

CITY OF MONTEVIDEO  
CITY COUNCIL PROCEEDINGS  
January 21, 2014

The city council met in regular session Tuesday, January 21, 2014 in the council chambers at city hall. Council President Garbe called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Marvin Garbe, Karen Nieuwebeerta, Bryce Curtiss, Todd Hay and Nathan Schmidt. Absent: None. Mayor Debra Lee Fader present.

Also present were: City Manager Steven C. Jones, City Attorney Janice Nelson and City Clerk Glennis Lauritsen.

It was moved by Curtiss, seconded by Nieuwebeerta and unanimously passed to approve the agenda, with the following modifications:

**MODIFY: 5(A) CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING JANUARY 17, 2014 IN THE AMOUNT OF ~~\$356,779.32~~ \$364,971.70.**

Modified amount reflects the following:

<u>LIQUOR</u>	
Locher Brothers, Inc. - Inventory	\$ 3,804.60
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<u>UTILITY</u>	
MN DNR Eco-Waters - 2013 Annual Fee	2,092.48
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<u>MISCELLANEOUS</u>	
Delta Dental of MN - Insurance premium for February	2,295.30

**ADD: 5(C) CONSIDER APPLICATION FOR USE OF MAIN STREET AND CITY-OWNED PARKING LOT (BETWEEN GROAT'S & THE CHAMBER OFFICE) FOR THE ST. PATRICK'S DAY PARADE - MARCH 17, 2014, 5:15 to 6:15 P.M.**

**MODIFY: 7(A) CONSIDER BIDS RECEIVED FOR CITY HALL HVAC PROJECT. Bid tabulation and updated funding information provided.**

**ADD: 7(D) CONSIDER PURCHASE/PLACEMENT OF RIPRAP ALONG THE CHIPPEWA RIVER.**

It was moved by Schmidt, seconded by Hay and unanimously passed to approve the minutes of the succession planning worksession and regular meeting of January 6, 2014, as presented.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.

4(A) EMPLOYEE SERVICE AWARD.

Mayor Fader presented a Certificate of Appreciation to Glennis Lauritsen, recognizing 35 years of employment with the City of Montevideo. Lauritsen was hired January 8, 1979.

5. Consent Agenda.

It was moved by Nieuwbeerta, seconded by Curtiss and unanimously passed to approve the following consent agenda items:

5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING JANUARY 17, 2014 IN THE (MODIFIED) AMOUNT OF \$364,971.70.

5(B) APPLICATION FROM CHIPPEWA COUNTY PHEASANTS FOREVER FOR AN EXEMPTION FROM LAWFUL GAMBLING LICENSE REQUIREMENTS TO ALLOW RAFFLE & PADDLEWHEEL ACTIVITIES AT THE MONTEVIDEO TRAINING & COMMUNITY CENTER ON APRIL 12, 2014.

5(C) APPLICATION FOR USE OF CITY PROPERTY (MAIN STREET & CITY-OWNED PARKING LOT BETWEEN GROAT'S AND THE CHAMBER OFFICE) FOR THE ST. PATRICK'S DAY PARADE MARCH 17, 2014, 5:15 TO 6:15 P.M.

6. Public Hearings.

- None.

7. General Business.

7(A) **CITY HALL HVAC BIDS.**

Bids for the City Hall HVAC Project were due on Friday, January 17<sup>th</sup> at 11:00 A.M. (delayed from Thursday, the 16<sup>th</sup>, due to the weather.) A representative from Duffy Engineering was on hand to present and discuss the bid tabulation for the project. He explained that bids came in substantially higher than originally estimated (\$250,000), due to an increase from suppliers in material and shipping costs. The bid from Tek Mechanical is the recommended bid, at a total of \$445,198.00, which includes Items 1-3 (\$389,135.00) and Alternates 2, 3 & 5 (\$56,063.00).

City Manager Jones discussed funding options for the project. A new commitment is suggested from the Utility Fund in the amount of \$150,000.

It was moved by Curtiss, seconded by Hay and unanimously passed to award the bid to Tek Mechanical, and provisionally commit \$150,000 from the Utility Fund for the project.

7(B) FIRE HALL PROJECT UPDATE.

Architect Duane Day was scheduled to appear before the council to show final drawings, answer questions and finalize design decisions; however, he was unable to attend. He did, however, e-mail an exterior rendering of the proposed brick and trim colors to the city manager which was provided to the council for its discussion. Staff asked that the hose tower roof design be determined at this meeting, with colors to be determined at a later date.

It was moved by Schmidt, seconded by Nieuwbeerta and unanimously passed to go with a hip roof design for the hose tower.

7(C) PAY EQUITY REPORT.

Every three years, the city compiles and sends into the state a pay equity report. Community Development Director Steinbach was on hand to present the report prepared by staff for submission. Steinbach outlined the various sections of the report, noting that the city meets and/or exceeds the requirements in all categories.

It was moved by Schmidt, seconded by Curtiss and unanimously passed to approve the report, as presented.

7(D) RIPRAP ALONG THE CHIPPEWA RIVER.

Quotes were solicited for approximately 100 cubic yards of field stone to stabilize the bank of the Chippewa River upstream from the Lagoon Park bathhouse. Two quotes were received, with the low quote submitted by Phil Schoep, dba/Schoep Contracting, in the amount of \$3,900, with an overrun quote of \$390.00 per 10 cubic yards. Staff would like to complete this work prior to spring flooding, while the ground is still frozen.

It was moved by Schmidt, seconded by Nieuwbeerta and unanimously passed to approve the low quote from Schoep Contracting, as submitted, with payment out of CIP funds.

8. Ordinances.

- None.

9. Discussion and Miscellaneous.

- ▶ Council member Hay conveyed comments he had received from the public regarding Tostenson's new garbage truck. Apparently, there are some issues with the smallest container getting emptied entirely. City staff will discuss the issue with Tostenson's.
- ▶ President Garbe informed the council that the veterans committee had met with the Chippewa County Board of Commissions earlier today and the Board approved a \$3 Million letter of commitment towards a Montevideo Veterans Home. Garbe said that approximately 90 individuals were present to show their support, and he publicly thanked them for their attendance.

Meeting adjourned at 7:30 P.M.

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Glennis A. Lauritsen, Secretary

Approved by council February 3, 2014:

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Marvin E. Garbe - President