

CITY OF MONTEVIDEO
CITY COUNCIL PROCEEDINGS
February 3, 2014

The city council met in regular session Monday, February 3, 2014 in the council chambers at city hall. President Garbe called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Marvin Garbe, Bryce Curtiss, Todd Hay and Karen Nieuwbeerta.
Absent: Nathan Schmidt. Mayor Debra Lee Fader present.

Also present were: City Manager Steven C. Jones, City Engineer David Berryman, City Attorney Janice Nelson and City Clerk Glennis Lauritsen.

President Garbe welcomed high school students in attendance to observe the proceedings.

It was moved by Hay, seconded by Nieuwbeerta and unanimously passed to approve the agenda, with the following modifications:

MODIFY: 5(A) **CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING JANUARY 31, 2014 IN THE AMOUNT OF ~~\$224,417.60~~ \$305,395.80.**

Revised amount reflects the following additional claims:

MISCELLANEOUS

Great Plains Gas Company - Natural Gas Bills	\$ 6,810.75
Prairie 5 CAC, Inc. - Transit Expenses July-December	3,651.00
SW/WC Service Co-op - BC/BS Insurance Premium/March	58,315.50
Xcel Energy - Electricity	12,200.95

MODIFY: 7(A) **CONSIDER APPROVING SOLICITATION OF BIDS FOR THE NEW FIRE HALL PROJECT.**

Revised time line provided.

It was moved by Curtiss, seconded by Hay and unanimously passed to approve the minutes of the Utilities/Transmission Line Worksession and Regular Meeting of January 21, 2014, as presented.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.

- None.

5. Consent Agenda.

It was moved by Nieuwbeerta, seconded by Curtiss and unanimously passed to approve the following consent agenda items:

5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING JANUARY 31, 2014 IN THE (MODIFIED) AMOUNT OF \$305,395.80.

5(B) LIST OF SURPLUS/SEIZED ITEMS FOR SALE BY THE POLICE DEPARTMENT.

6. Public Hearings.

6(A) PUBLIC HEARING - 2014 STREET IMPROVEMENTS.

City Engineer Berryman reviewed and discussed the handout he had prepared for the public hearing, which outlined the city's current assessment policy and the following proposed projects:

Project 1A - Watermain Replacement on 4th Street, from Fosnes Avenue to Eichelberger Avenue.

Project 1B - Street Reconstruction on 4th Street, from Ashmore Avenue north to Eichelberger Avenue.

Project 2A - Watermain Extension on Windom Avenue, from 11th Street west approximately 450'.

Project 2B - Construction of Windom Avenue, from 11th Street west approximately 450'.

Project 3 - Pave Gravel Alley Entrances:

- ▶ Project 3A - Alley on north side of Park Avenue, between 5th Street & 6th Street
- ▶ Project 3B - Alley on north side of Merriam Avenue, between 3rd Street & 5th Street

- ▶ Project 3C - Alley on north side of Canyon Avenue, between 5th Street & 6th Street
- ▶ Project 3D - Alley on south side of Park Avenue, between 9th Street & 10th Street

Project 4 - Bituminous Removal/Replacement at Sunset Memorial Cemetery.

Council President Garbe called a public hearing to order at 7:10 P.M. for the proposed 2014 Street/Utility Improvements. The entire public hearing was recorded on video tape and will be kept in accordance with the Minnesota State Retention Schedule.

There were no interested persons present to speak to this issue; therefore, President Garbe closed the public hearing at 7:10 P.M.

KAREN NIEUWBEERTA OFFERED RESOLUTION NO. 3209, A RESOLUTION ORDERING IMPROVEMENT AFTER PUBLIC HEARING, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3209 WAS SECONDED BY BRYCE CURTISS. THOSE VOTING IN FAVOR OF MOTION: BRYCE CURTISS, TODD HAY, KAREN NIEUWBEERTA AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 4-0.

7. General Business.

7(A) FIRE HALL PROJECT.

Architect Duane Day was on hand to answer questions from the city council about the fire hall, to approve final colors and to approve the solicitation of bids for the project.

It was moved by Curtiss, seconded by Hay and unanimously passed to approve the selections of siding, brick and stone for the building.

It was moved by Hay, seconded by Nieuwbeerta and unanimously passed to approve the solicitation of bids for the project, as presented in the [tentative] time line (March 20, 2014 bid opening; April 21, 2014 bid award date).

7(B) CLARIFIER DRIVE QUOTES - WWTP.

Quotes were received for a new clarifier drive at the wastewater treatment plant. Two quotes were received, as follows: 1) KHC Construction, Marshall, MN - \$61,462, plus estimated cost for additional parts/labor at \$8,752.14; and, 2) Northwestern Power, St.

Paul, MN - \$69,865.00, plus unestimated extra cost for additional parts/labor. Staff recommended approving the low bid from KHC Construction.

It was moved by Curtiss, seconded by Nieuwbeerta and unanimously passed to approve the low quote from KHC Construction in the amount of \$61,462.00, plus estimated cost for additional parts/labor at \$8,752.14.

7(C) S.W.A.T. TEAM AGREEMENT.

Police Chief Adam Christopher was on hand to discuss possible participation in the West Central S.W.A.T. Team Agreement. Annual fee to join is \$1,000, which has been included in the 2014 Budget. One or two police officers would be on the team. Cost for equipping those members would come out of available miscellaneous capital funds. Christopher stated this is a huge force multiplier for a very reasonable rate inasmuch as 21 officers would be available, if needed.

It was moved by Curtiss, seconded by Hay and unanimously passed to authorize the mayor and city manager to execute the agreement and authorize staff to order the tactical gear equipment necessary.

7(D) UPDATE - FLOOD CONTROL PROJECT WETLAND RESTORATION.

City Manager Jones updated the council on the Montevideo Flood Control Project Wetland Restoration, noting that the project should be completed this year. This project involved replacing 14.7 acres of wetlands at a 2 to 1 ratio (29.4 acres needed) and was accomplished by buying 3.80 acres from a wetland bank (Lyon County) and by creating a 25.60 acre wetland in Chippewa County (Ryman Wetland.) Jones added that in addition to restoring this 29.4 acres, the city is in the process of creating approximately 25 acres of lowland prairie and forest along the Chippewa River in Smith Addition on land acquired through flood plain mitigation projects.

This information was provided as an update only, with no council action needed.

7(E) ACQUISITION OF COMMUNITY CENTER AND 1969 LEVEE PROPERTY FROM EDA.

The Montevideo Economic Development Authority (EDA) owns two properties that need to be transferred to the City of Montevideo. The first property is the Community Center,

which the city has leased from the EDA since 1998, with final payment due on April 1, 2014. The city has a lease option to purchase the property from the EDA and wishes to do so. The second property is a piece of land along the 1969 levee which was acquired (on behalf of the city) by the EDA in 2006.

In order to sell these properties to the city, the EDA is required to hold a public hearing. The hearing requires at least a 10-day, but no more than a 20-day, published notice. The sale must be in the best interests of the city or the EDA, and the transaction must further its general plan of economic development. Price for the properties is \$1.00 (community center) and \$5,000 (levee property).

It was moved by Curtiss, seconded by Hay and unanimously passed to formally exercise the option on the community center and to formally ask the EDA to sell the levee property, known as Parcel ID #70-818-3350.

7(F) ADMINISTRATIVE CODE CHANGES.

City Manager Jones explained that due to changes to state law and, in some cases, local issues, staff has suggested the council make a few revisions to the City's Administrative Code. Proposed changes are to Section 2-1-9 - Sick Leave (Accrual and Full-time Non-Union Post Retirement Health Care Savings Plan) and Section 3-4 - Employee Wellness & Recognition Programs.

Inasmuch as the council was in agreement with the proposed changes, an ordinance will be drafted by the city attorney for consideration at the February 18th council meeting.

7(G) WORKSESSIONS.

It was moved by Nieuwbeerta, seconded by Hay and unanimously passed to schedule a Goal Setting Worksession on Monday, February 24, 2014, at 6:00 P.M. in the council chambers at city hall.

It was the consensus of the council to set a Worksession for the purpose of rail yard discussion at a later date.

8. Ordinances.

- None.

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9. Discussion and Miscellaneous.

- ▶ Mayor Fader encouraged members of the public to attend the monthly Upper Minnesota Valley Regional Development Commission (UMVRDC) meeting scheduled for February 24th.

Meeting adjourned at 7:45 P.M.

Glennis Lauritsen, Secretary

Approved by council February 18, 2014:

Marvin E. Garbe, President