

CITY OF MONTEVIDEO
CITY COUNCIL PROCEEDINGS
November 15, 2021

The city council met in regular session Monday, November 15, 2021 in the council chambers at city hall. President Schmidt called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Nathan Schmidt, Bryce Curtiss, Steve Sulflow, Beverly Olson and Dan Sanborn. Absent: None. Mayor Erich Winter present.

Staff present: City Manager Robert Wolfington, City Engineer Mike Amborn, City Attorney Janice Nelson and City Clerk Glennis Lauritsen.

It was moved by Sanborn, seconded by Olson and unanimously passed to approve the agenda, with the following modifications:

MODIFY: AGENDA - PAGE 2 - INSERT ITEM 5(C) - CONSIDER APPLICATION SUBMITTED BY THE CHAMBER OF COMMERCE FOR USE OF CITY PROPERTY (STREETS/PARKING LOT) IN CONJUNCTION WITH A HOLIDAY PARADE TO BE HELD ON SATURDAY, DECEMBER 4, 2021, 4:00-6:00 P.M.

Revised Agenda cover pages provided to include Item 5(C). Support materials for this item were included in the agenda packets; however, the listing itself was inadvertently omitted from the Agenda.

MODIFY: 3) APPROVAL OF MINUTES OF THE REGULAR MEETING OF NOVEMBER 1, 2021.

Corrected page 2 provided. "It was moved by Sulflow, seconded by Olson and unanimously passed to approve the minutes of the Regular Meeting of ~~October 4, 2021~~ October 18, 2021."

MODIFY: 5A) CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING NOVEMBER 12, 2021 IN THE AMOUNT OF ~~\$228,384.65~~ \$338,714.11.

LIQUOR

Bellboy Corporation - Inventory	\$ 1,846.45
Breakthru Beverage - Inventory	3,612.06
Johnson Brothers Liquor Co. - Inventory	4,121.20
Johnson Brothers Liquor Co. - Inventory	4,785.41
Madison Bottling Company - Inventory	9,393.60
Phillips Wine & Spirits - Inventory	4,430.65
Phillips Wine & Spirits - Inventory	4,258.02
Southern Glazer's of MN - Inventory	5,853.25

MISCELLANEOUS

Dana F. Cole & Co., LLP - Audit work 2020	29,725.04
Clearway Community Solar - Solar bills	36,055.34

PUBLIC WORKS

Cargill, Inc. - Clearlane De-Icer	6,248.44
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It was moved by Sulflow, seconded by Sanborn and unanimously passed to approve the minutes of the Regular Meeting of November 1, 2021, as corrected.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.

4(A) Mayor Winter presented a 25-Year Service Award to Utilities Department employee Brian Schultz. Schultz was hired October 21, 1996.

5. Consent Agenda.

It was moved by Sanborn, seconded by Curtiss and unanimously passed to approve the following consent agenda items:

5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING NOVEMBER 12, 2021 IN THE (MODIFIED) AMOUNT OF \$338,714.11.

5(B) SALE OF SEIZED/SURPLUS ITEMS BY THE POLICE DEPARTMENT (1999 FORD TAURUS SEDAN | 2001 FORD FOCUS HATCHBACK).

5(C) APPLICATION SUBMITTED BY THE MONTEVIDEO AREA CHAMBER OF COMMERCE FOR USE OF CITY PROPERTY (STREETS/PARKING LOT) IN

CONJUNCTION WITH A HOLIDAY PARADE TO BE HELD ON SATURDAY,
DECEMBER 4, 2021, 4:00-6:00 P.M.

- 5(D) APPLICATION FROM THE CHIPPEWA COUNTY FAIR ASSOCIATION FOR AN EXEMPTION FROM LAWFUL GAMBLING LICENSE REQUIREMENTS TO ALLOW A RAFFLE AT THE MONTEVIDEO AMERICAN LEGION ON MARCH 5, 2022.

6. Public Hearings.

- None.

7. General Business.

- 7(A) NUISANCE ABATEMENT - 719 NORTH 1ST STREET.

Notices were sent to the property owners of 719 North 1st Street on August 27 and October 21, 2021, concerning nuisance items that needed to be abated, specifically referring to miscellaneous building and landscaping materials stacked on the driveway and yard, as well as other miscellaneous debris that needed to be abated. No action was taken by the property owner to correct the deficiencies. By letter dated November 1, 2021, the property owner had been informed that city staff would be recommending that the council pass a resolution directing the abatement of the nuisance on their property at this meeting. The proposed resolution gives the property owner until December 1, 2021 to abate the nuisance and an opportunity to address the city council at the December 6, 2021 meeting.

DAN SANBORN OFFERED RESOLUTION NO. 3753, A RESOLUTION DIRECTING ABATEMENT OF NUISANCE, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3753 WAS SECONDED BY BRYCE CURTISS. THOSE VOTING IN FAVOR OF MOTION: DAN SANBORN, BRYCE CURTISS, STEVE SULFLOW, BEVERLY OLSON AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

- 7(B) ABANDONED SIGNAGE - 301 NORTH 1ST STREET.

By letter dated October 8, 2021, the property owner of 301 North 1st Street was informed that abandoned signage was identified on the property. The letter asked that the signage

be removed by November 7th, provided them an opportunity to appear before the council on November 1st (in the event that they disagreed that the signage was abandoned) and informed them that the matter would be placed on the November 15th council agenda for final action). Upon inspection 11/12/21, the signage remained and no contact was received from the property owner. Therefore, a resolution was prepared to authorize the city to remove the abandoned signs, with expenses recovered through a special assessment against the property.

STEVE SULFLOW OFFERED RESOLUTION NO. 3754, A RESOLUTION AUTHORIZING REMOVAL OF ABANDONED SIGNAGE, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3754 WAS SECONDED BY BEVERLY OLSON. THOSE VOTING IN FAVOR OF MOTION: STEVE SULFLOW, BEVERLY OLSON, DAN SANBORN, BRYCE CURTISS AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(C) 2022 SAFE ASSURE CONTRACT.

Council was presented with a renewal contract with Safe Assure Consultants, Inc. to provide the employee safety training program for 2022. The fee for 2022 is \$7,181.11, compared to the fee in 2021 of \$7,040.31. Staff recommended approval.

It was moved by Curtiss, seconded by Olson and unanimously passed to approve the 2022 contract, as presented.

7(D) 2022 FARM LEASE WITH ROBERT KURTZBEIN.

A farm lease with Robert Kurtzbein was presented for 15.9 tillable acres of land located in the Ost Subdivision. Rent for 2022 was calculated at \$268.00/acre, for a total lease amount of \$4,261.20. The rate is based on the average of bids the city received on the (city-owned) airport farm land.

It was moved by Curtiss, seconded by Sanborn and unanimously passed to approve the 2022 lease, as presented.

7(E) 2021 AUDIT TERMS/FEES.

Dana F. Cole & Company, LLC, provided the city with a letter outlining audit terms and fees for the 2021 Audit. The proposed audit fee for 2021 is \$28,300, compared to the 2020 fee of \$27,500. It was noted that the city does not expect to expend over \$750,000 of federal funds, so a required single audit of those federal programs would not be performed. If circumstances were to change, and a single audit was required, the fee would be an additional \$1,800 for those services (the same as the 2020 single audit fee.)

It was moved by Sanborn, seconded by Sulflow and unanimously passed to authorize the mayor and city manager to execute the Engagement Letter with Dana F. Cole, as presented.

8. Ordinances.

8(A) RE-ZONING OF 2002 BLACK OAK AVENUE.

At its November 1, 2021 meeting, the council introduced Ordinance No. 964, an ordinance re-zoning the property at 2002 Black Oak Avenue.

IT WAS MOVED BY BRYCE CURTISS THAT ORDINANCE NO. 964, AN ORDINANCE RE-ZONING CERTAIN LAND, BE ADOPTED. MOTION FOR ADOPTION OF ORDINANCE NO. 964 WAS SECONDED BY STEVE SULFLOW. THOSE VOTING IN FAVOR OF MOTION: BRYCE CURTISS, STEVE SULFLOW, BEVERLY OLSON, DAN SANBORN AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. ORDINANCE PASSED 5-0.

9. Discussion and Miscellaneous.

- City Engineer Amborn stated that Mn/DOT was holding a Listening Session on the topic of the County Road 15/Highway 7/24th Street intersection. The session is scheduled for Thursday, November 18th, 4:30-6:00 P.M. at the CCM Wellness Center.
- Council member Sanborn stated that a fish house and pickup are parked along the south side of the Carnegie Library building on what may be city property. He asked staff to look into the matter.

Minutes/City Council
November 15 2021
Page No. 6

- Mayor Winter informed the council that Montevideo had been designed as the #1 most affordable place to live in Minnesota and ranked #92 nationwide.

Meeting adjourned at 7:13 P.M.

Glennis A. Lauritsen, Secretary

Approved by council December 6, 2021:

President - City Council