

CITY OF MONTEVIDEO

2023 FEES & CHARGES SCHEDULE

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
GENERAL GOVERNMENT			
32110	Liquor License * 1 st Station * Each additional station * Sunday On-Sale * Accessory/Outside Event (extends premises licensed) * 1-4 Day Temporary On-Sale License (off-site for clubs, non- profits, religious, charitable organizations and breweries)	\$1,500.00 250.00 100.00 25.00 25.00	3-2A-4(A) - Ord. #899 (7/6/10) “ ” In addn. to full license/cannot be licensed separately. Res. #2899 (2-17-09) (State permit required)
32111	Wine License * Monday through Saturday * Sunday * Bed & Breakfast * Wine Tasting	265.00 70.00 70.00 40.00	3-2C-4(A) 3-2C-2 & 3-2C-4 (Res. #2728)
35108	Administrative Penalties (Liquor & Wine Licenses): First Violation Second Violation (within 24 months by same licensee) Third Violation (within 24 months by same licensee) Fourth Violation (within 12 months of 1 st violation)	Licensee - \$25.00 Clerk/Seller - \$50.00 Licensee - \$200.00 Clerk/Seller - \$50.00 Licensee - \$250.00 Clerk/Seller - \$50.00 License revocation for minimum of 6 months.	Ord. #899 (7/6/10) + min. 7-day license suspension

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
32112	Beer License * On-Sale (3.2 Only) * Off-Sale (3.2 Only) * On-Sale (3.2 Only-Sunday) * Temporary On-Sale <i>Non-Intoxicating</i> Malt Liquor * Accessory/outside events (extends premises licensed) Brewery-Related Licenses * Brew Pub On-Sale Intoxicating Liquor * Brew Pub Off-Sale Intoxicating Liquor * Brewer Temporary On-Sale Intoxicating Liquor * Brewer Taproom (On-Sale Monday-Sunday) * Brewer Taproom Temporary On-Sale (off-site) * Small Brewer Off-Sale (Growlers Monday-Sunday) and/or 128 oz/customer/day Monday-Sunday * Accessory/Outside Event (extends premises licensed)	 160.00 70.00 70.00 70.00 25.00 1,500.00 70.00 25.00 425.00 25.00 70.00 25.00	 3-2B-4(B) (Beer gardens) Ordinance #937 (9-8-15) Resolution #3311 (fees) (State permit required) (State permit required) ([separate] State permits required)
32113	Set-Up License	80.00	3-2D-8(A)
32114	Club License	150.00	3-2-D-4
32180	Other Business Licenses/Permits * Haul Refuse * Tree Trimming * House Movers Permit * Sexually Oriented Businesses * Cigarette * Food Truck * Lawful Gambling Premises Permit Investigation Fee * Peddler/Solicitor/Transient Merchant * Pawn Shop Initial Application Fee Renewal Application Fee Billable Transaction Fee	 40.00 40.00 40.00 2,100.00 100.00 50.00/unit/year 0.00 100.00 200.00 100.00 1.50	 3-9-6 3-8-4 3-4-4(C) 3-5-4 Ord. #975/Resolution #3854 3-3-7(A)(Resolution #3859 3-6-2(C)(Resolution #2122-5/18/98) Ord #939 Resolution #3356 (6/6/16) \$100 Admin / \$100 Investigation

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
32180 (continued)	Failure to Report Penalties: First Violation Second Violation (within 24 months by same licensee) Third Violation (within 24 months by same licensee) Fourth Violation (within 12 months of 1 st violation)	\$ 25.00 200.00 250.00 License revocation for minimum of six months.	
34105	Sales of Maps, etc. * Map - 1" = 400' (large) * Map - 1" = 800' (small) * Photo Copies Letter size - each Legal size - each 11" x 17" size - each Color copies * Fax Charges Sending: Receiving * Paper punch/binding - per page * Set of address labels from utility customer listing	10.00 5.00 .25 .35 .45 1.00 2.00 2.00 .00625 75.00	*For data requests/charges, see "Public Policy on Data Requests & Information Access" (adopted 12/2/19).
34107	Assessment Searches	20.00	

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
34116	Filing Fees: * Non-city Revenue Bond Application * City Council Seat * Annexation Petition Fee	1,000.00 2.00 Actual Cost	Plus cost of attorneys, consultants and/or other out-of pocket. MN Statutes Per state filing fee
34965	Street Light Charge * Residential per month * Non-Residential per month	3.39 13.86	Resolution #2657

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
34990	<p>Miscellaneous</p> <ul style="list-style-type: none"> * City Code Updates * NSF Charge, per occurrence * Information retrieve/records search * City Charter <p>Cell Phone/Other Electronic Communication Device Use:</p> <ol style="list-style-type: none"> 1. Incidental, emergency or infrequent use not exceeding 30-minutes of personal use per month. 2. Basic Use (including text messaging) not expected to exceed 60 minutes of personal use per month. 3. Expanded Use (including text messaging) expected to exceed 60 minutes of personal use per month. 4. Basic or Expanded Use with advanced data/Internet access. 5. All personal charges, including long distance, roaming or personal data use creating a separate charge on the monthly bill will be reimbursed to the city by the employee. 	<p>20.00/year</p> <p>\$35.00</p> <p>7.50</p> <p>No charge</p> <p>\$10.00/month</p> <p>\$20.00/month</p> <p>\$25.00/month</p> <p>Actual cost</p>	<p>(See Data Request Policy language.) (Copy from code book)</p> <p>Ord. #908 adds Chapter to Admin. Code / Res. #3020 establishes fees, effective 2/12/11.</p>

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
HEALTH & WELFARE:			
655.32210	Building Permits: An owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any gas, mechanical, electrical, plumbing system, or other equipment, the installation of which is regulated by the code; or cause any such work to be done, shall first make application to the building official and obtain the required permit. Fee is based on MN State Building Code fee schedule recommended practices issued by the Minnesota Department of Labor & Industry.		
Total Valuation	Fee - Commercial Permits		
\$1-\$500	\$16.50		
\$501-\$2,000	\$16.50 for the first \$500, plus \$2.20 for each additional \$100 or fraction thereof, to and including \$2,000.		
\$2,001-\$25,000	\$49.50 for the first \$2,000, plus \$9.90 for each additional \$1,000 or fraction thereof, to and including \$25,000.		
\$25,001-\$50,000	\$277.20 for the first \$25,000, plus \$7.15 for each additional \$1,000 or fraction thereof, to and including \$50,000.		
\$50,001-\$100,000	\$455.95 for the first \$50,000, plus \$4.95 for each additional \$1,000 or fraction thereof, to and including \$100,000.		
\$100,001-\$500,000	\$703.45 for the first \$100,000, plus \$3.85 for each additional \$1,000 or fraction thereof, to and including \$500,000.		
\$500,001-\$1,000,000	\$2,243.45 for the first \$500,000 plus \$3.30 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.		
\$1,000,001+	\$3,893.45 for the first \$1,000,000 plus \$2.20 for each additional \$1,000 or fraction thereof.		
State Surcharge Fees	Value-based permits: .0005 x total value of construction - \$1,000,000 or less. Over \$1,000,000 see MN Statute 16B.70. Fixed-rate permits: (mechanical, shingling, siding, windows, etc.) - \$1.00.		
Plan Review Fee	65% of building permit fee. <u>In the case of similar or reproduction plans, the first set of plans would be subject to 65% of the permit fee and 25% for each additional plan submitted.</u>		
Special Investigation Fee	Double the permit fee or \$45.00, whichever is greater.		
655.32113	New Single-Family Residential (Based on valuation)	\$85.00/square feet	

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
Building Permits (continued):			
655.32113	Garage Permits (Based on valuation) Detached/Unfinished Detached/Finished Attached/Unfinished Attached/Finished	\$35.00/square feet \$45.00/square feet \$35.00/square feet \$45.00/square feet	
655.32113	Residential Decks (Based on valuation)	\$15.00/square feet	
655.32113	Storage Sheds Manufactured shed up to 200 square feet	\$25.00	
Mtce. Permit Fee	\$30.00 plus state surcharge for each type of minor residential non-structural maintenance and repairs, including replacement of roof coverings, siding, windows, doors, heating systems and minor interior remodel.		
Refunds	80% of the building permit fee; 80% of the plan review fee (As authorized by the MN State Building Code - when work has not yet commenced.)		
Mobile Home Installation Inspection Fee	Permit Plan Review State Surcharge	\$ 50.00 32.50 Per state	
Plumbing/Mechanical Permit Fee	\$15.00 or 5%, plus State Surcharge		

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
655.34204	Fines & Fees - Rental Housing Inspections * Administrative Fine/Failure to Correct Housing Violation(s) * Failure to Register: - 30 days after first notification: - 30 days after second notification: - 30 days after third notification: * Inspection Fees - Rental Units: - Rooming Houses: - Dormitories: - Mobile Homes (rental units): * For owners w/multiple rental mobile home units within the same mobile home court: - Single-Family Home (rental unit): - Duplex: - Triplex: - Fourplex: * Structures Containing 5-8 Units: * Structure of 8+ Units: * Rental Reinspection Fee	\$50.00, plus \$5.00/day \$25.00 50.00 100.00 \$15.00 + \$2.50/each unit \$15.00 + \$2.50/each unit 25.00 \$25.00 + \$10.00/each additional unit 40.00 45.00 50.00 55.00 \$55.00 + \$3.00/each unit \$75.00 + \$3.00/each unit \$25.00 per unit/per occurrence	Ord. #856 (12/19/05)
32270	Conditional Use Permits/Variances * Multiple Applications * Late Application Fee * Additional Penalties	250.00 (each) 50.00 25.00 (per day) 25.00	
32270	Other Non-Business Permits * Golf Cart Permit * All-Terrain Vehicle Permit	20.00 20.00	

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
34103	<p>Zoning & Subdivision Fees</p> <ul style="list-style-type: none"> * Preliminary & Final Plat Filing Fee/P.U.D. * Minor Subdivisions * Preliminary Staff Review * Amendment to Zoning Ordinance * Rezoning * Site Plan Compliance Assessment Penalty * Elevation Certificates <ul style="list-style-type: none"> * Existing Records * No Records on File 	<p>500.00+ \$10/lot+ actual engineering/legal costs (\$500 deposit)</p> <p>0.00</p> <p>0.00</p> <p>250.00</p> <p>250.00</p> <p>(per day) 100.00</p> <p>\$25.00</p> <p>Actual cost of staff/engineers</p>	<p>(Due upon presentation of preliminary plat)</p> <p>Ordinance #701 (3/16/92)</p>

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
32270	Other Permits * Institutional Signs * Wall Signs/Insert Replacement * Ground and pedestal signs/billboard signs * Portable signs/temporary signs/misc. * Late application fee * Private Lawn Sprinkler Systems Permit (in city ROW) * Demolition Permit Inspection Fee Recording Fee (exceptions ONLY) State Surcharge Late Application Fee Repair Fee * Fence Permit * Curb & Gutter Permit * Right-of-Way Permits: Sidewalk Boulevard Streets/Curbs Alleys Reconstruction Costs Emergency Work (requiring staff overtime for locates, inspection, night and/or weekend permitting) Work beginning without permit	25.00 0.00 (each) 50.00 (each/per period) 15.00 Equal to permit fee 30.00 5.00 30.00 25.00 25.00 100.00 100.00 100.00 100.00 Actual 200.00 500.00	Res. #3006 (12/6/10) 7-6-3(B) co. recording fee + \$10 admin fee Co. recording fee + \$10 admin. fee Defray expenses when necessary + state surcharge if over 6' 7-1A-11
34990	Reimbursements * Weed Control	Labor cost + \$10 administration fee	7-5-2
34990	Mortgage Registry Tax	Actual cost	
34990	Recording/Satisfaction Fees		Actual county charge + admin. fee

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
34990	Document Preparation & Attorney Review for Initial Loan, Assumptions, Subordinations and Refinancing	Actual cost	
PUBLIC SAFETY:			
32240	Animal License * Dangerous Dog Registration * Dog/Cat Licenses * Duplicate Dog/Cat License	500.00/year 20.00 5.00	Per State Statute 347.51 5-4-3(A)
34203	Accident Report * First page * Each additional page	.25 .25	** **
34204	Investigation Report * First page * Each additional page	.25 .25	** **
34209	Miscellaneous * Outside Security Services - Sergeant * Outside Security Services - Full-time officer * Outside Security Services - Part-time officer * Outside Services Car Usage * CD's/DVD * Black & white photos * Color photos * Clearance Letters Standard Certified	70.00/hour 65.00/hour 45.00/hour 25.00/hour 25.00 .25 1.00 \$5.00 \$6.00	** ** ** For data requests/charges, see "Public Policy on Data Requests & Information Access" (adopted 12/2/19).

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
35102	Parking Tickets * Prohibited parking * Blocking drive or sidewalk * Improper parking * Restricted parking * Other parking violation * Handicapped zone violation * Parking on Street (October 15-April 15) - Interfering with snow removal * Parking on Street (October 15-April 15) - Declared snow emergency; street not plowed	25.00 25.00 25.00 25.00 25.00 Up to \$700.00 25.00 25.00	Per state statute 6-2-4 6-2-4
35105	Animal Impound, Boarding * Impound No License With License * Boarding	40.00 20.00 20.00 (per day)	5-4-8

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
34209	Fire Department * Aerial truck * Pumpers or rescue equipment * Tankers * 4x4 grass rig * Tank of air * Large diameter hose per 50' length * Hourly rate per firefighter * Class A Foam * Class B Foam	\$500.00/1st 8 hours; then \$175.00/hour 150.00/hour 100.00/hour 75.00/hour 3.00/each 10.00/each 30.00/hour 110.00/5 gallons 100.00/5 gallons	plus personnel plus personnel plus personnel plus personnel
PUBLIC WORKS:			
	FEMA Pump Rates: 16" Pump Suction Pipe Discharge Pipe 6" Pump Suction Pipe Discharge Pipe 4" Pump Suction Pipe Discharge Pipe 3" Pump Suction Pipe Discharge Pipe	\$32.00/hour 3.15 1.70 \$32.00/hour 1.15 .60 \$27.10/hour .35 .24 \$ 7.99/hour .30 .16	

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
32260 34303	<p>PUBLIC WORKS (CONTINUED):</p> <p>Street Restoration (service cuts by city staff)</p> <ul style="list-style-type: none"> * All Non-State Aid Streets * Main Street and all state-aid streets <p>Street Equipment Rental - (1-hour min.)</p> <ul style="list-style-type: none"> * Grader & Operator * 4WD Loader & Operator * 4WD Loader & Operator w/snowblower * Portable Sandblaster * Portable Air Compressor * Truck & Driver (dump truck/water truck) * Sweeper & Operator * Tractor * Oil distribution & operator * Snowplow truck & driver * Labor cost * Sewer line video camera & operators * Power Rake & Tractor & operator * Tiller & Tractor & operator * Snow Pusher & Tractor & operator 	<p>Actual cost</p> <p>Actual cost</p> <p>120.00/hour</p> <p>90.00/hour</p> <p>125.00/hour</p> <p>25.00/hour + materials</p> <p>35.00/hour</p> <p>70.00/hour</p> <p>120.00/hour</p> <p>50.00/hour</p> <p>55.00/hour + materials</p> <p>75.00/hour</p> <p>65.00/hour</p> <p>150.00/hour</p> <p>70.00/hour</p> <p>70.00/hour</p> <p>70.00/hour</p>	<p>Minimum \$12.00/sq.ft.</p> <p>Minimum \$17.00/sq.ft.</p> <p>2-hour minimum</p>

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
34303	Street Equipment Rental - (1-hour min.) - Continued: * Roller & operator * Concrete saw & operator * Cracksealer-minimum two (2) operators * Skid steer w/operator * Sand truck & driver * Portable generator * Jetter & operators * Vac unit & 1 operator (addl. operator - see labor cost) * Tools & accessories * Barricades * Chain saw * Pickup w/dump box * Pickup - 1/2 Ton or 3/4 Ton * Sidewalk Scarifier	65.00/hour 55.00/hour + blades 120.00/hour + materials 60.00/hour 70.00/hour + materials) 30.00/hour 150.00/hour 70.00/hour \$10/day w/min. of \$10 5.00/barricade/day 20.00/hour 35.00/hour 25.00/hour 35.00/hour	\$35.00/yard \$50.00 deposit
34303	Dump Truck Program (when offered) * Additional Charge for batteries, car tires, appliances, truck tires, tractor tires, fuel oil barrels.	70.00/truck	+ tipping fee
34305	Street Materials * Recycled bituminous * Small quantity bituminous mix * Gravel * Blacktop (cold mix/hot mix) * Oil heated & shot * Treated Sand * Black Dirt * Sewer Rock * Clean Fill * UPM (winter mix)	10.00/ton 6.00/5-gallon pail 8.00/ton Actual cost + 10% Actual cost 35.00/yard 10.00/yard 12.00/ton 5.00/yard 130.00/ton	Plus truck rental

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
216.34720	Pool Tickets/Passes (Park Board recommends rates in Spring of each year.) * Season Pass - All age groups * "Bonus" tickets: 50 tickets 25 tickets 10 tickets * Daily Admission * Wading Pool - Adults * Wading Pool - Children (Age 0-6) * Family Night (eliminated 4/17/23)	50.00 100.00 62.50 27.50 3.00 Free 1.00 6.00	\$2.00 ea. \$2.50 ea. \$2.75 ea.

Scholarships: Scholarships are available to qualified individuals on the basis of need (administered through Chippewa County Family Services.)

Group Rentals: The outdoor pool is available to groups during scheduled group rental times and also at non-scheduled hours. The following schedule includes the provision of required staff:

	Less than 20 people with waterslide without waterslide 20-30 people with waterslide without waterslide 31-60 people with waterslide without waterslide 61-90 people with waterslide without waterslide 90-120 people with waterslide without waterslide	60.00 40.00 70.00 50.00 80.00 60.00 85.00 65.00 90.00 70.00	Per council action 5/6/13 - rentals with the waterslide increased by \$10.00 across-the-board.

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Montevideo Community Center Rental Policies:	<u>2023</u>	<u>2024</u>
	*Individual/Business:		
	Small Room	\$ 45.00	\$ 50.00
	Main Room (under 100)	125.00	150.00
	Main Room (over 100)	175.00	200.00
	Kitchen	75.00	75.00
	Graduation Parties:		
	Small Room	45.00	50.00
	Main Room (under 100)	150.00	200.00
	Main Room (over 100)	150.00	200.00
	Kitchen	75.00	75.00
	Non-Profits - 501(c)3, schools, churches, government, fund raisers, school parent groups:		
	Small Room	25.00 Each	35.00 Each
	Main Room (under 100)	50.00	75.00
	Main Room (over 100)	75.00	100.00
	Kitchen	30.00	40.00
	Regular/Ongoing Clubs - Local clubs & organizations that exist for social connection. Monthly reservations not to exceed a reasonable number of meetings each month. Scheduled based on availability:		
	Small Room	5.00/month	7.00/month
	Main Room (under 100)	10.00/month	12.00/month
	Main Room (over 100)	N/A	
	Kitchen	30.00	40.00
	City CCM Health ISD #129:		
	Small Room	--	--
	Main Room (under 100)	--	--
	Main Room (over 100)	--	--
	Kitchen	Donation	Donation
	*Political Groups & Meetings: Political meetings beyond the regular business formally organized by churches and county parties will be charged the Individual/Business rates.		

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
PUBLIC UTILITIES - WATER/SEWER FUND:			
602.36101	Water Access Charge (WAC) (each new connection) Sewer Access Charge (SAC) (each new connection)	250.00 250.00	Approved 1/3/00 Approved 1/3/00
602.37160	Sump Pump Compliance Fee	100.00/month	After 1/1/99
602.37110	Water Charges Usage Base	\$3.05/100 cubic feet \$10.00/month	
602.37210	Sewer Charges Usage (per 100 cubic feet of use) Base Unit Charge (per each 829 cubic feet of use) Flat Rate Sewer Charges Sewer Strength Surcharge (Industrial users over domestic strength) CBOD5 over 220 mg/l (per lb.) TSS over 240 mg/l (per lb.) TKN over 45 mg/l (per lb.) TP over 7 mg/l (per lb.)	\$ 3.69 16.00 ** .30 .30 .30 .30	Developed in accordance with City Code provisions - 8-5-2B.
<p>The sewer base unit charge is calculated at the end of the year based off of the year's average monthly usage. Every 829 cubic feet of water usage is one base unit. No one is charged an additional base unit until they exceed an average of 2,500 cubic feet of water usage per month. A user who averages over 2,500 cubic feet of usage per month will be charged two base units, and one additional base unit for every 829 cubic feet of use over 2,500 cubic feet (calculated at the end of the year based off of monthly averages.)</p> <p>The sewer use charge is based off of actual usage, and is per 100 cubic feet of use.</p> <p>Industrial users over 25,000 gallons of water per day require special permits from the city, or users with industrial strength sewer discharge require special permits. Some charges for industrial users may be calculated on permitted, not actual use.</p> <p>All rates subject to change by the council.</p>			

ACCOUNT NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
604.37175	STORM WATER DRAINAGE UTILITY		Ord #978/Res #3858
	Single-family dwellings/twin homes All other property classifications: Residential uses except above and manufactured homes Manufactured homes Institutional & churches, except schools Commercial and Industrial Schools Agricultural and Vacant Parcels	\$6.50/month REF x Acreage x Fee REF = 2.0 REF = 1.5 REF = 2.0 REF = 2.5 REF = 1.0 REF = 0.0	
REFUSE FUND: The city contracts with Tostenson, Inc. for garbage collection services. The following fees are authorized by Title 6, Chapter 3, Section 8 and by the service contract with Tostenson, Inc.			
603.37190	Sales Tax - All Accounts	9.75% 17%	Residential Commercial
603.37310	Residential Charges (per contract): * 35-gallon container * 65-gallon container * 95-gallon container * Each additional bag	18.94/month 24.02/month 29.18/month 2.00/bag	Coupons sold in books of 10-\$20.00
	Commercial Charges: (Set by Tostenson, Inc.)		