

CITY OF MONTEVIDEO
CITY COUNCIL PROCEEDINGS
April 19, 2021

The city council met in regular session Monday, April 19, 2021 in the council chambers at city hall. Due to the COVID-19 pandemic, the meeting was held both in person and via ZOOM (Meeting I.D. #94534501064); however, number of persons allowed in the council chambers at one time was limited. Council President Schmidt called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present in the council chambers: Steve Sulflow, Beverly Olson, Nathan Schmidt and Dan Sanborn. Council members present via ZOOM: Bryce Curtiss. Absent: None. Mayor Erich Winter also present in person.

Staff present in the council chambers: City Manager Robert Wolfington, City Attorney Janice Nelson and City Clerk Glennis Lauritsen. Staff present via ZOOM: City Engineer Mike Amborn.

It was moved by Sulflow, seconded by Sanborn and unanimously passed to approve the agenda, with the following modifications:

MODIFY: 5A) CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING APRIL 16, 2021 IN THE AMOUNT OF ~~\$220,559.70~~ \$240,277.93.

LIQUOR

Breakthru Beverage MN - Inventory	\$ 3,826.29
Johnson Brothers Liquor Co. - Inventory	2,002.54
Paustis Wine Company - Inventory	1,562.00
Phillips Wine & Spirits - Inventory	1,984.40
Southern Glazer's of MN - Inventory	7,046.60

MISCELLANEOUS

Leslie Enevoldsen - Refund/2021 Farm Land Lease	3,296.40
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ADD: 5E) CONSIDER AUTHORIZING THE SALE OF SEIZED/SURPLUS ITEMS BY THE POLICE DEPARTMENT.

ADD: 7L) CONSIDER APPROVAL OF A FOURTH AMENDMENT TO OPTION AGREEMENT IN CONNECTION WITH THE MONTEVIDEO VETERANS HOME.

ADD: 7M) **CONSIDER REQUEST FOR APPROVAL OF FAA AGREEMENTS FOR THE TRANSFER (BACK) OF ENTITLEMENTS FOR THE MONTEVIDEO-CHIPPEWA COUNTY AIRPORT TO THE CITIES OF COOK & WALKER AIRPORTS.**

It was moved by Sanborn, seconded by Olson and unanimously passed to approve the minutes of the Regular Meeting of April 5, 2021, as presented.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.

- None.

5. Consent Agenda.

It was moved by Sulflow, seconded by Olson and unanimously passed to approve the following consent agenda items:

- 5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING APRIL 16, 2021 IN THE (MODIFIED) AMOUNT OF \$240,277.93.
- 5(B) APPLICATION FROM THE CHIPPEWA COUNTY FAIR ASSOCIATION FOR AN EXEMPTION FROM LAWFUL GAMBLING LICENSE REQUIREMENTS TO ALLOW RAFFLE ACTIVITY AT THE CHIPPEWA COUNTY FAIRGROUNDS ON AUGUST 1, 2021, IN CONJUNCTION WITH THE COUNTY FAIR EVENT.
- 5(C) APPLICATION FROM THE SENIOR CITIZENS OF THE MONTEVIDEO AREA, INC., TO CONDUCT EXCLUDED BINGO AT THE MONTEVIDEO COMMUNITY CENTER ON JUNE 14 AND OCTOBER 25, 2021.
- 5(D) APPLICATION FROM CAROL ARENDS ON BEHALF OF DAYBREAK (AFTER PROM EVENT) FOR USE OF A PORTION OF THE CITY-OWNED PARKING LOT IN SOUTHTOWN PLAZA FOR ACTIVITIES ASSOCIATED WITH THE DAYBREAK/AFTER PROM EVENT ON SATURDAY, MAY 1ST, 9:00 P.M. UNTIL 4:30 A.M. ON SUNDAY, MAY 2ND.
- 5(E) SALE OF SEIZED/SURPLUS ITEMS BY THE POLICE DEPARTMENT (2006 MERCURY MOUNTAINEER | 2000 CHEVY MONTE CARLO | 2002 CHEVY BLAZER | 2009 DODGE 1500 RAM.)

6. Public Hearings.

- None.

7. General Business.

7(A) ANNUAL REPORT PRESENTATIONS.

2020 Annual Report presentations were given by Utilities Superintendent Byron Hayunga and Community Center Director Tracy Wellendorf.

7(B) QUOTE - WWTP UPGRADES.

Utilities Superintendent Hayunga explained that the supervisory control and data acquisition (SCADA) system at the wastewater treatment plant is no longer supported and some parts are unavailable. In addition, due to its age, the alarm system is unreliable. Therefore, a quote was obtained from Automatic Systems (the existing equipment company) for upgrades. The quote came in at \$38,306.00. There is \$35,000 budgeted in the Utility CIP, and the balance could come from moving around a couple of items within the CIP.

It was moved by Sanborn, seconded by Sulflow and unanimously passed to accept the quote from Automatic Systems for the needed upgrades.

7(C) UTILITY METERS/METER READING EQUIPMENT.

Utilities Superintendent Hayunga explained that for some time, city staff has been discussing replacement of all existing utility meters (residential and commercial) and the meter reading equipment. The city is now at a point where the 1983 system is obsolete and no longer supported for service. After meeting with a number of meter manufacturers, staff is ready to seek bids for the project. This is a substantial project, estimated at \$750,000, with those funds currently available within the Utility CIP for this purpose.

It was moved by Sanborn, seconded by Olson and unanimously passed to authorize staff to solicit bids for new meters and meter reading equipment.

7(D) WATER TOWER TREATMENTS.

Utilities Superintendent Hayunga explained that during a recent inspection of the water tower, it was suggested that the exterior be pressure washed and treated with an additive to eliminate mold and mildew. He noted that the water tower was last painted in 2013. The paint itself is in good shape; however, by pressure washing it could be brought back to the 2013 condition. Staff recommended accepting the proposal from TMI Coating, Inc. in the amount of \$12,800 for this work, which would be paid from the Utility CIP.

It was moved by Sanborn, seconded by Curtiss and unanimously passed to accept the proposal from TMI Coating, Inc., as presented.

7(E) FIESTA DAYS SCHEDULE OF EVENTS.

The Montevideo Fiesta Days 2021 schedule was provided to the council which includes the use of city properties for various events. The events taking place on city-owned properties were highlighted and those events previously approved and/or to be considered separately by the council were noted as well. It was noted that there is a fireworks event listed for June 19th which is not to be approved at this time. There is additional/specific documentation that must be submitted for review and approval by the fire chief and city clerk; the permit is issued administratively.

It was moved by Curtiss, seconded by Sanborn and unanimously passed to approve the use of city properties for the 2021 Fiesta celebration.

7(F) ACCESSORY USE PERMIT - GROATS/FLINNS.

Applications have been submitted by Groats and Flinns for permits to allow an on-site, outdoor shared event on Friday, June 18, 2021 during Fiesta Days. This type of permit allows a temporary extension of an on-sale liquor license to premises adjacent and contiguous to the licensed premises. All of the activity would take place on private property; no city properties will be used. Music is planned by way of a DJ. All liquor sales would take place within the buildings.

It was moved by Sulflow, seconded by Olson and unanimously passed to approve the accessory on-sale use permit for Inn Like Flinn, as submitted.

It was moved by Sanborn, seconded by Olson and unanimously passed to approve the accessory on-sale use permit for Groat's, as submitted.

7(G) AMERICAN LEGION ACCESSORY USE PERMIT.

An application has been submitted by the American Legion Post #59 for an on-sale accessory use permit for a community event with music on Saturday, May 22, 2021. The area proposed to be used is the Legion parking lot, to the north, south and west of the building; no city property will be used.

It was moved by Sanborn, seconded by Sulflow and unanimously passed to approve the accessory on-sale use permit for the American Legion, as submitted.

7(H) ORWICK AERIAL APPLICATOR AGREEMENT.

It was moved by Sanborn, seconded by Olson and unanimously passed to approve the 2021 Aerial Applicator Agreement with Bryce Orwick, dba/Northstar Aerospray, Inc.

7(I) 2021 IMPROVEMENT PROJECT BID REVIEW.

Bids were received at 11:00 A.M., Tuesday, April 13, 2021 for the 2021 Improvement Project, as follows:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate Bid 1</u>
Riley Brothers Construction, Inc. Morris, MN	\$281,086.00	\$ 56,307.40
Duininck, Inc. - Prinsburg, MN	\$315,782.25	\$ 67,245.00
Central Specialties, Inc. Alexandria, MN	\$324,969.50	\$ 60,601.00
Bituminous Paving, Inc. Ortonville, MN	\$377,375.00	\$ 66,906.00

The engineer's estimate for the base bid was \$292,200, and \$66,652 for Alternate 1. Based on the bids received, the engineer recommended that the city move forward with the project and Alternate 1 and schedule the final assessment hearing.

It was moved by Sanborn, seconded by Sulflow and unanimously passed to move forward with the improvement project, based on the favorable bid received, the reputation of the low bidder, and as recommended by the city engineer.

7(J) 2021 IMPROVEMENT PROJECT ASSESSMENTS.

Based on the bids received for the 2021 Improvement Project, a resolution was presented stating the contract price for the improvement at \$337,393.40, associated expenses at \$62,000.00, so that the total cost of the improvements will be \$399,393.40. The portion of the cost to be assessed against benefitted property owners is \$56,641.14, which would be spread over a period of 10 years at 2.7%.

DAN SANBORN OFFERED RESOLUTION NO. 3715, A RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3715 WAS SECONDED BY BEVERLY OLSON. THOSE VOTING IN FAVOR OF MOTION: DAN SANBORN, BEVERLY OLSON, BRYCE CURTISS, STEVE SULFLOW AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(K) FINAL PUBLIC HEARING - 2021 IMPROVEMENTS.

DAN SANBORN OFFERED RESOLUTION NO. 3716, A RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT (5/17/21), AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3716 WAS SECONDED BY BRYCE CURTISS. THOSE VOTING IN FAVOR OF MOTION: DAN SANBORN, BRYCE CURTISS, BEVERLY OLSON, STEVE SULFLOW AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(L) VA HOME OPTION AGREEMENT - FOURTH AMENDMENT.

It was moved by Sulflow, seconded by Sanborn and unanimously passed to approve a Fourth Amendment to Option Agreement with the State of Minnesota for use of the property in connection with the construction of a veterans home, extending the agreement to July 31, 2021.

7(M) AIRPORT ENTITLEMENT TRANSFERS/CITIES OF COOK & WALKER.

In order to construct the recently completed t-hangar at the airport, an agreement was previously reached with the Cities of Cook and Walker to transfer their FAA entitlements to the Montevideo-Chippewa County Airport, with those entitlements transferred back to those cities in 2020 and 2021. FAA Approval Agreements were prepared for consideration by the council.

It was moved by Curtiss, seconded by Sanborn and unanimously passed to approve the Agreement for Transfer of Entitlements with the Cities of Cook and Walker, as requested.

8. Ordinances.

- None.

9. Discussion and Miscellaneous.

- ▶ City Manager Wolfington explained that a request has been received from the Chippewa County Historical Society to acquire a barn from the property owned by the Mitchells along River Road which was bought out by the city for the levee project. The city attorney advised that because the Society is another public entity, an acquisition could take place without going through a public bid process. Wolfington said he would bring the item to council for formal action at a future meeting.
- ▶ City Manager Wolfington informed the council that the bid opening for the levee project is scheduled for 2:00 P.M. on Tuesday, the 20th.

Meeting adjourned at 7:50 P.M.

Glennis A. Lauritsen, Secretary

Approved by council May 3, 2021:

President - City Council