

CITY OF MONTEVIDEO
CITY COUNCIL PROCEEDINGS
October 1, 2018

The city council met in regular session Monday, October 1, 2018 in the council chambers at city hall. President Garbe called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Bryce Curtiss, Todd Hay, Nathan Schmidt and Marvin Garbe.
Absent: Sandra Hodge. Mayor Fader present.

Also present were: City Manager Steven C. Jones, City Engineer Mike Amborn, City Attorney Janice Nelson and Secretary Glennis Lauritsen.

It was moved by Schmidt, seconded by Curtiss and unanimously passed to approve the agenda, with the following modifications:

MODIFY: 5A) CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING SEPTEMBER 28, 2018 IN THE AMOUNT OF ~~\$269,173.07~~ \$324,698.77.

FIRE

Montevideo Fire Relief Association - Fire State Aid	\$43,076.64
Montevideo Fire Relief Association - Municipal Contribution	9,450.78

UTILITY

Minnesota Pump Works - Repair of Flygt 3153 Pump	2,998.28
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MODIFY: 7G) CONSIDER RESOLUTION ACCEPTING GIFTS/GRANTS FROM VARIOUS ORGANIZATIONS & INDIVIDUALS.

Updated resolution provided.

It was moved by Hay, seconded by Schmidt and unanimously passed to approve the minutes of the regular meeting of September 17, 2018, as presented.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.

- None.

5. Consent Agenda.

It was moved by Curtiss, seconded by Hay and unanimously passed to approve the following Consent Agenda items:

- 5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING SEPTEMBER 28, 2018 IN THE (MODIFIED) AMOUNT OF \$324,698.77.
- 5(B) USE OF CITY PROPERTY (STREETS/BIKE TRAIL) BY THE CHIPPEWA COUNTY-MONTEVIDEO HOSPITAL FOR A 5K FUN RUN/WALK ON OCTOBER 27, 2018.
- 5(C) USE OF CITY PROPERTY (MAIN STREET SIDEWALKS/CITY-OWNED PARKING LOT) BY THE MONTEVIDEO AREA CHAMBER OF COMMERCE FOR A “TRICK-OR-TREAT STREET/TRUNK-OF-TREAT” HALLOWEEN EVENT ON WEDNESDAY, OCTOBER 31, 2018.
- 5(D) USE OF CITY PROPERTY (MAIN STREET/CITY-OWNED PARKING LOT) BY THE MONTEVIDEO AREA CHAMBER OF COMMERCE FOR A LIGHTED HOLIDAY PARADE ON SATURDAY, DECEMBER 1, 2018.
- 5(E) USE OF CITY PROPERTY (MAIN STREET/FIRST STREET WEST/CITY-OWNED PARKING LOT) BY THE MONTEVIDEO AREA CHAMBER OF COMMERCE FOR THE ST. PATRICK’S DAY PARADE ON SUNDAY, MARCH 17, 2019.

6. Public Hearings.

- None.

7. General Business.

7(A) HOSPITAL ELECTRONIC RECORDS SYSTEM.

Hospital CEO Brian Lovdahl was present to request approval to proceed with the purchase of a \$1.5 Million Epic Electronic Health Record System. The system would be purchased from CentraCare and would replace the outdated and inadequate system currently in place. This would be a five-year contract. Lovdahl provided a handout

showing the breakdown of costs associated, noting that several quotes had been received with CentraCare providing the best price.

It was moved by Curtiss seconded by Hay and unanimously passed to authorize the purchase, as requested.

7(B) CONDITIONAL USE PERMIT - CITY OF MONTEVIDEO - NURSING HOME/CARE CENTER.

In its meeting held earlier this evening, the Montevideo Planning Commission held a public hearing to consider a request by the City of Montevideo for a conditional use permit to allow the construction of a nursing home/care center located in a R2 - Multi-Family Residential District along William Avenue. The facility would be owned by the State of Minnesota and would serve as the Veterans Home. Assistant City Manager Steinbach reviewed the outcome of the meeting, noting that after discussion, the commission unanimously recommended approval to the council, with the following conditions:

1. The city reserves the right to review this permit at any time and to add additional conditions to preserve and protect the character of the area and to lessen the impact of this nursing home/care center in a Multi-Family Residential (Medium Density) District.

Steinbach noted that one individual had appeared to speak at the public hearing, with a question relative to access to/from the facility. Another individual had arrived late to the planning commission public hearing but had visited with staff (after the meeting had adjourned) to indicate their support of the project.

It was moved by Schmidt, seconded by Hay and unanimously passed to approve the conditional use permit request, as recommended by the planning commission.

7(C) CONDITIONAL USE PERMIT - AMERICAN SURPLUS EXPANSIONS(2).

In its meeting held earlier this evening, the Montevideo Planning Commission held a public hearing to consider a request by American Surplus, 3134 East Highway 7, for a conditional use permit to allow the construction of a 25' x 65' lean-to storage building and a 70' x 120' storage building business addition. The buildings would be used for

storage and the loading/unloading of materials. Assistant City Manager Steinbach reviewed the outcome of the meeting, noting that after discussion, the commission unanimously recommended approval to the council, with the following conditions:

1. Applicant must remain in compliance with all past conditional use permits.
 - ▶ No outside storage of materials is allowed except within fenced/screened storage areas to the rear of the building.
 - ▶ All items of displays must be at least 20' back from the highway right-of-way line.
 - ▶ No more than 10 displays are allowed in the front yard at one time.
 - ▶ Outdoor display, sales or storage is only allowed as an accessory use to a permitted or conditional use. In the past, the applicant had allowed outdoor display and sales by a third party. This equipment has since been removed.
 - ▶ The applicant needs to complete parking lot improvement (complete).
 - ▶ All trash, recycling and waste disposal must be located within a fenced or screened storage area to the rear of the property.
 - ▶ Applicant must complete Rodeberg & Berryman's 5/21/18 memo recommendation of adding an area for on-site ponding, possibly with an intake into the existing tile line, at the southwest corner of the property in an effort to slow down and contain storm water runoff from the site to be approved by the city engineer, to be completed by the end of Summer 2018.

2. Applicant must complete Rodeberg & Berryman's 9/13/18 memo recommendation to slow down and contain storm water runoff from the site to be approved by the city engineer.

3. City reserves the right to review this permit at any time and to add additional conditions to preserve and protect the character of the area and to lessen the impact of industrial/manufacturing uses on this highway frontage property.

It was moved by Curtiss, seconded by Hay and unanimously passed to approve the conditional use permit request, as recommended by the planning commission.

7(D) SITE PLAN REVIEW - AMERICAN SURPLUS.

Assistant City Manager Steinbach reported that in a meeting held earlier this evening, the Montevideo Planning Commission conducted a site plan review for American Surplus, 3134 East Highway 7, to allow the construction of a 25' x 65' lean-to storage building and a 70' x 120' light manufacturing building business addition. The previous agenda item approved the conditional use permit associated with this project. After review, the planning commission unanimously recommended approval of the site plan.

It was moved by Hay, seconded by Schmidt and unanimously passed to approve the site plan, as recommended by the planning commission.

7(E) HILLCREST PARK DECLARATION OF GRANT RESTRICTIONS.

A requirement of the DNR grant associated with the Hillcrest Park improvements is that the property be subject to the restriction that it be permanently managed and maintained for public outdoor recreation use and that the city not at any time convert any portion of the property to uses other than public outdoor recreation use without prior written approval of the state. Prior to any reimbursement, copies of the deed showing the recorded restrictions must be submitted. Therefore, a resolution and declaration had been prepared for this purpose.

TODD HAY OFFERED RESOLUTION NO. 3540, A RESOLUTION AUTHORIZING DECLARATION OF RESTRICTIONS, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3540 WAS SECONDED BY BRYCE CURTISS. THOSE VOTING IN FAVOR OF MOTION: TODD HAY, BRYCE CURTISS, NATHAN SCHMIDT AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 4-0.

7(F) 2019 CONSTRUCTION PROJECTS.

Staff prepared a Draft Street Construction Plan - updated July 2018 - for review by the council, as well as a draft resolution directing the city engineer to prepare a report on proposed construction projects for 2019. After review and discussion, the following projects were proposed:

Street Projects (City):

1. Railroad Crossing/Depot Area - \$90,000
2. Park Avenue Repair/Mill Overlay - 3rd Street to 5th or 6th Street - \$30,000

Street Projects (State Aid):

1. 2nd Street, Black Oak Avenue to Lincoln Avenue/1st Street - \$450,000

Other Projects:

1. Miscellaneous cemetery, alley and park improvements.

TODD HAY OFFERED RESOLUTION NO. 3541, A RESOLUTION REGARDING PREPARATION OF PRELIMINARY REPORT AND COST ESTIMATES FOR PROPOSED 2019 CONSTRUCTION PROJECTS, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3541 WAS SECONDED BY NATHAN SCHMIDT. THOSE VOTING IN FAVOR OF MOTION: TODD HAY, NATHAN SCHMIDT, BRYCE CURTISS AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 4-0.

7(G) ACCEPTANCE OF GIFTS/GRANTS.

The following gifts/grants have been received by the city:

VA HOME DONATIONS/PLEDGES:

	<u>Amount/Value</u>
Evelyn Halvorson	\$ 200.00
Lee & Marilyn Kvanli	500.00
Paul Jacobs	200.00

<u>VA HOME DONATIONS/PLEDGES (continued):</u>	<u>Amount/Value</u>
Jane Guggemos	30.00
American Legion Riders Post 59	5,000.00
Carolyn & Stanley Knudson, in Memory of Vic Moose, Jr.	500.00
Steven & Marilyn Rodeberg	1,000.00
Mary Jo Haugerud, in Memory of Glen Haugerud	50.00
Leon & Cynthia Benson	500.00
William & Nancy Schuller	100.00
Brad Weckwerth/Brad's Mowing & Tilling	50.00
Brad & Marlys Weckwerth	100.00
Debra Lee Fader	200.00
Bud & Jean Johnson	100.00
Bud & Jean Johnson	100.00
MN Deer Hunters Association - Two Rivers Chapter	200.00
Mike & Jeanne Dann	100.00
Kellie & Eric Olson	100.00
Steve & Shelly Anderson	100.00
Phyllis & James Mitchell	100.00
Kendall & Jennifer Kragenbring, in Memory of Mike Moe and Jon Moe	50.00
Lorrie Spray	100.00
Robert & Sigrid Olson	500.00
Melissa Meisch	100.00
Carl F. Ohliger/Faye L. Manee	1,000.00
Township of Lone Tree	500.00
Township of Rheiderland	1,000.00
Sons of American Legion Post 59	500.00
Southwest MN Housing Partnership	50,000.00
Groat's, Inc.	250.00
Deanna Lundquist	3,000.00
Yvonne Arnold, in Memory of Vernon Arnold	100.00
Sparta Township	2,000.00
Doug Norman	250.00
Terry Holien	500.00
Jay & Merideth Brown	1,000.00
Vernon & Beverly Loose	1,000.00
Jerry & Marilyn Huntley	500.00

<u>VA HOME DONATIONS/PLEDGES (continued):</u>	<u>Amount/Value</u>
Mr. & Mrs. Lamore Kittelson	500.00
Knights of Columbus Council 1551 Charitable Gambling	7,500.00
LQP Lake Association Gambling Account	2,000.00
Tunberg Township	2,000.00
Geneva D. Steinbach, in Memory of Victor Vernon Steinbach	200.00
David & Juanita Lauritsen	500.00
Earl & Rita Christianson	25.00
Merald & Eileen Borg	1,000.00
Menno & Margene Frerichs	50.00
Robert & Diane Kruse	1,000.00
Glen Herfurth	4,000.00
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	\$ 90,355.00

BRYCE CURTISS OFFERED RESOLUTION NO. 3542, A RESOLUTION ACCEPTING GIFTS/GRANTS, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3542 WAS SECONDED BY NATHAN SCHMIDT. THOSE VOTING IN FAVOR OF MOTION: BRYCE CURTISS, NATHAN SCHMIDT, TODD HAY AND MARVIN GARBE. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 4-0.

8. Ordinances.

8(A) MAYOR & COUNCIL COMPENSATION.

Changes to mayor and council compensation can only be accomplished in an election year and, according to state statutes, an ordinance must be published prior to the General Election (November 6th). Staff suggested a 5% increase in mayor and city council members compensation to match staff increases in 2017 and 2018. This would increase the annual compensation from \$6,519.31 to \$6,845.28, effective January 2019.

NATHAN SCHMIDT INTRODUCED ORDINANCE NO. 950, AN ORDINANCE AMENDING CHAPTER 5, TITLE 1 OF THE MONTEVIDEO CITY CODE ENTITLED, "COMPENSATION OF MAYOR & COUNCIL MEMBERS."

9. Discussion and Miscellaneous.

- ▶ City Engineer Amborn provided a brief update on the 2018 construction projects, noting that concrete work continues, with paving tentatively scheduled for next week.
- ▶ City Manager Jones discussed the levee project.
- ▶ President Garbe stated that a Veterans Home architectural meeting will be held Wednesday, the 3rd, at the TACC, 11:00 A.M. to 1:00 P.M. Another meeting is scheduled for November 7th, with the public meeting to be held December 5th.

Meeting adjourned at 7:22 P.M.

Glennis A. Lauritsen, Secretary

Approved by council on October 15, 2018:

Marvin E. Garbe, President