

CITY OF MONTEVIDEO
CITY COUNCIL PROCEEDINGS
February 1, 2021

The city council met in regular session Monday, February 1, 2021 in the council chambers at city hall. Due to the COVID-19 pandemic, the meeting was not open to the public but rather, was held via ZOOM (Meeting I.D. #93196304078). Council President Schmidt called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present in the council chambers: Nathan Schmidt. Council members present via ZOOM: Dan Sanborn, Bryce Curtiss, Steve Sulflow and Beverly Olson. Absent: None. Mayor Erich Winter also present via ZOOM.

Staff present in the council chambers: City Manager Robert Wolfington, Community Development Director Alek Schulz, City Engineer Mike Amborn, Utilities Superintendent Byron Hayunga and City Clerk Glennis Lauritsen. Staff present via ZOOM: City Attorney Janice Nelson.

It was moved by Sanborn, seconded by Olson and unanimously passed by roll call vote to approve the agenda, with the following modifications:

MODIFY: 5A) CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING JANUARY 15, 2021 IN THE AMOUNT OF ~~\$401,195.66~~ \$471,421.27.

LIQUOR

Bellboy Corporation - Inventory	\$ 4,185.75
Breakthru Beverage MN - Inventory	4,727.33
Breakthru Beverage MN - Inventory	1,569.80
Breakthru Beverage MN - Inventory	1,820.28
Johnson Brothers Liquor Co. - Inventory	7,329.31
Johnson Brothers Liquor Co. - Inventory	3,964.79
Locher Brothers, Inc. - Inventory	11,082.05
Paustis Wine Company - Inventory	2,812.33
Phillips Wine & Spirits - Inventory	3,542.86
Phillips Wine & Spirits - Inventory	5,717.41
Southern Glazer's of MN - Inventory	6,655.38

<u>2020 CIP CONSTRUCTION - PW BUILDING</u>	
American Engineering Testing, Inc. - Soils/Materials	1,801.90
<u>MISCELLANEOUS</u>	
CEDA - Economic Development Services/February	7,044.33
Great Plains Natural Gas - Gas	3,204.90
<u>EDA ADMINISTRATION</u>	
Engan Associates - Chippewa Bank Building Assessment	1,600.00
<u>UTILITY</u>	
Core & Main - Iperl Meters	3,167.19

ADD: 7B) **CONSIDER RESOLUTION APPROVING AN APPLICATION TO CONDUCT OFF-SITE GAMBLING (RAFFLE) ON JUNE 19-20, 2021 AT THE VFW POST #380 BY THE MONTEVIDEO FIRE RELIEF ASSOCIATION IN CONJUNCTION WITH FIESTA DAYS.**

ADD: 7C) **CONSIDER APPROVAL OF ADDING A PORTION OF TUNSBURG TOWNSHIP TO THE FIRE PROTECTION COVERAGE AREA OF THE MONTEVIDEO FIRE DEPARTMENT.**

It was moved by Sulflow, seconded by Curtiss and unanimously passed by roll call vote to approve the minutes of the Regular Meeting of January 19, 2021, as presented.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.

4(A) INSURANCE PACKAGE REVIEW.

Jon Kuhlmann, Citizen Alliance Agency, was present via ZOOM to present the city's renewal insurance package. Kuhlmann discussed the different types of coverages, highlighting comparisons to the 2020 premium information. Kuhlmann thanked the council for the opportunity to serve the City of Montevideo.

5. Consent Agenda.

It was moved by Sanborn, seconded by Sulflow and unanimously passed by roll call vote to approve the following consent agenda items:

- 5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING JANUARY 29, 2021 IN THE (MODIFIED) AMOUNT OF \$471,421.27.
- 5(B) APPLICATION FROM THE KNIGHTS OF COLUMBUS FOR USE OF 6TH STREET, BETWEEN BLACK OAK AVENUE & EUREKA AVENUE, FOR DRIVE-THROUGH FISH FRY EVENTS AT ST. JOSEPH CATHOLIC CHURCH ON FRIDAY, MARCH 5 AND FRIDAY, MARCH 26, 2021, 4:00-8:00 P.M.

6. Public Hearings.

- None.

7. General Business.

- 7(A) CUP - COLLISION REPAIR SHOP IN B2 DISTRICT.

At a meeting held earlier in the evening, the Montevideo Planning Commission held a public hearing to consider a request by Dustin German, dba/Montevideo River Side Auto Body, for a conditional use permit to allow a collision repair shop within a B2 Highway Business District and located at 703 West Highway 212. The property is leased from Robert Persson, who has signed off to allow the conditional use permit. Following its discussion, the commission unanimously recommended approval.

It was moved by Curtiss, seconded by Sanborn and unanimously passed by roll call vote to approve the conditional use permit, as recommended by the planning commission.

- 7(B) FIRE RELIEF ASSOCIATION RAFFLE.

The Montevideo Fire Relief Association submitted an application to conduct off-site gambling for a raffle at the VFW Post #380 on June 19-20, 2021. This is the Association's annual (Fiesta Days) raffle activity.

BRYCE CURTISS OFFERED RESOLUTION NO. 3709, A RESOLUTION APPROVING AN OFF-SITE GAMBLING PERMIT, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3709 WAS SECONDED BY BEVERLY OLSON. THOSE VOTING IN FAVOR OF MOTION: BRYCE CURTISS, BEVERLY OLSON, STEVE SULFLOW, DAN SANBORN AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(C) TUNSBURG TOWNSHIP FIRE PROTECTION.

Tunberg Township has expressed interest in contracting with the Montevideo Fire Department for fire prevention services. Approximately 50% of the township would be covered by a proposed agreement.

It was moved by Sulflow, seconded by Olson and unanimously passed to approve adding Tunberg Township to the coverage area for Montevideo.

8. Ordinances.

- None.

9. Discussion and Miscellaneous.

9(A) UTILITY METER CONVERSION.

City Manager Wolfington and Utilities Superintendent Byron Hayunga discussed a proposed utility meter conversion. Hayunga explained that staff had met with the four major meter companies to discuss the meter options available, including drive-by, cellular and fixed network. The discussion included items such as report generation, storage capacity, software component, installation, etc. In regards to installation, Hayunga noted that two of the four companies had in-house installers; two would have to hire out that portion. The City of Montevideo has approximately 2,400 services, resulting in an installation timeframe of approximately 4-6 months. Currently, the city's meters register in 100 cubic foot increments and there is an option available to convert to gallon increments. This is being further researched and discussed. Hayunga stated that additional PR work will be necessary with citizens to make them aware of the conversion as it will be necessary to gain entrance to properties to access the meter. He noted that

some cities have adopted ordinance language to address those property owners who refuse to allow such access.

Staff will be developing an RFP in-house for this project, which will be presented to the council at a future meeting. Support has expired for the city's existing meter reading system; therefore, it is time to move forward. Monies have been set aside for a number of years. The target completion date for the project is the end of this summer.

- ▶ Community Development Director Schulz stated that the application will go live next month for the (COVID) Building Facade Grant Program.
- ▶ City Manager Wolfington stated the Chrome Book has been received and will be given to Council Member Olson to try prior to additional devices being ordered.

Meeting adjourned at 7:20 P.M.

Glennis A. Lauritsen, Secretary

Approved by council February 16, 2021:

President - City Council