on the levee.

Staff distributed a summary of the Capital Improvement Plan-2009/2010 as well as CIP/CEP pages for each department. The information was reviewed and discussed.

Additional information provided included a breakdown of possible funds to be used for the additional \$600,000 needed in 2010/2011 for the levee project. Possible additional future cuts by the Governor were also discussed. Staff had used \$150,000 as its goal of “set-asides” for the potential cuts and had provided a breakdown of areas to accomplish that goal totaling \$145,878.

Liquor Store Manager Tom Ryman presented and discussed his memorandum addressing the workforce structure of the liquor store.

The remainder of the session was spent assigning timeframes to the staff recommended top priorities for 2010, as follows:

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SPACE NEEDS:

Fire Department	1-2 years
Police Department	1-2 years
Public Works	3-5 years
City Hall	1-2 years

TECHNOLOGY:

GIS Accessible by all staff	1-2 years
Website upgrades	1-2 years
ARMOR System/Communications Upgrades	18 months

ENERGY EFFICIENCIES:

Building	Ongoing
Fleet	Ongoing

EMPLOYEE SUCCESSION PLANS:

Retirements/Training/Retention	1-5 years
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FLOOD MITIGATION COMPLETION

Levee	1-2 years
Smith Addition	3-5 years

VETS HOME	3-5 years
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CONTINUED REVIEW OF REVENUE ENHANCEMENTS / EXPENDITURE CUTS	Ongoing
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CIP/CEP CONTINUATION	Ongoing
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Meeting adjourned at 6:52 P.M.

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Glennis A. Lauritsen, Secretary

Approved by council April 5, 2010:

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Sandra Hodge, President