

CITY OF MONTEVIDEO
CITY COUNCIL PROCEEDINGS
March 17, 2014

The city council met in regular session Monday, March 17, 2014 in the council chambers at city hall. President Garbe called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Marvin Garbe, Bryce Curtiss, Todd Hay and Nathan Schmidt.
Absent: Karen Nieuwbeerta. Mayor Debra Lee Fader present (7:08 P.M.)

Also present were: City Manager Steven C. Jones, City Attorney Janice Nelson and City Engineer David Berryman.

President Garbe welcomed high school students in attendance to observe the proceedings.

It was moved by Curtiss, seconded by Hay and unanimously passed to approve the agenda, with the following modifications:

MODIFY: 5(A) **CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING MARCH 14, 2014 IN THE AMOUNT OF ~~\$152,846.12~~ \$163,002.82.**

Revised amount reflects the following additional claims:

2013 ELEVATED WATER TANK PAINTING

Classic Protective Coatings, Inc. - Estimate #2 - Final

10,156.70

ADD: 5(C) **CONSIDER APPLICATION FROM THE SENIOR CITIZENS OF THE MONTEVIDEO AREA, INC., TO CONDUCT EXCLUDED BINGO AT THE MONTEVIDEO COMMUNITY CENTER ON JUNE 9 AND OCTOBER 27, 2014.**

ADD: 7(F) **CONSIDER APPROVING AERIAL APPLICATOR AGREEMENT WITH BRYCE ORWICK, DBA/NORTHSTAR AEROSPRAY, INC. TO ALLOW AERIAL SPRAYING OPERATIONS FROM A BASE AT THE MONTEVIDEO-CHIPPEWA COUNTY AIRPORT IN 2014.**

It was moved by Schmidt, seconded by Curtiss and unanimously passed to approve the minutes of the regular meeting of March 3, 2014.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.

4(A) UPDATE - SOUTHWEST INITIATIVE FUND (SWIF) ACTIVITIES.

Scott Marquardt, Southwest Initiative Fund (SWIF) was present to update the council on the organization's activities. Marquardt expressed appreciation for the city's support of SWIF. He provided the council with a packet of materials outlining what SWIF does and their funding sources. Marquardt reviewed and discussed the materials and addressed questions raised by the council.

5. Consent Agenda.

It was moved by Schmidt, seconded by Hay and unanimously passed to approve the following consent agenda items:

5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING MARCH 14, 2014 IN THE (MODIFIED) AMOUNT OF \$163,002.82.

5(B) SALE OF SEIZED/SURPLUS ITEMS FOR SALE BY THE POLICE DEPARTMENT.

5(C) APPLICATION FROM THE SENIOR CITIZENS OF THE MONTEVIDEO AREA, INC., TO CONDUCT EXCLUDED BINGO AT THE MONTEVIDEO COMMUNITY CENTER ON JUNE 9 AND OCTOBER 27, 2014.

6. Public Hearings.

- None.

7. General Business.

7(A) ANNUAL REPORT REVIEWS.

The following department heads reviewed their 2014 Annual Report information:

- ▶ Dave Roelike, Fire Chief
- ▶ Byron Hayunga, Utilities Superintendent
- ▶ Steve Jones, City Manager (Administrative & Airport).

7(B) TENNIS COURT GRANT.

The Minnesota Department of Natural Resources has available an Outdoor Recreation Grant Program for 2014. Staff has prepared an application requesting \$75,000 to fund a portion of the costs associated with a future Windom Avenue tennis court resurfacing project. As a part of the application packet, a Resolution of Sponsorship is required. A resolution has been drafted for this purpose.

BRYCE CURTISS OFFERED RESOLUTION NO. 3213, A RESOLUTION OF SPONSORSHIP - OUTDOOR RECREATION GRANT APPLICATION - AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3213 WAS SECONDED BY TODD HAY. THOSE VOTING IN FAVOR OF MOTION: BRYCE CURTISS, TODD HAY, NATHAN SCHMIDT AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 4-0.

7(C) CHANGES TO COMPOST SITE USE RULES.

City Manager Jones explained that use of the city's compost site has reached critical levels. Not only is the site being used by the citizens of Montevideo, it has become a dump site for anyone in the region. The amount of materials being left is outpacing the city's ability to maintain the site. In addition to the site being used by residents (and non-residents by permit only), it is being used by contractors (also by permit) for clients both in and outside of Montevideo. The site is also becoming a dump site for other materials which must then be taken to the county landfill for disposal. Because of the mis-use, staff has recommended making changes in a series of steps, as follows:

Changes in Spring 2014:

- ▶ Restrict use to citizens of Montevideo only (no more permits to non-residents);
- ▶ Allow contractors to use the site for materials from Montevideo only. No more permits (or keys) issued to contractors and use by contractors (for Montevideo residents only) allowed only during regularly posted hours;
- ▶ Increase enforcement and signage. (Add more signage to state that the site is for residents of Montevideo only; all others are trespassers);
- ▶ Ask gun range users to aid in enforcement (shut front gate while in use); and,
- ▶ Educate citizens and contractors.

If this doesn't work, in 2015:

- ▶ Restrict use and hours (example: open site only on Wednesdays and Saturdays) and hire part-time staff to monitor the site when it is open. Gate would then have to be locked at all other times. A second gate may need to be added past where the gun range is located.
- ▶ Further restrict use by contractors to leaves and grass (no wood.)

It was moved by Schmidt, seconded by Curtiss and unanimously passed to accept the recommendations by staff and take steps to initiate the noted changes.

7(D) LOANS TO ROBERT KRUSE.

City Manager Jones stated that Robert Kruse has requested a \$75,000 loan from the EDA and a \$75,000 loan from the MCDC to acquire the former Running's building at 2115 Highway 7 East. These loans would be a part of a larger loan package that includes KleinBank. Both of the loans fit loan criteria as established by the EDA and MCDC, and neither loan requires a business subsidy agreement (if under \$75,000, so staff suggests loans not to exceed \$74,999.) The EDA and MCDC met in a joint meeting Wednesday, March 12th, to consider the loan requests. The EDA approved a loan in the amount of \$74,999 from Fund 208, at 4% for 15 years. The MCDC approved a loan in the amount of \$74,999 from Fund 205, at 4% for 15 years. Both loans secured by a second mortgage on the building and property. KleinBank will be in the first position.

It was moved by Schmidt, seconded by Curtiss and unanimously passed to approve both the EDA loan and the MCDC loan, as outlined.

7(E) AIRPORT SECURITY LIGHTING PROJECT QUOTES.

The city received quotes until March 4th for the addition of security lighting at the airport. The following quotes were received:

- ▶ Troy's Electric Company - \$5,064.00
- ▶ Ron Molde Electric, Inc. - \$6,116.00
- ▶ Pederson Electric, LLC - \$6,928.13
- ▶ Heartland Electric, Inc. - \$8,141.58

The airport commission met on Tuesday, March 11th and unanimously recommended approving the low bid from Troy's Electric Company, contingent upon final approval by the state. (The state has agreed to fund up to 70% of the project, or \$3,544.80. The city and county would be responsible for the balance of \$1,519.20 or \$759.60 each.)

It was moved by Curtiss, seconded by Hay and unanimously passed to accept the low quote submitted by Troy's Electric in the amount of \$5,064.00.

7(F) AERIAL APPLICATOR AGREEMENT WITH BRYCE ORWICK.

The council reviewed the proposed Aerial Applicator Agreement with Bryce Orwick, dba/Northstar Aerospray, Inc. This agreement is similar to past years and staff has no objection to the agreement.

It was moved by Curtiss, seconded by Schmidt and unanimously passed to approve the agreement, as presented.

8. Ordinances.

- None.

9. Discussion and Miscellaneous.

- ▶ City Attorney Nelson mentioned the court hearing for the fire hall site issue scheduled for March 18th in Granite Falls.
- ▶ President Garbe thanked the Street Department for the street sweeping.

Meeting adjourned at 7:50 P.M.

Steve Jones, Acting Secretary

Approved by council April 7, 2014:

Marvin E. Garbe, President