

CITY OF MONTEVIDEO
CITY COUNCIL PROCEEDINGS
June 16, 2014

The city council met in regular session Monday, June 16, 2014 in the council chambers at city hall. President Garbe called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Marvin Garbe, Bryce Curtiss, Todd Hay, Nathan Schmidt and Karen Nieuwbeerta. Absent: None. Mayor Debra Lee Fader present.

Also present were: City Manager Steven C. Jones, City Engineer David Berryman and City Clerk Glennis A. Lauritsen.

It was moved by Curtiss, seconded by Nieuwbeerta and unanimously passed to approve the agenda, with the following modifications:

MODIFY: 5(A) CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING JUNE 13, 2014 IN THE AMOUNT OF ~~\$151,081.67~~ \$192,807.68.

Revised amount reflects the following additional claims:

<u>LIQUOR</u>	
Madison Bottling Co. - Inventory	7,907.10
<u>MCDC</u>	
Casualty Assurance, LTD - Directors & Officers insurance	2,026.00
<u>MISCELLANEOUS</u>	
Chippewa County - Library bldg. mtce./1st half	9,000.00
Montevideo Public Library - Library books/1st half	6,550.00
<u>UTILITY</u>	
Peters Construction, Inc. - Curb/sidewalk repair/main breaks	4,092.00
Short, Elliott, Hendrickson, Inc. - Watermain rehab	12,150.91

ADD 5(B) CONSIDER APPLICATION FROM THE CHURCH OF ST. JOSEPH FOR AN EXEMPTION FROM LAWFUL GAMBLING LICENSE REQUIREMENTS TO ALLOW BINGO AND RAFFLE

ACTIVITIES AT THE PARISH CENTER (512 BLACK OAK AVENUE) ON SEPTEMBER 21, 2014.

MODIFY: 7(G) **CONSIDER RESOLUTION ACCEPTING \$320 DONATION FROM KEITH HEIN, CLU, FOR THE DOWNTOWN FLOWER BASKETS GIFTS FROM VARIOUS INDIVIDUALS/ORGANIZATIONS.**

Revised resolution provided.

ADD 7(H) **CONSIDER 2014 AGREEMENT FOR PRAIRIE FIVE SENIOR NUTRITION PROGRAM MEALSITE.**

ADD 7(I) **CONSIDER QUOTE RECEIVED FOR 2014 SEAL COATING.**

ADD 7(J) **CONSIDER APPOINTMENT TO THE AREA TRANSPORTATION PARTNERSHIP.**

ADD 9(A) **CLOSED SESSION - SALE PRICE OF REAL ESTATE (PARCEL ID #70-808-4104) LOCATED AT THE SOUTHWEST CORNER OF 24TH STREET & ASHMORE AVENUE.**

A portion of this discussion may be closed to the public for the purpose of discussing a real estate transaction.

It was moved by Hay, seconded by Schmidt and unanimously passed to approve the minutes of the regular meeting of June 2, 2014.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.

- None.

5. Consent Agenda.

It was moved by Schmidt, seconded by Curtiss and unanimously passed to approve the following consent agenda items:

- 5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING JUNE 13, 2014 IN THE (MODIFIED) AMOUNT OF \$192,807.68.
- 5(B) SALE OF SEIZED/SURPLUS ITEMS FOR SALE BY THE POLICE DEPARTMENT.
- 5(C) REQUEST BY SARAH VONDERHARR/ST. PAUL LUTHERAN CHURCH, 321 NORTH 5TH STREET, FOR USE OF EUREKA AVENUE (BETWEEN 4TH & 5TH STREETS) FOR THEIR VACATION BIBLE SCHOOL PROGRAM JUNE 16-19, 5:00-8:00 P.M.
- 5(D) REQUEST BY THE MONTEVIDEO AREA CHAMBER OF COMMERCE, 321 SOUTH 1ST STREET, FOR USE OF THE CITY-OWNED PARKING LOT TO THE NORTH OF THEIR BUILDING ON JULY 25-26, 2014 FOR AN OUTDOOR EVENT IN CONJUNCTION WITH CRAZY DAYS.
- 5(E) REQUEST BY OUR SAVIOR'S LUTHERAN CHURCH, 222 NORTH 5TH STREET, FOR USE OF 5TH STREET, BETWEEN SHERMAN & LINCOLN AVENUES, FOR A COMMUNITY PICNIC ON FRIDAY, JULY 18, 2014.
- 5(F) APPLICATION FROM THE CHURCH OF ST. JOSEPH FOR AN EXEMPTION FROM LAWFUL GAMBLING LICENSE REQUIREMENTS TO ALLOW BINGO AND RAFFLE ACTIVITIES AT THE PARISH CENTER (512 BLACK OAK AVENUE) ON SEPTEMBER 21, 2014.

6. Public Hearings.

- None.

7. General Business.

- 7(A) REQUEST FOR CITY WATER/SEWER.

A written request has been received asking that the city explore options of extending city water and sewer to properties along Highway 7, east of Montevideo. The request was submitted by Double D Development (Dennis Larson) on behalf of his business and American Surplus/Ice Castle Fish Houses.

It was moved by Hay, seconded by Schmidt and unanimously passed to direct staff to work with the city engineer on possible costs/ideas/options.

At this time, President Garbe pulled forward Agenda Items 7(I) and 7(J) for consideration.

7(I) SEAL COATING QUOTES.

Public Works Director Greg Schwaegerl was present to explain that specifications were sent to four (4) vendors for the city's 2014 seal coating program. Only one quote was received for the approximately 20,000 square yards of roadway in the estimated amount of \$40,000 from Barga, Inc. Schwaegerl noted that about \$45,000 is budgeted for seal coating in 2014. This company has done oil seals for the city in the past, and Schwaegerl recommended approval.

It was moved by Nieuwebeerta, seconded by Hay and unanimously passed to accept the quote from Barga, Inc. for the oil seal coating for 20,000 square yards at an estimated cost of \$40,000.

7(J) ATP APPOINTMENT.

It was moved by Curtiss, seconded by Schmidt and unanimously passed to appoint Greg Schwaegerl as the city's representative on the Area Transportation Partnership 8 (ATP-8).

At this time, the printed order of the agenda resumed.

7(B) SCDP GRANT RELEASE OF FUNDS FORM.

Southwest Minnesota Housing Partnership (SWMHP) has contacted city staff to explain that they are having difficulty in obtaining qualified households within the original target area of the Small Cities Development Program Grant. They have contacted the Department of Employment & Economic Development who has indicated their willingness to expand the target area to reach the grant goal. In order to do so, an updated "Request for Release of Funds and Certification" form needs to be executed by the city.

It was moved by Schmidt, seconded by Curtiss and unanimously passed to approve the revised Request for Release of Funds and Certification, authorizing the mayor to execute the document on behalf of the city.

7(C) AIRPORT SIGN REPLACEMENT.

City Manager Jones explained that the airport commission has been looking into replacing the existing airport sign. After its review, they are recommending that the sign be replaced with a new monument sign at a cost of \$7,400 for the sign and \$1,200 for landscaping. Electrical is to the site, but it would need to be hooked up to the new sign. This is an unbudgeted expense for 2014, so if the project is not funded in 2014, the commission asked that it be added to the budget for 2015.

It was moved by Hay, seconded by Nieuwbeerta and unanimously passed to commit funds for the sign replacement this year, contingent upon county participation (their board meets 6/17).

7(D) SEH ENGINEERING AGREEMENT - AIRPORT MASTER PLAN.

City Manager Jones explained that as a part of FAA funding a new airport master plan, they have asked the city to include an AGIS component. This additional work is very costly. Originally, the entire project was estimated at \$100,000-\$150,000 but has now expanded into an estimated \$258,200 project. The state has agreed to pay 5% of the project, which means it would be funded 90% by the FAA, 5% by the state and 5% local (split between the city and county.) Because the state is willing to pay 5%, the local share has been reduced from \$12,910 each to \$6,455 each. Jones reminded the council that the master plan and the AGIS component must be completed in order to be able to access funds in the future for airport improvements.

It was moved by Schmidt, seconded by Hay and unanimously passed to approve the contract with SEH for an estimated cost of \$258,200 (subject to some minor changes.)

7(E) FAA ENTITLEMENT FUNDING FROM SAUK CENTRE.

The City of Sauk Centre has \$8,149 remaining in its 2011 entitlement funds for their airport that they are not able to commit. They have asked the city to accept the funds which could be used towards the master plan project. A Transfer/Repayment Agreement has been prepared for this purpose.

It was moved by Hay, seconded by Curtiss and unanimously passed to authorize execution of the agreement with the City of Sauk Centre for acceptance of the \$8,149 allocation.

7(F) MONTEVIDEO ARTS PROJECT (MAP).

The Montevideo Arts Project (MAP) is a new local, volunteer driven organization, organized by local citizens, staff, elected officials, chamber staff, UMRDC staff and business owners. This group is interested in encouraging new “public art” in our community. Kristi Fernholz of the UMRDC is the regional arts contact and group facilitator.

The Convention & Visitor’s Bureau (CVB) has agreed to fund this program for \$2,000 in 2014 and consider it for inclusion in the 2015 budget for \$1,500 (this still needs to be approved by the Chamber Board.) The group’s request to the city is as follows:

1. Use of the arched wall behind the Jose’ Artigas statue as the first site for a small mural with an Uruguayan/local friendship theme.
2. City agree to be the fiduciary agent for the program (contributions, grants, etc.)
3. Fund \$2,000 from the Dawson Legacy Fund for 2014.
4. In 2015 and beyond, consider participation of \$1,500/year.
5. In the future, consider making MAP a city arts board, or a joint City/Chamber/CVB type organization.

It was moved by Hay, seconded by Curtiss and unanimously passed to approve the request, as noted in 1-5 above.

7(G) ACCEPTANCE OF GIFTS.

The following gifts have been received by the city:

<u>Name</u>	<u>Description</u>	<u>Amount/Value</u>
Keith W. Hein, CLU	Downtown flower baskets	\$ 320.00
Montevideo Fire Relief Assn.	Youth Activities	4,500.00

BRYCE CURTISS OFFERED RESOLUTION NO. 3231, A RESOLUTION ACCEPTING GIFTS/GRANTS AND MOVED ITS ADOPTION. MOTION FOR

ADOPTION OF RESOLUTION NO. 3231 WAS SECONDED BY KAREN NIEUWBEERTA. THOSE VOTING IN FAVOR OF MOTION: BRYCE CURTISS, KAREN NIEUWBEERTA, TODD HAY, NATHAN SCHMIDT AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(H) PRAIRIE 5 MEALSITE AGREEMENT.

It was moved by Nieuwbeerta, seconded by Schmidt and unanimously passed to approve the 2014 Prairie Five Senior Nutrition Mealsite Facility Contract.

7(I) SEALCOATING QUOTES - Considered previously.

7(J) ATP APPOINTMENT - Considered previously.

8. Ordinances.

- None.

9. Discussion and Miscellaneous.

Prior to going into Closed Session to consider a real estate transaction, council members were polled for additional items, as follows:

- ▶ City Engineer Berryman updated the council on the street construction projects, noting that due to the rainy weather, the projects had not started. The contractor will begin work as soon as weather permits.
- ▶ Council member Hay stated he had been contacted by a citizen regarding adding a dog park to the community, possibly in the Smith Addition area. City Manager Jones explained that this had been discussed by the park board when they re-did their comprehensive plan. At that time, there were concerns about a dog park (maintenance, use, etc.) and it was not made a priority.
- ▶ City Manager Jones announced that Duane Day was no longer employed by Cities Edge Architect. Day was the architect on the fire hall project. Jones indicated he had called the firm earlier in the day and had left a message for a call back. The city's contract for the project is with the firm and not with Day exclusively.

At 7:37 P.M., the council took a short recess to allow the room to be cleared for the closed session.

9(A) CLOSED SESSION - SALE PRICE OF REAL ESTATE (70-808-4104).

At 7:38 P.M., the council went into closed session to discuss the potential sale and possible sale price of Parcel #70-808-4104 (SW corner of Ashmore Avenue & 24th Street.) This is a city-owned parcel of land being considered for a cannibas manufacturing facility. The entire closed session was recorded on audio tape and will be kept in accordance with the city's retention schedule, after which time the tape will be destroyed.

At 7:58 P.M., the council moved back into regular session.

It was the consensus of the council that staff be directed to negotiate with the Montevideo Industrial Development Corporation, the developer and Chippewa County on this possible land sale.

Meeting adjourned at 7:58 P.M.

Glennis A. Lauritsen, Secretary

Approved by council July 7, 2014:

Marvin E. Garbe, President