

CITY OF MONTEVIDEO
CITY COUNCIL WORKSESSION
August 13, 2012

The city council met in a budget worksession at 6:00 P.M. on Monday, August 13, 2012 in the conference room at city hall. This date/time was set by motion of the council on July 16, 2012.

Council members present: Sandra Hodge, Karen Nieuwebeerta, Bryce Curtiss and Al Johnsrud. Absent: Marvin Garbe. Mayor Debra Lee Fader absent.

Also present were City Manager Steven C. Jones and City Clerk Glennis A. Lauritsen.

Department Heads present: Community Development Director Angie Steinbach, Finance Director Jan Flaherty, Police Chief Adam Christopher and Public Works Director Greg Schwaegerl.

Community Development Director Steinbach reviewed and discussed the proposed 2013 revenue and expenditure numbers for her budgets, including: Community Development, Building Inspection, EDA and CVB. Steinbach noted that in 2013, the wage/benefits for the Community Development budget have increased because in previous years, a portion of the wages were allocated to the Transit Fund, as Transit Director. In 2013, the city's transit system will be consolidated with Prairie 5 Rides. She also commented that actual tax revenue in the 2012 EDA budget was lower due to market value exclusion. Steinbach also briefly discussed the contribution of \$1,100.00 being made towards regional tourism efforts.

City Manager Jones reviewed and discussed the proposed revenues and expenditures for the Fire Department, as well as the CIP/CEP. It was noted that additional funds contributed to the department include \$20,000 from gambling funds and \$20,000 from township contributions. Jones stated that a new pumper truck is slated for 2020.

City Manager Jones reviewed and discussed the Senior Citizens and Senior Citizen Grant-Chore Service budgets. He noted that the request is made annually by Coordinator Diane Ostlie to move her position from 3/4 time to full-time; however, staff has not found that change to be warranted and, therefore, no change is proposed for 2013. Jones also stated that there will be no Telephone Reassurance Grant in 2013 based on participation in 2012. The CIP/CEP for the Community Center reflected a total allocation of \$1,200 for 2013.

Police Chief Adam Christopher reviewed and discussed the Police Department budget and CIP/CEP. Christopher discussed staffing levels/issues, legal fees (down \$15,000.00 from the revised 2012 budget based on history of expenditures) and poundmaster services. He noted that the city is coming out ahead from the sale of seized vehicles on Minnbid and eBay vs. holding an auction. Within the CIP/CEP, Christopher highlighted the proposed purchase of a patrol car in 2013 at \$30,000.

City Manager Jones reviewed and discussed the proposed revenues and expenditures within the Airport Fund, as well as the proposed CIP-CEP.

Minutes/Budget Worksession
August 13, 2012
Page No. 2

Public Works Director reviewed and discussed the proposed 2013 revenue and expenditure numbers and CIP/CEPs for his budgets, including: Streets, Parks, Cemetery and Municipal Swimming Pool.

Schwaegerl discussed the proposed expenditures for the Street Fund, noting that staff will be grinding old bituminous from this year's street projects into Class 5 gravel, which should last approximately 10 years. Expenses will come from the CIP Fund-State Aid Special Assessments. He also noted that the purchase of a hot water pressure washer is planned for 2013, which would be used by other departments, including the pool.

Schwaegerl next discussed the Parks Fund, noting that the Miscellaneous Maintenance line item includes \$1,500 for the purchase of stain for the playground. He stated that funds have been budgeted in 2013 for large ground level downtown planters where perennials will be planted. Improvements to the Windom tennis courts were also discussed. Improvements are planned for 2014.

Schwaegerl then discussed the Cemetery Fund. In regards to the CIP/CEP, Schwaegerl noted that he would like to continue planning for road improvements.

Schwaegerl discussed the Municipal Swimming Pool budget, highlighting the General Fund transfer-in, in the amount of \$67,335.00. He also noted that with the age of the facility, the city will need to begin planning for some major renovations, i.e., new pumps, filters, boiler, etc. The CIP/CEP for the pool indicates an estimate of \$300,000 for such future renovations.

Schwaegerl stated that the items he felt were important to discuss with the council had been covered - space needs; retirements; downtown revitalization issues; pool improvements; and, tennis court improvements.

City Manager Jones discussed engineering concerns with the council, i.e., timeliness, project inspections, etc. It was the consensus of the council that the city manager meet with City Engineer David Berryman to discuss the issues.

Meeting adjourned at 8:50 P.M.

Glennis Lauritsen, Secretary

Approved by council August 20, 2012:

Sandra Hodge, President