

CITY OF MONTEVIDEO  
CITY COUNCIL PROCEEDINGS  
July 16, 2018

The city council met in regular session Monday, July 16, 2018 in the council chambers at city hall. President Garbe called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Todd Hay, Bryce Curtiss, Nathan Schmidt, Sandy Hodge and Marvin Garbe. Absent: None. Mayor Debra Lee Fader present.

Also present were: City Manager Steven C. Jones, City Engineer Mike Amborn, City Attorney Janice Nelson and City Clerk Glennis Lauritsen.

It was moved by Schmidt, seconded by Hay and unanimously passed to approve the agenda, with the following modifications:

**MODIFY: 5A) CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING JULY 13, 2018 IN THE AMOUNT OF ~~\$447,383.21~~ \$479,159.90.**

LIQUOR

|   |             |
|---|-------------|
| Bellboy Corporation - Inventory         | \$ 3,914.40 |
| Johnson Brothers Liquor Co. - Inventory | 4,534.47    |
| Madison Bottling Company - Inventory    | 7,467.45    |
| Phillips Wine & Spirits - Inventory     | 6,491.93    |
| Southern Glazer's of MN - Inventory     | 7,245.44    |

MCDC

|   |          |
|---|----------|
| Goeman Agency, LLC - Director's/Officer's Liability Insurance | 2,123.00 |
|---|----------|

**MODIFY: 7D) CONSIDER RESOLUTION ACCEPTING GIFTS/GRANTS FROM VARIOUS ORGANIZATIONS & INDIVIDUALS.**

Updated resolution provided.

**ADD: 7E) CONSIDER REQUEST FOR RENEWAL OF 2:00 A.M. CLOSING OF LIQUOR ESTABLISHMENT (INN LIKE FLINN).**

Police Department incident reports provided.



7. General Business.

7(A) 2017 AUDIT REPORT.

Nancy Aagesen, Dana F. Cole & Company, LLC, was on hand to review with the council the 2017 Audit Report. The audit was accepted as presented.

7(B) LEASE AGREEMENT - FIESTA CITY LIQUOR STORE BUILDING.

The current lease for the Fiesta City Liquor Store building expires February 2019. Staff has been working on a new lease with the new owner, JJ Holdings, LLC, Spicer, MN. The city pays about \$2,592.94, including a portion of the property taxes, shared water/sewer, electric, snow removal, sign and parking lot costs, for an average cost of \$2,700-\$2,800/month. A new five-year lease is proposed reflecting a monthly fee of \$3,000 (with a 2.5% increase each year), but with no other costs for shared services. The city also pays the first \$500 in repairs each year, which will also not be in the new lease. Even though this is an overall increase to the city, it is simpler for both parties to calculate, and the new upgrades and activity on the site are beneficial.

It was moved by Hodge, seconded by Hay and unanimously passed to enter into a new five-year lease with JJ Holdings, LLC, as presented.

7(C) ADDITIONAL ALTERNATE ELECTION JUDGE.

BRYCE CURTISS OFFERED RESOLUTION NO. 3527, A RESOLUTION APPOINTING AN ADDITIONAL ALTERNATE ELECTION JUDGE FOR THE PRIMARY ELECTION AUGUST 14, 2018, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3527 WAS SECONDED BY NATHAN SCHMIDT. THOSE VOTING IN FAVOR OF MOTION: BRYCE CURTISS, NATHAN SCHMIDT, TODD HAY, SANDRA HODGE AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(D) ACCEPTANCE OF GIFTS/GRANTS.

The following gifts have been received by the city:

| <u>Name</u>                      | <u>Description</u>         | <u>Amount/Value</u> |
|----------------------------------|----------------------------|---------------------|
| Southside Lumber Inc.            | Donation/Pledge - VA Home  | \$ 300.00           |
| Clara City Farmers Co-Op Oil Co. | Donation/Pledge - VA Home  | 100.00              |
| Donners Crossroads Truckstop     | Donation/Pledge - VA Home  | 500.00              |
| Town of Big Bend                 | Donation/Pledge - VA Home  | 500.00              |
| Granite Falls Township           | Donation/Pledge - VA Home  | 1,000.00            |
| Township of Baxter               | Donation/Pledge - VA Home  | 2,000.00            |
| Mr. & Mrs. Winsel Christiansen   | Donation/Pledge - VA Home  | 100.00              |
| Town of Havelock                 | Donation/Pledge - VA Home  | 1,000.00            |
| Township of Woods                | Donation/Pledge - VA Home  | 1,000.00            |
| Bonnema Molden & Wrede CPA's     | Donation/Pledge - VA Home  | 100.00              |
| Montevideo EDA (Fund #806)       | Grant - Dog Days of Summer | 250.00              |

NATHAN SCHMIDT OFFERED RESOLUTION NO. 3528, A RESOLUTION ACCEPTING GIFTS/GRANTS, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3528 WAS SECONDED BY TODD HAY. THOSE VOTING IN FAVOR OF MOTION: NATHAN SCHMIDT, TODD HAY, SANDRA HODGE, BRYCE CURTISS AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(E) 2:00 A.M. CLOSING RENEWAL - INN LIKE FLINN.

Inn Like Flinn, Inc., 305 South 1<sup>st</sup> Street, has submitted a Renewal Application for an Optional Liquor 2AM License, which needs approval by the city council prior to submission to the State of Minnesota. An incident log was generated by the police department which showed incidents over the past year at this establishment. For comparative purposes, a separate incident log was also generated for Groat's.

It was moved by Schmidt, seconded by Curtiss and unanimously passed to authorize the submission of the renewal application to the state.

7(F) LPA APPOINTMENT (CITY'S HRA).

It was moved by Curtiss, seconded by Hay and unanimously passed to approve the mayor's recommended appointment of Julie Redepenning to the Local Public Authority Board, term expiring June 4, 2021.

7(G) PRAIRIE FIVE AGREEMENT.

Prairie Five CAC, Inc., is providing administrative support for the city's Small Cities Grant Development Program. An agreement has been developed which provides for payment for those services.

It was moved by Hodge, seconded by Curtiss and unanimously passed to approve the agreement, as presented.

8. Ordinances.

- None.

9. Discussion and Miscellaneous.

- ▶ City Engineer Amborn stated that R & G Construction plans to be in Montevideo in two weeks to begin construction of the 2018 Street Improvement Projects. Start date has been delayed due to them working in areas of flooding in Southeast Minnesota and subcontractors will be utilized. Staff has reviewed and approved the proposed subcontractors. A meeting will be held with the contractor on Thursday, the 19<sup>th</sup>.
- ▶ Mayor Fader shared that the UMVRDC Annual meeting will be held Tuesday, July 24<sup>th</sup>. This will be an all-day excursion as a number of communities are visited prior to the meeting.
- ▶ Council member Hodge asked about the mosquito spraying schedule. Staff explained that spraying is weather dependent and is conducted as often as possible. The public works department uses two trucks to cover the entire community and is utilizing a different product than previous years.
- ▶ Council member Hay reported a large pothole on the centerline of State Road, at Case Avenue.
- ▶ City Manager Jones provided updates on the levee and railroad closure projects.
- ▶ Council President Garbe gave an update on the Veterans Home, noting that he and Assistant City Manager Steinbach will be observing interviews conducted in St. Paul on Wednesday with firms submitting design plans.

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Meeting adjourned at 7:41 P.M.

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Glennis A. Lauritsen, Secretary

Approved by council August 6, 2018:

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Marvin E. Garbe, President