

CITY OF MONTEVIDEO
CITY COUNCIL PROCEEDINGS
February 16, 2021

The city council met in regular session Tuesday, February 16, 2021 in the council chambers at city hall. Due to the COVID-19 pandemic, the meeting was not open to the public but rather, was held via ZOOM (Meeting I.D. #93060270711). Council President Schmidt called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present in the council chambers: Nathan Schmidt. Council members present via ZOOM: Dan Sanborn, Bryce Curtiss, Steve Sulflow and Beverly Olson. Absent: None. Mayor Erich Winter also present via ZOOM.

Staff present in the council chambers: City Manager Robert Wolfington, Community Development Director Alek Schulz and City Clerk Glennis Lauritsen. Staff present via ZOOM: City Engineer Mike Amborn.

It was moved by Sanborn, seconded by Curtiss and unanimously passed by roll call vote to approve the agenda, with the following modifications:

MODIFY: 5A) CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING FEBRUARY 12, 2021 IN THE AMOUNT OF ~~\$568,939.38~~ \$621,193.32.

LIQUOR

Bellboy Corporation - Inventory	\$ 1,586.90
Breakthru Beverage MN - Inventory	5,247.89
Johnson Brothers Liquor Co. - Inventory	9,331.44
Locher Brothers Liquor Co. - Inventory	6,602.25
Phillips Wine & Spirits - Inventory	4,861.51
Southern Glazers of MN - Inventory	5,989.80

MISCELLANEOUS

Clearway Community Solar - Solar Bills	18,634.15
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ADD: 7D) CONSIDER RESOLUTION APPROVING SUBMITTAL OF AN APPLICATION TO THE LOCAL ROADS IMPROVEMENT PROGRAM.

City Engineer Amborn briefly discussed the project, addressing questions/concerns raised.

Keith Vettel, 141 Summit Avenue, was present via ZOOM to inquire about the proposed timeline of the project. City Engineer Amborn explained that a mill & overlay project has a shorter duration than a complete street reconstruction project would have. With that said, startup will be dependent upon the contractor's schedule, with a proposed project completion in August.

Margaret Fuller, 141 Summit Avenue, was present via ZOOM to ask about the property owner's financial obligation. City Engineer Amborn explained that the preliminary assessment has been calculated at a rate of \$15.00 per lineal foot, with corner lots assessed at 80%. He added that prior to the final public hearing in May, property owners will receive a notice with the amount of their assessment and information outlining payment options available.

There were no other interested persons present to speak to the project; therefore, the public hearing was closed at 7:11 P.M. The entire public hearing was recorded on a zip drive, which will be kept in accordance with the city's adopted records retention schedule, after which time the component will be destroyed.

BRYCE CURTISS OFFERED RESOLUTION NO. 3710, A RESOLUTION ORDERING IMPROVEMENT AFTER PUBLIC HEARING, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3710 WAS SECONDED BY DAN SANBORN. THOSE VOTING IN FAVOR OF MOTION: BRYCE CURTISS, DAN SANBORN, STEVE SULFLOW, BEVERLY OLSON AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7. General Business.

7(A) REASSESSMENT OF 70-165-0625 (309 MERRIAM AVENUE).

The property at 309 Merriam Avenue was tax forfeited by Chippewa County and sold in 2020 to Jacob Vanoverbeke. This property was previously provided with a 2015 Property Clean-up Project for which there are remaining assessments in the amount of \$1,289.16 and a 2017 Street Improvement Project for which there are remaining assessments in the amount of \$2,300.07. A letter was sent to the property owner dated 1/11/21 explaining

the reassessment processes available, with no response by the property owner. In order to reassess the parcel, a public hearing must be conducted, with due notice and an opportunity to be heard from the affected property owner.

STEVE SULFLOW OFFERED RESOLUTION NO. 3711, A RESOLUTION FOR HEARING ON PROPOSED ASSESSMENTS (MARCH 15, 2021), AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3711 WAS SECONDED BY BEVERLY OLSON. THOSE VOTING IN FAVOR OF MOTION: STEVE SULFLOW, BEVERLY OLSON, BRYCE CURTISS, DAN SANBORN AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(B) 2020 ANNUAL REPORT.

It was moved by Sanborn, seconded by Sulflow and unanimously passed by roll call vote to accept the 2020 Annual Report.

It was noted that as the city council meetings return to an in-person format, staff will schedule a time for department heads to appear before the council to review their information.

7(C) ADDITIONAL PLANNING COMMISSION APPOINTMENT.

Bryce Curtiss expressed interest in serving on the planning commission. There are two vacancies - 1, two-year term expiring January 2023 and 1, three-year term expiring January 2024. Curtiss indicated he would be willing to accept the three-year term.

It was moved by Sanborn, seconded by Olson and unanimously passed by roll call vote to appoint Bryce Curtiss to a three-year term on the Montevideo Planning Commission, term expiring January 2024.

7(D) LOCAL ROAD IMPROVEMENT PROGRAM.

Staff recommended applying for a Mn/DOT Local Road Improvement Program (LRIP) Grant in the amount of \$1,093,595 for the following streets:

- Ashmore Avenue, 17th Street to 24th Street and
- 24th Street, Ashmore Avenue to Washington Avenue

City Engineer Amborn explained that these two roads have experienced increased traffic over the years, with Walmart, Jennie-O, the public works building and other developments. The city currently owns most of the land that is adjacent to these roadways and, therefore, would absorb most of the financial impact from any improvement project. This grant would help to complete any such improvements with less financial impact directly to the city. Enhancing these street corridors might also provide economic development interest to the lots currently available. Amborn noted the improvements would include:

- Complete street reconstruction - 10-ton design;
- New aggregate base and bituminous paving;
- Increase in street width, from 24 feet to 28 feet; and,
- Street lighting.

The LRIP provides funding for capital construction costs only - it is not for engineering, right-of-way or other non-construction related costs. The account Montevideo would utilize would be the Routes of Regional Significance, which provides funds for costs of constructing or reconstructing city streets, county highways or town roads with statewide or regional significance. Application deadline is March 3, 2021. If Montevideo were to be selected, construction would be proposed for Summer 2022.

BRYCE CURTISS OFFERED RESOLUTION NO. 3712, A RESOLUTION APPROVING SUBMITTAL OF A LRIP APPLICATION, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3712 WAS SECONDED BY DAN SANBORN. THOSE VOTING IN FAVOR OF MOTION: BRYCE CURTISS, DAN SANBORN, BEVERLY OLSON, STEVE SULFLOW AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(E) 2021 BOARD OF EQUALIZATION MEETING.

It was moved by Sanborn, seconded by Sulflow and unanimously passed to set the date of Monday, April 26, 2021, 6:00-6:30 P.M., for the purpose of a Board of Appeal & Equalization Meeting.

8. Ordinances.

- None.

9. Discussion and Miscellaneous.

- ▶ City Manager Wolfington stated that he continues to work with the fire chief on a fire truck purchase, noting that half of the cost has been saved and staff is looking at available grants and a loan opportunity with the USDA for the additional funds needed.

Meeting adjourned at 7:30 P.M.

Glennis A. Lauritsen, Secretary

Approved by council March 1, 2021:

President - City Council