

CITY OF MONTEVIDEO
CITY COUNCIL PROCEEDINGS
June 21, 2021

The city council met in regular session Monday, June 21, 2021 in the meeting room of the City of Montevideo Public Works Facility, 2250 East Ashmore Avenue. President Schmidt called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Nathan Schmidt, Steve Sulflow, Beverly Olson, Dan Sanborn and Bryce Curtiss (7:07 P.M.) Absent: None. Mayor Erich Winter present.

Staff present: City Manager Robert Wolfington, City Attorney Janice Nelson, City Engineer Mike Amborn and City Clerk Glennis Lauritsen.

It was moved by Sulflow, seconded by Sanborn and unanimously passed to approve the agenda, with the following modifications:

MODIFY: 5A) **CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING JUNE 18, 2021 IN THE AMOUNT OF ~~\$113,803.12~~ \$216,700.96.**

LIQUOR

Bellboy Corporation - Inventory	\$	2,673.46
Bellboy Corporation - Inventory		3,107.44
Johnson Brothers Liquor Co. - Inventory		3,819.56
Johnson Brothers Liquor Co. - Inventory		5,355.87
Locher Brothers, Inc. - Inventory		16,122.20
Phillips Wine & Spirits - Inventory		3,539.66
Phillips Wine & Spirits - Inventory		2,516.44
Southern Glazer's of MN - Inventory		6,298.54

MCDC

Citizens Alliance Agency - Insurance/Directors & Officers	2,123.00
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PUBLIC WORKS

Chippewa County - Crack Filler	11,254.21
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SMALL CITIES GRANT

Prairie Five CAC, Inc. - Reimbursement Request #26	39,696.48
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UTILITY

Core & Main - Supplies	1,908.59
Hawkins, Inc. - Chemicals	4,482.39

6. Public Hearings.

- None.

7. General Business.

7(A) CONDITIONAL USE PERMIT - AMERICAN SURPLUS.

Staff reported that in a meeting held earlier, the Montevideo Planning Commission held a public hearing on a conditional use permit request submitted by Jeff Drexler/Chad Hiepler, dba/American Surplus & Ice Castle Fish Houses. The request was to allow a 60' x 144' building business expansion on the west side of the property at 3134 East Highway 7. Proposed use of the building is a light manufacturing shop with storage. Such use is allowed in a B2 - Highway Business District - with a conditional use permit. The planning commission unanimously recommended approval to the city council.

It was moved by Sulflow, seconded by Olson and unanimously passed to approve the conditional use permit, as recommended by the planning commission.

7(B) SITE PLAN REVIEW - AMERICAN SURPLUS 60' X 144' BUILDING.

Staff reported that in a meeting held earlier, the Montevideo Planning Commission conducted a site plan review for a 60' x 144' building business expansion proposed by American Surplus, 3134 East Highway 7. (The previous agenda item approved the required conditional use permit for this light manufacturing use.) Following its review, the commission unanimously recommended approval, contingent upon the requirement that the western portion of the land that was purchased be kept for a possible future retainage pond in the event that additional construction in the area is proposed.

It was moved by Curtiss, seconded by Sanborn and unanimously passed to approve the site plan, with the drainage condition as recommended by the planning commission.

7(C) CORONA VIRUS RECOVERY FUNDS (ARPA).

Congress adopted the American Rescue Plan Act (ARPA) in March 2021, which included recovery funds for cities across the country. The funds are intended to provide support to governmental entities in responding to the impact of COVID-19 and in their efforts to contain COVID-19 within their communities. The amount of Montevideo's share in the recovery funds has not yet been established; however, using the formula provided by the Department of Treasury, a rough estimate has been calculated at \$529,515. Parameters

are established for use of the funds, similar to other COVID-related funds previously received. Wolfington stated that the funds will be distributed in two parts, with the first payment slated to be received this summer and the other to follow within 6-9 months.

DAN SANBORN OFFERED RESOLUTION NO. 3721, A RESOLUTION ACCEPTING THE CORONA VIRUS LOCAL FISCAL RECOVERY FUNDS, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3721 WAS SECONDED BY BEVERLY OLSON. THOSE VOTING IN FAVOR OF MOTION: DAN SANBORN, BEVERLY OLSON, STEVE SULFLOW, BRYCE CURTISS AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(D) ACCEPTANCE OF GIFTS/GRANTS.

The following gifts/grants have been received:

<u>Name</u>	<u>Description</u>	<u>Amount/Value</u>
American Legion Post #59 Gambling Fund	Donation - Veterans Home Project (Partial pledge)	\$ 2,000.00
VFW Post #380 Gambling Fund	Donation - Veterans Home Project (Partial pledge)	2,500.00

BRYCE CURTISS OFFERED RESOLUTION NO. 3722, A RESOLUTION ACCEPTING GIFTS/GRANTS, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3722 WAS SECONDED BY STEVE SULFLOW. THOSE VOTING IN FAVOR OF MOTION: BRYCE CURTISS, STEVE SULFLOW, BEVERLY OLSON, DAN SANBORN AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(E) SALARY ADJUSTMENT - SERGEANT AND CAPTAIN POSITIONS.

City Manager Wolfington explained that following adjustments made through the LELS (Police) Union Contract for 2021-2022, a wage gap between the sergeant position (non-union) and investigator position (union) became unbalanced. As such, the two sergeants requested consideration for this difference. The Police Civil Service Commission met on June 15, 2021 to review the sergeants' request and asked the city manager to find a way to make the positions properly balanced. In response, the salary information was reviewed for the police department and for other non-union positions within the city, with a determination made that a 4% increase in the sergeant's pay was appropriate.

Additionally, to maintain balance, an adjustment to the captain position salary range was also recommended at the 4% increase. (There is currently no staff member at the captain rank.)

Scott Marquardt, Chair - Montevideo Police Civil Service Commission - was present to support the adjustment.

It was moved by Sanborn, seconded by Curtiss and unanimously passed to authorize a 4% increase for the two sergeant positions and one captain position, retroactive to January 1, 2021.

8. Ordinances.

8(A) ZONING AMENDMENT - FENCE HEIGHT.

In a meeting held earlier, the Montevideo Planning Commission held the required public hearing on a proposed amendment to Section 11-13-7A of the Montevideo Zoning Code which states that "Building permits are not required to construct fences if under six feet (6') in height." Inasmuch as the Minnesota State Building Code provides a seven foot (7') threshold, the commission recommended amending the City Code. An ordinance was drafted by the city attorney for this purpose.

DAN SANBORN INTRODUCED ORDINANCE NO. 962, AN ORDINANCE AMENDING 11-13-7A OF THE MONTEVIDEO CITY CODE, FENCING PERMITS.

8(B) SERVICE DISCONNECTION AUTHORITY/METER REPLACEMENT.

It was explained that in the series of notices to property owners proposed by Ferguson Waterworks, service disconnection is cited in the event that an appointment is not scheduled for the purpose of accessing/replacing existing water meters. Current city ordinance language does not adequately address authority to disconnect water service as it would relate to the water meter replacement project. Therefore, an ordinance was drafted by the city attorney for this purpose. The ordinance adoption process will provide for the ordinance to be effective in time to coincide with Ferguson's proposed schedule for the project.

STEVE SULFLOW INTRODUCED ORDINANCE NO. 963, AN ORDINANCE, AN ORDINANCE AMENDING 8-4-35 OF THE MONTEVIDEO CITY CODE, METERS.

9. Discussion and Miscellaneous.

- ▶ Mayor Winter thanked everyone involved in the 75th Anniversary Fiesta Days celebration, including but not limited to, the police department, fire department, media, city council, city staff and public works department. He stated that the event was a huge success and that he had received many positive comments from the community.

At 7:25 P.M., Public Works Director Aaron Blom gave a walking tour of the public works facility to those in attendance.

Meeting adjourned at 7:45 P.M.

Glennis A. Lauritsen, Secretary

Approved by council July 6, 2021:

President - City Council