

CITY OF MONTEVIDEO  
CITY COUNCIL PROCEEDINGS  
April 4, 2011

The city council met in regular session Monday, April 4, 2011 in the council chambers at city hall. President Hodge called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Marvin Garbe, Al Johnsrud, Bryce Curtiss, Karen Nieuwbeerta and Sandra Hodge. Absent: None. Mayor Debra Lee Fader present.

Also present were: City Manager Steven C. Jones, City Attorney Janice Nelson, City Engineer David Berryman and City Clerk Glennis Lauritsen.

It was moved by Curtiss, seconded by Johnsrud and unanimously passed to approve the agenda, with the following modifications:

**ACTION      ITEM DESCRIPTION:**

**Amend:      7(A)      CONSIDER APPLICATIONS RECEIVED FROM YURY LEON, DBA/EL RANCHO MEXICAN RESTAURANT, 207 NORTH 1<sup>ST</sup> STREET, FOR 2011 ~~LIQUOR-RELATED LICENSES~~ ON-SALE LIQUOR LICENSE.**

The applicant has decided to apply for only one license at this time - the On-Sale Liquor License. The Sunday On-Sale Wine and Sunday 3.2 Malt Liquor licenses will not be considered.

**Amend:      7(F)      CONSIDER RESOLUTION ESTABLISHING MUNICIPAL STATE AID STREETS.**

Revised copy of resolution provided to reflect a correction in Segment numbers (143-119-01 changed to 143-119-010.)

**Add:      7(I)      CONSIDER APPROVAL OF MCDC REVOLVING LOAN FUND REQUEST OF \$44,000 TO KATHERINE TOFT, DBA/MONTEVIDEO VETERINARY CLINIC PA, 1102 BENSON ROAD.**



It was moved by Garbe, seconded by Curtiss and unanimously passed to approve the license, as submitted, subject to receipt of a copy of the required food license.

7(B) FIRE DEPARTMENT TANKER TRUCK.

Fire Chief Dave Roelike was present to discuss bids received Tuesday, March 29, 2011 for a tanker truck for the fire department. Four (4) bids were received, as follows:

BIDDER	BID
Midwest Fire - Luverne, MN	\$173,846.00
Heiman Fire, Inc. - Sioux Falls, SD	173,947.00
Toyne - Breda, IA	187,500.00
Precision Fire Apparatus - Camdenton, MO	206,864.00

Roelike stated that fire department representatives had reviewed the bids and recommended the bid be awarded to the low bidder, Midwest Fire.

It was moved by Nieuwbeerta, seconded by Curtiss and unanimously passed to award the bid to Midwest Fire, in the amount of \$173,846.00.

Council member Garbe acknowledged the contribution made by the Fire Relief Association towards this equipment in the amount of \$58,000. City Manager Jones added that the city had set aside \$178,000 for this purchase; however, with the \$58,000 contribution made by the Fire Relief Association and the \$80,000 contributed by the townships, the city is responsible only for the balance, or \$40,000.

7(C) DEPARTMENTAL ANNUAL REPORT REVIEWS.

Annual report presentations were made by Community Center Coordinator Diane Ostlie, Fire Chief Dave Roelike, Community Development Director Nick Haggemiller and Building Official Don Fischer. Council members commended the individuals on a job well done.

7(D) LIQUOR STORE PERSONNEL ISSUES.

Liquor Store Manager Tom Ryman was present to discuss a proposed staff structure change for the Fiesta City Liquors to include a new position of Assistant Liquor Store Manager and also to discuss a recommendation to AFSCME for authority to pay a "Lead" Full-Time Clerk a \$.25 to \$.50/hour increase. Ryman stated that with the recent retirement of 24-year employee Bob Kurtzbein, the time is right for a restructuring.

City Manager Jones stated it is staff's recommendation that, for now, the Clerk Supervisor position remain unfilled, with the new Assistant Manager position being put into place. Depending upon how the Assistant Manager position is filled, there may be an opening for a full-time clerk. The Lead Full-Time Clerk position would be an internal promotion; the Assistant Manager position would first be advertised within and, if not filled internally, would then be opened up to the general public.

The council was provided with city position/state job match pay equity comparisons for the new position, with the recommendation that a salary equal to that of the city's pool manager seems appropriate. Also provided was salary comparison/job points information for existing liquor store jobs, including the new proposed position.

Following discussion, it was moved by Johnsrud, seconded by Curtiss and unanimously passed to approve the following:

1. New Liquor Store Manager Position - Salary \$40,851-\$48,473 - 495 comp worth points;
2. Pay Scale for Lead Clerk

7(E) PLANNING COMMISSION APPOINTMENT.

A vacancy was created on the planning commission by the recent resignation of Richard Clarke, term expiring January 2014. An application was on file with the city from Todd Hay and staff had followed-up with Hay to see whether he was still interested in serving in this capacity. He indicated he was and was also present in the audience for this agenda item.

It was moved by Curtiss, seconded by Nieuwbeerta and unanimously passed to appoint Todd Hay to the Montevideo Planning Commission, term expiring January 2014.

7(F) STATE AID STREET ESTABLISHMENT.

Council was reminded that last fall, staff and council discussed removing designated roads from the State Aid Street Plan, and adding some others back in. A resolution was prepared to establish the following roads as state aid streets:

- ▶ Segment 143-106-060 described as Ashmore Avenue (Ridgeview Drive to 3<sup>rd</sup> Street) with a length of .10 miles.
- ▶ Segment 143-119-010 described as Ridgeview Drive (Ashmore Avenue to Wolfe Avenue) with a length of .42 miles.
- ▶ Segment 143-120-010 described as Wolfe Avenue (Ridgeview Drive to T.H. 29) with a length of .25 miles.

MARVIN GARBE OFFERED RESOLUTION NO. 3027, A RESOLUTION ESTABLISHING MUNICIPAL STATE AID HIGHWAYS, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3027 WAS SECONDED BY KAREN NIEUWBEERTA. THOSE VOTING IN FAVOR OF MOTION: MARVIN GARBE, KAREN NIEUWBEERTA, BRYCE CURTISS, AL JOHNSRUD AND SANDRA HODGE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(G) STATE AID STREET REVOCATION.

As discussed in the previous agenda item, a resolution was prepared to revoke the following roads as municipal state aid streets of Montevideo:

- ▶ Segment 143-107-010 described as 6<sup>th</sup> Street (Black Oak Avenue to Washington Avenue) with a length of .18 miles.
- ▶ Segment 143-107-011 described as 6<sup>th</sup> Street (Washington Avenue to Windom Avenue) with a length of .17 miles.
- ▶ Segment 143-107-020 described as 6<sup>th</sup> Street (Windom Avenue to Ashmore Avenue) with a length of .14 miles.

BRYCE CURTISS OFFERED RESOLUTION NO. 3028, A RESOLUTION REVOKING MUNICIPAL STATE AID STREETS, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3028 WAS SECONDED BY AL JOHNSRUD. THOSE VOTING IN FAVOR OF MOTION: BRYCE CURTISS, AL JOHNSRUD, MARVIN GARBE, KAREN NIEUWBEERTA AND SANDRA HODGE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(H) 2011 POOL SEASON.

It was moved by Garbe, seconded by Johnsrud and unanimously passed to leave the pool fees the same as the 2010 season, as follows:

- ▶ 50 tickets for \$100.00
- ▶ 25 tickets for \$62.50
- ▶ 10 tickets for \$27.50

Daily Admission will be available at the following rates:

Pool & waterslide	\$3.00/session
Wading pool	\$1.00/session
Family night swim	\$6.00/family
Lap Swim	\$2.00

7(I) MCDC LOAN TO KATHERINE TOFT.

Community Development Director Haggemiller explained that the Montevideo Community Development Corporation (MCDC) had met March 24<sup>th</sup> to consider a \$44,000 loan request by Katherine Toft, dba/Montevideo Veterinary Clinic PA. The loan is to be secured by a mortgage, UCC and personal security. Per RLF guidelines, an interest rate of 4% has been established for repayment.

It was moved by Johnsrud, seconded by Garbe and unanimously passed to approve the recommendation of the MCDC for the \$44,000 loan, as presented.

8. Ordinances.

- None.

9. Discussion and Miscellaneous.

9(A) DISCUSSION - FLOOD.

City Manager Jones gave a brief flood update, noting that the river was currently over 19' and is expected to reach 20' by mid-week. Sanitary sewer will be disconnected in Smith Addition on Tuesday and there will be similar issues in the Forest Avenue area as well. Porta potty's will be placed at both locations, once that service is lost. Businesses and residences will be notified by hand-delivered notice.

City Engineer Berryman noted that an updated forecast is expected Tuesday morning. The Chippewa River was cresting and LQP was holding steady; however, the Pom deTerre was way up. He added that Highway 212, between Montevideo & Granite Falls, had been closed earlier today by Mn/DOT.

- ▶ Council member Garbe asked that staff take a look at the property at 901 North 6<sup>th</sup> Street as the site is full of junk and debris.

Meeting adjourned at 8:02 P.M.

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Glennis A. Lauritsen, Secretary

Approved by council April 18, 2011:

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Sandra Hodge - President