

CITY OF MONTEVIDEO
CITY COUNCIL PROCEEDINGS
March 1, 2021

The city council met in regular session Monday, March 1, 2021 in the council chambers at city hall. Due to the COVID-19 pandemic, the meeting was not open to the public but rather, was held via ZOOM (Meeting I.D. #96874707975). Council President Schmidt called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present in the council chambers: Nathan Schmidt and Steve Sulflow. Council members present via ZOOM: Dan Sanborn, Bryce Curtiss and Beverly Olson. Absent: None. Mayor Erich Winter also present via ZOOM.

Staff present in the council chambers: City Manager Robert Wolfington, Community Development Director Alek Schulz, Public Works Director Aaron Blom and City Clerk Glennis Lauritsen. Staff present via ZOOM: City Attorney Janice Nelson and City Engineer Mike Amborn.

It was moved by Sulflow, seconded by Sanborn and unanimously passed by roll call vote to approve the agenda, with the following modifications:

MODIFY: 5A) CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING FEBRUARY 26, 2021 IN THE AMOUNT OF ~~\$613,789.16~~ \$832,023.76.

LIQUOR

Locher Brothers Liquor Co. - Inventory \$ 9,582.50

MISCELLANEOUS

CEDA - Economic Development Services/March 7,044.33
Old National Bank - Internal Transfers 200,000.00
Xcel Energy - Electricity 1,607.77

It was moved by Sanborn, seconded by Olson and unanimously passed by roll call vote to approve the minutes of the Regular Meeting of February 16, 2021, as presented.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.

- None.

5. Consent Agenda.

It was moved by Curtiss, seconded by Sanborn and unanimously passed by roll call vote to approve the following consent agenda items:

5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING FEBRUARY 26, 2021 IN THE (MODIFIED) AMOUNT OF \$832,023.76.

5(B) SALE OF 2005 FORD UTILITY POLICE VEHICLE ON MINNBID.

6. Public Hearings.

- None.

7. General Business.

7(A) RE-ZONING REQUEST - 70-817-1205 (2002 BLACK OAK AVENUE).

As a part of its meeting on Monday, February 22, 2021, the Montevideo Planning Commission held a public hearing on a request by Double D Development of Montevideo, LLC, for the re-zoning of the property located at 2002 Black Oak Avenue (PID #70-817-1205). The property is currently zoned I1, Light Industry District, and the owner has requested to re-zone approximately 4 acres of the property to a B2, Highway Business District, and approximately 5 acres of the property to a R1, Single-Family Residential District. Following the hearing, the commission unanimously recommended approval of the re-zoning, contingent upon a survey being required to determine legal descriptions for the re-zonings prior to final action by the city.

Council member Curtiss stated he attended the planning commission public hearing and there were really good questions posed by property owners in attendance. He said that he supports the proposed uses of the property.

Council member Olson indicated that she had received a call from a citizen with questions/concerns about road improvements associated with the re-zoning. After following with this individual, however, his questions/concerns were addressed and he was satisfied with the information received.

It was moved by Sulflow, seconded by Sanborn and unanimously passed by roll call vote to approve the re-zoning in concept and direct the city attorney to prepare an ordinance for consideration by the council at a future meeting, upon completion of the required survey.

7(B) MOWER PURCHASES.

Information was presented by Public Works Director Aaron Blom regarding quotes received for (4) mower replacements for use in the public works department. Blom recommended the purchase of two (2) 2021 model Z970R mowers and two (2) 2021 model Z930R mowers from Kibble Equipment at a total purchase price of \$17,000 (including trade-in of four (4) 2020 mowers). He noted that the public works department mows approximately 200 acres per week, and the hours on the (4) 2020 mowers register an average of 300.

It was moved by Curtiss, seconded by Sanborn and unanimously passed by roll call vote to authorize the purchase of the 2021 mowers, as presented.

7(C) 2020 ANNUAL REPORT PRESENTATION - PUBLIC WORKS DIRECTOR.

Public Works Director Aaron Blom presented 2020 Annual Report information for the department, including streets, parks, swimming pool and cemetery. Blom also briefly discussed the adjustments made within the department related to the COVID pandemic.

8. Ordinances.

8(A) ADMINISTRATIVE CODE.

It was explained that for some time, city staff has been working to update the city's Administrative Code. This document serves as a guide for administrative procedures to be followed by all employees of the city not governed by a union agreement. It was noted that no chapters were added and no major changes were made. However, each chapter was reviewed to ensure that current practice and procedures were reflected.

DAN SANBORN INTRODUCED ORDINANCE NO. 961, AN ORDINANCE AMENDING THE CITY OF MONTEVIDEO ADMINISTRATIVE CODE.

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9. Discussion and Miscellaneous.

- ▶ Community Development Director Schulz informed the council that the EDA Facade Grant Program application went live this morning. He encouraged anyone with questions to call him at city hall.

Meeting adjourned at 7:27 P.M.

Glennis A. Lauritsen, Secretary

Approved by council March 15, 2021:

President - City Council