

CITY OF MONTEVIDEO
BUDGET WORKSESSION
August 9, 2021

The city council met in a 2022 Budget Worksession on Monday, August 9, 2021 in the council chambers at city hall. Council President Schmidt called the meeting to order at 7:00 P.M. The worksession had been set by the council on May 27th.

Council members present: Nathan Schmidt, Steve Sulflow and Beverly Olson. Absent: Dan Sanborn and Bryce Curtiss. Mayor Winter present.

Also present were: City Manager Robert Wolfington and Secretary Glennis Lauritsen.

Staff present: Finance Director Tami Schuelke-Sampson, Fire Chief Mitch Stueck and Community Center Coordinator Tracy Wellendorf.

Materials provided to the council for discussion included a Levy Comparison 2021 vs. Proposed 2022; Debt Levy Schedule as of April 28, 2021; Projected Debt Levy 2022; CIP/CEP spreadsheets for all departments; and, General Fund Revenue/Expenditure worksheets.

Community Development Coordinator Wellendorf reviewed and discussed expenditures and the CIP/CEP for the Community Center. Wellendorf stated that the proposed 2022 Budget is basically the same as 2021, with a minor increase in general office supplies and repair/maintenance-building labor, as well as an increase in licenses/taxes to reflect the need for an annual Office 365 license for five (5) computers and an increase in the contracted services-wages line item to allow for continued expansion of classes/topics being offered. She noted that COVID had provided an opportunity for additional/remote/other services to be available to the members. These services were well received and, therefore, she wanted to continue those services, as well as exploring other additional opportunities. Wellendorf also briefly highlighted items within the CIP/CEP for the Center. A new roof is proposed for 2022.

Fire Chief Stueck reviewed and discussed the CIP/CEP for the Fire Department. He provided an update on the new pumper truck, noting that Custom Fire will begin building it October 1st, with completion by the end of October followed by an approximate two-month demo period before the department takes delivery. This demo period was beneficial both financially (\$8,000 discount) and mechanically (by providing a “break-in” of the truck prior to delivery). Stueck stated that he is working with the city manager to develop a replacement plan for all of the department’s vehicles. Other items within the CIP included turnout gear, extrication equipment, SCBA equipment, flags and miscellaneous. Information relative to the township contributions and areas of coverage was also discussed. Stueck noted that Grace Township had recently

reached out to the department to request coverage; therefore, the city is working with them on a contract for services similar to the other townships.

Proposed 2022 expenditures for the fire department were reviewed which reflected no change from 2021. Stueck stated that there are a number of firefighters who are close to/contemplating retirement; therefore, the department will be seeking new members. He said he will work with the city manager on the application process.

Finance Director Schuelke-Sampson reviewed and discussed the proposed levy for 2022 which reflects an overall 5.34% increase over 2021. The debt levy schedule and projected debt levy was also reviewed. Schuelke-Sampson noted that percentages built into the General Fund Personal Services numbers included a 3% wage increase and a 10% increase for employee health insurance. The city is a part of the SW/WC Service Cooperative Pool for health insurance and because the actual numbers have not yet been provided, adjustments may be necessary.

With the exception of the public works and police department budgets, the remainder of the General Fund budget revenues/expenditures and CIP/CEP's were reviewed and discussed. It was noted that Public Works Director Aaron Blom and Police Chief Ken Schule will be on hand to discuss their budgets at the August 16th Worksession.

City Manager Wolfington reviewed and discussed the airport budget and CIP/CEP. Wolfington stated that the airport manager has requested an expansion of the t-hangar used for the operation of his business, which would allow him to provide additional services. In addition, a request has been submitted by an individual to build a private hangar at the airport. Both of these projects are being actively reviewed and discussed by the airport commission.

Meeting adjourned at 8:15 P.M.

Glennis A. Lauritsen, Secretary

Approved by council August 16, 2021:

Nathan Schmidt, President