

CITY OF MONTEVIDEO  
BUDGET WORKSESSION  
July 30, 2018

The city council met in a worksession on Monday, July 30, 2018 in the conference room at city hall. Council President Garbe called the meeting to order at 5:30 P.M. The worksession had been set by the council on July 2<sup>nd</sup>.

Council members present: Marvin Garbe, Todd Hay, Sandra Hodge and Bryce Curtiss. Absent: Nathan Schmidt. Mayor Debra Lee Fader present.

Also present were: City Manager Steven C. Jones and City Clerk Glennis Lauritsen.

Staff present: Finance Director Jan Flaherty, Assistant City Manager Angela Steinbach, Fire Chief Dave Roelike and Public Works Director Aaron Blom.

Finance Director Flaherty distributed materials prepared for discussion, including a Levy Comparison 2018 vs. Proposed 2019; CIP/CEP spreadsheets for all departments; Revenue/Expenditure worksheets for the Municipal Swimming Pool, Building Inspection and Economic Development Authority-Administration Funds; Airport Fund; and, General Fund Revenue/Expenditure worksheets.

City Manager Jones noted that the proposed levy for 2019 reflects an overall 4% increase over 2018. It was also noted that a 10% increase for employee health insurance had been built into the General Fund Personal Services numbers. This is an estimate only; once the actual percentage increase is determined, the numbers will be updated. That information will be available the week of August 6<sup>th</sup>. The Personal Services numbers also reflect a 2.5% employee wage increase for 2019.

Fire Chief Dave Roelike reviewed and discussed proposed 2019 expenditures within the Fire Department budget and CIP items, stating that proposed expenditures were very similar to those of 2018. Roelike noted that \$8,000 has been budgeted within the Capital Outlay section for new 5" hose. He also stated that the department continues to plan for a new pumper truck in 2020, as listed in the CIP/CEP. Six (6) townships and the City of Watson contribute a total of \$20,000 annually to the truck fund. Dale Kurtzbein retired in March 2018, and there are currently 32 active members.

City Manager Jones gave an overall view of the proposed 2019 Budget, including:

- ▶ Local Government Aid has stayed the same;
- ▶ Two new positions have been added - an IT position and an additional police officer (September 2019). The IT position will be paid 50% from utilities, 42.5% from the General Fund and 7.5% from liquor;
- ▶ Debt will be limited starting in 2019. Projects will still be undertaken that are not debt-based (state aid, etc.);
- ▶ Public works building is being put off to 2020;
- ▶ The proposed levy increase for 2019 is 4%; and,
- ▶ Free swim concept at the outdoor pool - discussion with Hospital Administrator for monetary participation.

Public Works Director Aaron Blom reviewed and discussed expenditures and the CIP/CEP for the public works department, including Streets, Street Lights, Cemetery, Parks (Equipment and Facilities) and the Municipal Swimming Pool.

- ▶ Streets: Blom stated that one of the biggest expenditures for the Street Department is in street repair and maintenance (salt, sand, gravel, blade patch, pothole mix); however, he has decreased this line item by \$10,000 for 2019. The CIP/CEP for Public Works was also briefly reviewed, which includes the purchase of a roller (\$15,000), an air compressor (\$30,000) and Parkway Drive LED lights (\$17,500) in 2019.
- ▶ Parks: Blom referred to the temporary/seasonal line item within Personal Services, which had been increased from \$21,000 to \$25,000. He explained that he would like to hire an additional seasonal employee to take care of some of the smaller tasks/odd jobs that are not getting done. Blom briefly reviewed the Park Facilities and Park Equipment CIP/CEP items, making note of a proposed community tree planting project.
- ▶ Cemetery: Blom stated that this budget was quite similar to 2018. He stated he would like to develop a future policy to deal with the repair/maintenance of 8-10 monuments each year. This is something that could be coordinated with lot sales also, to spell out specific responsibility of both the owner and the city. The CIP/CEP reflects no major improvements planned for the cemetery in 2019.
- ▶ Pool: Blom stated that there are no big projects on the horizon for the outdoor pool. The facility is in good shape, and staff continues to conduct miscellaneous maintenance and

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upgrades to keep it that way. Discussion was held on the long-term use of the pool and financial participation by the hospital, school and/or others in the future.

Assistant City Manager Angie Steinbach reviewed and discussed the Community Development Department budgets, including Senior Citizens, Community Development, Planning & Zoning, as well as proposed budgets for the Building Inspection Services Fund and EDA Administration Fund. Some minor adjustments had been made in all of the funds to better reflect historical expenditures. In regards to the EDA Administration Fund, it was noted that the city can sell Ashmore Place beginning in February 2019.

The remaining General Fund budgets were reviewed by staff, with items of interest highlighted for the council. City Manager Jones reviewed and discussed the proposed airport budget, noting that this budget had been recommended by the airport commission and relayed to the county.

Meeting adjourned at 8:15 P.M.

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Glennis A. Lauritsen, Secretary

Approved by council August 6, 2018:

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Marvin E. Garbe, President