

CITY OF MONTEVIDEO  
CITY COUNCIL PROCEEDINGS  
January 2, 2018

The city council met in regular session Tuesday, January 2, 2018 in the council chambers at city hall. Council President Garbe called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Marvin Garbe, Sandra Hodge, Bryce Curtiss, Todd Hay and Nathan Schmidt. Absent: None. Mayor Debra Lee Fader absent.

Also present were: City Manager Steven C. Jones, Rodeberg & Berryman Engineer Mike Amborn, City Attorney Janice Nelson and City Clerk Glennis Lauritsen.

It was moved by Hay, seconded by Hodge and unanimously passed to approve the agenda, with the following modifications:

**MODIFY: 5A) CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING DECEMBER 29, 2017 IN THE AMOUNT OF ~~\$690,692.77~~ \$732,274.93.**

Revised amount reflects the following additional claims:

LIQUOR

Johnson Brothers Liquor - Inventory	\$ 2,619.53
Locher Brothers, Inc. - Inventory	5,041.60
Madison Bottling Company - Inventory	3,026.35
Madison Bottling Company - Inventory	3,136.00
Phillips Wine & Spirits - Inventory	4,690.95
Southern Glazer's of MN - Inventory	3,930.94

FIRE

Montevideo Youth Sports - Youth Activities	4,000.00
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MISCELLANEOUS

Xcel Energy - Electricity bills	15,136.79
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- ADD:**           7R)    **CONSIDER RESOLUTION ACCEPTING \$24,000 GIFT FROM THE MONTEVIDEO FIRE RELIEF ASSOCIATION.**
- ADD:**           7S)    **CONSIDER DECLARATION OF INTENT TO BOND FOR THE 2018 STREET & SEWER IMPROVEMENTS.**
- ADD:**           7T)    **CONSIDER ADDING 200' OF SANITARY SEWER TO THE 2018 PROJECTS (5<sup>TH</sup> & STATE ROAD).**

It was moved by Curtiss, seconded by Hay and unanimously passed to approve the minutes of the regular meeting of December 18, 2017, as presented.

4.        Notices/Communications/Announcements or Appearance of Interested Citizens.

4(A) HOSPITAL UPDATE.

Chuck Bruhn, Interim Administrator, Chippewa-County-Montevideo Hospital, provided an update on the hospital, including, staffing, proposed changes/new programs, marketing strategies and financial condition. Bruhn invited council members/staff to contact him with additional questions. Council President Garbe requested monthly submission of financial reports and meeting minutes for council review.

5.   Consent Agenda.

It was moved by Schmidt, seconded by Hay and unanimously passed to approve the following consent agenda items:

5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING DECEMBER 29, 2017 IN THE (MODIFIED) AMOUNT OF \$732,274.93.

6.   Public Hearings.

- None.

7. General Business.

ORGANIZATIONAL ITEMS OF BUSINESS:

7(A) SECRETARY TO COUNCIL/2018.

It was moved by Hodge, seconded by Schmidt and unanimously passed to appoint Glennis A. Lauritsen as secretary to the council for 2018.

7(B) DEPOSITORIES FOR 2018.

It was moved by Curtiss, seconded by Hay and unanimously passed to designate the following institutions as depositories for city funds:

KleinBank, Montevideo  
Minnwest Bank, Montevideo  
Co-Op Credit Union, Montevideo  
4M Fund/League of Minnesota Cities  
Morgan Stanley  
Multi-Bank Securities, Inc.  
T.D. Ameritrade Institutional  
RBC Capital Markets, LLC

7(C) ACTING CITY MANAGER / ACTING CITY CLERK FOR 2018.

NATHAN SCHMIDT OFFERED RESOLUTION NO. 3486, A RESOLUTION PROVIDING FOR AN ACTING CITY MANAGER (ANGELA STEINBACH) AND ACTING CITY CLERK (JAN FLAHERTY) WHEN SUCH MAY BE REQUIRED, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3486 WAS SECONDED BY BRYCE CURTISS. THOSE VOTING IN FAVOR OF MOTION: NATHAN SCHMIDT, BRYCE CURTISS, SANDRA HODGE, TODD HAY AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(D) WIRE TRANSFER OF FUNDS.

TODD HAY OFFERED RESOLUTION NO. 3487, A RESOLUTION AUTHORIZING WIRE TRANSFER OF FUNDS, AND MOVED ITS ADOPTION. MOTION FOR

ADOPTION OF RESOLUTION NO. 3487 WAS SECONDED BY SANDRA HODGE. THOSE VOTING IN FAVOR OF MOTION: TODD HAY, SANDRA HODGE, BRYCE CURTISS, NATHAN SCHMIDT AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(E) ACTING MAYOR /2018.

TODD HAY OFFERED RESOLUTION NO. 3488, A RESOLUTION PROVIDING FOR AN ACTING MAYOR (BRYCE CURTISS), AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3488 WAS SECONDED BY NATHAN SCHMIDT. THOSE VOTING IN FAVOR OF MOTION: TODD HAY, NATHAN SCHMIDT, SANDRA HODGE, BRYCE CURTISS AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(F) ACTING CITY ATTORNEY/2018.

SANDRA HODGE OFFERED RESOLUTION NO. 3489, A RESOLUTION PROVIDING FOR AN ACTING CITY ATTORNEY (DAVID GILBERTSON) WHEN SUCH MAY BE REQUIRED, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3489 WAS SECONDED BY BRYCE CURTISS. THOSE VOTING IN FAVOR OF MOTION: SANDRA HODGE, BRYCE CURTISS, TODD HAY, NATHAN SCHMIDT AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(G) APPOINTMENT OF LICENSE INSPECTOR FOR 2018.

It was moved by Hay, seconded by Curtiss and unanimously passed to appoint the police chief as license inspector for 2018.

7(H) APPOINTMENT OF HEALTH INSPECTOR FOR 2018.

It was moved by Hodge, seconded by Schmidt and unanimously passed to appoint Dr. Tom Birkey as Health Inspector for 2018.

7(I) OFFICIAL NEWSPAPER DESIGNATION/2018.

It was moved by Schmidt, seconded by Curtiss and unanimously passed to designate the Montevideo American-News as the city's official newspaper for 2018.

7(J) HUMAN RIGHTS OFFICER/ALTERNATES FOR 2018.

It was moved by Hodge, seconded by Hay and unanimously passed to appoint the city manager as the human rights officer, with the city clerk and police chief designated as alternate human rights officers.

7(K) APPOINTMENT OF HEARING OFFICER FOR 2018.

It was moved by Schmidt, seconded by Hodge and unanimously passed to appoint Rebecca Trapp as administrative hearing officer for 2018, at the rate of \$125.00/hour, including windshield time to/from Montevideo (same rate as 2017.)

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7(L) LIQUOR LICENSE - MELODY LANES.

Renewal documents were submitted by Dustin Lynne/Montevideo Business Association, LLC, for a 2018 On-Sale Liquor License & Sunday On-Sale, for the Melody Lanes Bowling Center/Restaurant, 568 South 1<sup>st</sup> Street.

It was moved by Hay, seconded by Curtiss and unanimously passed to approve issuance of the license, subject to receipt of all required application materials.

7(M) GRANT ACCEPTANCE/P.D. TRAINING CARDS.

The city has received a \$900.00 grant from the Montevideo Area Community Foundation for police department trading cards. The proposed Grant Agreement is between the city and the Southwest Initiative Foundation who hosts the Montevideo Area Community Foundation as a way to strengthen the local community. Acceptance of the grant must be approved by resolution of the council.

SANDRA HODGE OFFERED RESOLUTION NO. 3490, A RESOLUTION ACCEPTING GRANT, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3490 WAS SECONDED BY NATHAN SCHMIDT. THOSE

VOTING IN FAVOR OF MOTION: SANDRA HODGE, NATHAN SCHMIDT, TODD HAY, BRYCE CURTISS AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(N) SHARED HANGAR SPACE AGREEMENT-MONTE FLYERS/JAKE MARZ.

It was moved by Hay, seconded by Hodge and unanimously passed to approve the Shared Hangar Space Lease Agreement with Monte Flyers/Jake Marz, as presented.

7(O) UMVRDC AGREEMENT EXTENSION - MAP SERVICES.

The city has an agreement with the Upper MN Valley Regional Development Commission (UMVRDC) to provide consultation services to the Montevideo Arts Project (MAP). The agreement ended on December 31, 2017, but not all of the funds for the agreement were spent, so an extension is requested to June 30, 2018.

It was moved by Schmidt, seconded by Curtiss and unanimously passed to approve Amendment 01 to the FY17-011 Montevideo Arts Project, extending the contract to June 30, 2018.

7(P) PERA ELIGIBILITY - LUCAS GRONLI.

In accordance with the PERA regulations, a POST-licensed part-time police officer is eligible for the PERA Coordinated Fund upon employment. For a part-time police officer to be eligible for the PERA Police & Fire Fund, a resolution must be approved by the governing board. A resolution has been prepared for part-time police officer Lucas Gronli.

SANDRA HODGE OFFERED RESOLUTION NO. 3491, A RESOLUTION PROVIDING FOR ELIGIBILITY INTO PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (PERA) POLICE & FIRE FUND, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3491 WAS SECONDED BY TODD HAY. THOSE VOTING IN FAVOR OF MOTION: SANDRA HODGE, TODD HAY, NATHAN SCHMIDT, BRYCE CURTISS AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(Q) EDA APPOINTMENT RATIFICATION.

The term of Cheri Hughes on the Montevideo Economic Development Authority (EDA) expired at the end of 2017. It is the responsibility of the mayor to make this appointment, and Debra Lee Fader has reappointed Cheri Hughes, term expiring December 31, 2023.

It was moved by Hodge, seconded by Curtiss and unanimously passed to ratify the mayoral appointment of Cheri Hughes to the EDA, term expiring December 31, 2023.

7(R) FIRE RELIEF ASSOCIATION DONATIONS.

The Fire Relief Association has donated \$24,000.00 to the city to be used as follows: \$20,000.00 to the Fire Equipment Fund and \$4,000 to Monte Youth Sports.

TODD HAY OFFERED RESOLUTION NO. 3492, A RESOLUTION ACCEPTING GIFT, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3492 WAS SECONDED BY NATHAN SCHMIDT. THOSE VOTING IN FAVOR OF MOTION: TODD HAY, NATHAN SCHMIDT, BRYCE CURTISS, SANDRA HODGE AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(S) INTENT TO BOND DECLARATION.

It was moved by Curtiss, seconded by Hay and unanimously passed to approve the Declaration of Intent to Bond for the 2018 Street & Sewer Improvements, which allows the city to reimburse itself for expenditures paid out prior to bonds being issued.

7(T) ADDITIONAL PROJECT - 2018 IMPROVEMENTS.

City Manager Steve Jones discussed the need for repair of a disintegrating sanitary sewer line in the area of South 5<sup>th</sup> Street & State Road. Jones requested that this approximately 200' be added to the 2018 Street/Sewer Improvement Projects. This would be a non-assessable project, with costs borne by the city.

It was moved by Hay, seconded by Schmidt and unanimously passed to authorize adding the additional project to the 2018 Improvement Projects.

8. Ordinances.

- None.

9. Discussion and Miscellaneous.

- ▶ Council president Garbe stated that the Senate Bonding Committee will be in Montevideo on Monday, January 8<sup>th</sup>, for a VA Home presentation. They will meet at the American Legion, at 2:00 P.M. and 25-30 senators are expected to be in attendance. Garbe invited everyone to attend.
- ▶ Council president Garbe thanked the Lions Club for their holiday light displays in Smith Park.

Meeting adjourned at 7:50 P.M.

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Glennis A. Lauritsen, Secretary

Approved by council January 16, 2018:

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Marvin E. Garbe, President