

CITY OF MONTEVIDEO  
CITY COUNCIL PROCEEDINGS  
November 19, 2012

The city council met in regular session Monday, November 19, 2012 in the council chambers at city hall. President Hodge called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Al Johnsrud, Bryce Curtiss, Marvin Garbe and Sandra Hodge. Absent: Karen Nieuwebeerta. Mayor Debra Lee Fader present.

Also present were: City Manager Steven C. Jones, City Attorney Janice Nelson, City Engineer David Berryman and City Clerk Glennis Lauritsen.

It was moved by Curtiss, seconded by Johnsrud and unanimously passed to approve the agenda, with the following modifications.

**ADD:**           4(A)   **DISCUSSION OF URUGUAYAN TRIP BY MAYOR FADER.**

**MODIFY:**       5(A)   **CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD  
ENDING NOVEMBER 16, 2012 IN THE AMOUNT OF ~~\$190,922.27~~  
\$192,842.72.**

Revised amount reflects the following additional claim:

MISCELLANEOUS

Delta Dental of MN - Dental premium for December	\$ 1,920.45
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It was moved by Garbe, seconded by Curtiss and unanimously passed to approve the minutes of the regular meeting of November 5, 2012, and Canvassing Board meeting of November 13, 2012, as presented.

4.           Notices/Communications/Announcements or Appearance of Interested Citizens.

4(A)   URUGUAYAN TRIP BY MAYOR FADER.

Mayor Fader informed the council that she has received an invitation from the Mayor of Montevideo, Uruguay to visit the Sister City and to attend events as mayor of Montevideo, Minnesota. The opportunity is being made possible by the State Department, the Uruguayan Partners organization and/or other agencies, who would pay for all costs associated. At the advice of the city attorney, Fader asked the council to authorize the trip, with the understanding that when total costs are available, the council adopt a resolution accepting this (in-kind) grant.

It was moved by Garbe, seconded by Johnsrud and unanimously passed to authorize the mayor to accept the invitation.

5. Consent Agenda.

It was moved by Johnsrud, seconded by Curtiss and unanimously passed to approve the following consent agenda items:

- 5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING NOVEMBER 16, 2012 IN THE (MODIFIED) AMOUNT OF \$192,842.72.
- 5(B) LIST OF SURPLUS/SEIZED ITEMS FOR SALE BY THE POLICE DEPARTMENT.
- 5(C) APPLICATION FOR USE OF CITY PROPERTY (MAIN STREET) SUBMITTED BY THE MONTEVIDEO AREA CHAMBER OF COMMERCE FOR THE HOLIDAY LIGHTED PARADE NOVEMBER 29, 2012.
- 5(D) APPLICATION FROM THE CHIPPEWA COUNTY FAIR ASSOCIATION FOR AN EXEMPTION FROM LAWFUL GAMBLING LICENSE REQUIREMENTS, TO ALLOW RAFFLE ACTIVITY AT THE VFW ON MARCH 1, 2013.

6. Public Hearings.

- None.

7. General Business.

7(A) 2012 AMENDED BUDGET.

Finance Director Jan Flaherty was on hand to discuss the proposed 2012 budget amendments, which resulted in total revenue increase of \$2,848,000 and expenditure increase of \$3,570,025. Therefore, the proposed resolution reflects total amended revenues for all funds of \$14,479,960 and total amended expenditures for all funds of \$15,102,695.

MARVIN GARBE OFFERED RESOLUTION NO. 3135, A RESOLUTION ADOPTING THE AMENDED BUDGET FOR THE FISCAL YEAR 2012, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3135 WAS SECONDED BY BRYCE CURTISS. THOSE VOTING IN FAVOR OF MOTION: MARVIN GARBE, BRYCE CURTISS, AL JOHNSRUD AND SANDRA HODGE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED

4-0.

7(B) GIFTS/GRANTS.

Donations have been received, as follows:

<u>Name</u>	<u>Description</u>	<u>Amount/Value</u>
American Legion Gambling Fund	Ambulance equipment/expenses	\$ 6,800.00
Fire Relief Assn. Gambling Fund	Fire prevention expenses	5,000.00

AL JOHNSRUD OFFERED RESOLUTION NO. 3136, A RESOLUTION ACCEPTING GIFTS/GRANTS, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3136 WAS SECONDED BY MARVIN GARBE. THOSE VOTING IN FAVOR OF MOTION: AL JOHNSRUD, MARVIN GARBE, BRYCE CURTISS AND SANDRA HODGE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 4-0.

7(C) SUMMARY PUBLICATION OF ORDINANCE 922.

It was moved by Johnsrud and seconded by Curtiss to authorize the publication of a summary of Ordinance No. 922 - Great Plains Natural Gas Company Franchise Ordinance. Those voting in favor of motion: Johnsrud, Curtiss, Garbe and Hodge. Those voting against motion: None. Motion passed 4-0.

7(D) 2012 AUDIT TERMS/FEEES.

Nancy Aagesen, Dana F. Cole & Company, LLP, was on hand to present an engagement letter outlining audit terms and fees for the 2012 audit. The letter estimated fees for these services at \$22,200 for the 2012 financial statement audit, and an additional \$1,700 for the Single Audit (necessary when federal funds are involved.) The fee reflects an increase of 1.8% over 2011.

It was moved by Johnsrud, seconded by Garbe and unanimously passed to approve the terms of the engagement letter, as presented.

7(E) CVB BUDGET.

It was moved by Johnsrud, seconded by Garbe and unanimously passed to approve the proposed 2013 Budget for the Convention & Visitor's Bureau (CVB), which reflects a total income of \$36,700 and total expenditures of \$43,450. (It was noted that there is a \$58,742.12 cash balance as of 10/30/12.)

7(F) VENTILATION PLAN FOR FORMER CULLIGAN BUILDING.

City Manager Jones explained that issues exist with moisture in the former Culligan building in Smith Addition. Simon Engineering has prepared plans/specs for the improvements, and staff is requesting authorization to put the project out for bids.

It was moved by Garbe, seconded by Johnsrud and unanimously passed to authorize the solicitation of bids for the 2012 Storage Building Ventilation Project, as presented.

7(G) 2013 EMPLOYEE SAFETY TRAINING.

A proposed contract with SafeAssure has been provided for 2013 employee safety training activities, at a cost of \$5,975.00. This is the same fee charged for the past several years and is a budgeted expense.

It was moved by Johnsrud, seconded by Curtiss and unanimously passed to approve the contract with SafeAssure, as presented.

7(H) WAIVER OF MUNICIPAL TORT LIABILITY LIMITS.

City Manager Jones explained that MN Statutes 466.04 limits the city's tort liability limit to \$500,000 per person, or \$1,500,000 per occurrence. The city can waive these limits and buy additional insurance. The city has rejected this in the past, and upheld its tort liability limits.

It was moved by Garbe, seconded by Curtiss and unanimously passed to NOT waive the monetary limits on municipal tort liability established by MN Statutes 466.04.

7(I) NON-UNION/DEPARTMENT HEAD PAY INCREASES.

Staff recommended a 2% wage increase on January 1, 2013 for non-union employees and department heads.

It was moved by Johnsrud, seconded by Curtiss and unanimously passed to authorize the 2% increase, as presented.

8. Ordinances.

- None.

9. Discussion and Miscellaneous.

Prior to going into closed session to discuss union negotiations, council members were polled for additional items.

- ▶ Mayor Fader thanked the council for the opportunity to travel to Montevideo, Uruguay. She also expressed her appreciation for all of the citizens who serve as volunteers in the community.
- ▶ City Manager Jones noted that the airport will open on Wednesday, the 21<sup>st</sup>.

At 7:38 P.M., the council took a short recess prior to going into closed session.

Council president Hodge called the closed session to order at 7:40 to discuss union negotiations. Those in attendance included Mayor Fader, Council Members Hodge, Garbe, Curtiss, Johnsrud; City Manager Jones, Community Development Director Steinbach and City Clerk Lauritsen. The closed session was recorded on audio tape, which will be retained in accordance with the adopted Records Retention Schedule, after which time the tape will be destroyed.

Closed session ended at 7:48 P.M.

Meeting adjourned at 7:48 P.M.

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Glennis A. Lauritsen, Secretary

Approved by council December 3, 2012:

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Sandra Hodge, President