

CITY OF MONTEVIDEO
CITY COUNCIL PROCEEDINGS
January 17, 2023

The city council met in regular session Tuesday, January 17, 2023 in the council chambers at city hall. Council President Schmidt called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Nathan Schmidt, Dan Sanborn, Bryce Curtiss, Steve Sulflow and Beverly Olson (7:02 P.M.) Absent: None. Mayor Erich Winter present.

Also present: City Manager Robert Wolfington, City Engineer Mike Amborn, City Attorney Janice Nelson and City Clerk Glennis Lauritsen.

It was moved by Sulflow, seconded by Curtiss and unanimously passed to approve the agenda, with the following modifications:

**MODIFY: 5A) CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD
ENDING JANUARY 12, 2023 IN THE AMOUNT OF ~~\$135,387.83~~
\$474,480.65.**

The revised list reflects the following additions/deletions:

LIQUOR

Bellboy Corporation - Inventory	\$ 3,188.70
Dahlheimer Beverage Green Isle - Inventory	13,821.75
Johnson Brothers Liquor Co. - Inventory	6,680.29
Madison Bottling Company - Inventory	13,091.60
Madison Bottling Company - Inventory	9,757.30
Phillips Wine & Spirits - Inventory	5,062.12
Southern Glazer's of MN - Inventory	7,900.46

MISCELLANEOUS

League of MN Cities - Insurance Premiums/2023	210,762.00
---	------------

POLICE

Angela Milo - Reimburse/Shop With a Cop Expenses	1,996.00
--	----------

PUBLIC WORKS

Altec Industries - Boom repair	3,373.51
Chippewa County Highway Dept - Slip Sand	2,611.79
S & L Contracting - Shingling park/pool (insurance claim)	60,847.30

MODIFY: 7E) **CONSIDER APPROVAL OF THE CITY OF MONTEVIDEO PAY EQUITY STUDY RESULTS.**

- Report provided.

It was moved by Sanborn, seconded by Sulflow and unanimously passed to approve the minutes of the Regular Meeting of January 9, 2023, as presented.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.

- By Resolution No. 3845, this date and time was provided as an opportunity for the property owner of 1012 North 6th Street to appear and be heard in regards to a nuisance abatement matter.

There was no one present to address the issue.

5. Consent Agenda.

It was moved by Curtiss, seconded by Sanborn and unanimously passed to approve the following consent agenda items:

- 5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING JANUARY 13, 2023 IN THE (MODIFIED) AMOUNT OF \$474,480.65.

6. Public Hearings.

Council member Olson arrived at 7:02 P.M.

- 6(A) 7:00 P.M. - 2023 IMPROVEMENT PROJECT.

By Resolution No. 3833, the council had received the engineer's report and set this date/time for a public hearing to consider the 2023 Improvements.

President Schmidt called the public hearing to order at 7:02 P.M.

The following project is proposed:

- Ashmore Avenue, Highway 29 (Benson Road) to 17th Street - State Aid
- Wolfe Avenue, Highway 29 (Benson Road) to city limits
- 16th Street, Frontage Road to Ashmore Avenue
- The Gallery on Main - Storm Sewer Replacement
- 13th Street, Park Avenue to William Avenue - Sanitary Sewer Lining

City Engineer Amborn informed the council that his office had heard from one property owner with general questions about the proposed Wolfe Avenue project. City staff indicated that no other contact had been received for or against the project, either verbally or in writing.

Amborn reviewed and discussed the handout prepared for the hearing, which highlighted each segment of the proposed projects and addressed cost, assessments and the project schedule. Also provided were maps of the areas affected.

There were no interested persons present to speak to the project; therefore, the public hearing was closed at 7:17 P.M. The entire public hearing was recorded on a zip drive, which will be kept in accordance with the city's adopted records retention schedule, after which time the component will be destroyed.

DAN SANBORN OFFERED RESOLUTION NO. 3848, A RESOLUTION ORDERING IMPROVEMENT AFTER PUBLIC HEARING, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3848 WAS SECONDED BY BRYCE CURTISS. THOSE VOTING IN FAVOR OF MOTION: DAN SANBORN, BRYCE CURTISS, STEVE SULFLOW, BEVERLY OLSON AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7. General Business.

7(A) WATER SUPPLY WELL DEVELOPMENT.

Utilities Superintendent Byron Hayunga was on hand to discuss the need for a new water supply well. He explained that the city has five (5) active water supply wells, with the last being installed in 2008. Well #12 is declining and soon will not be reliable. The addition of a new well would provide another source for water supply to meet the current demands. Hayunga requested approval to proceed with the development of a new well, with the assistance of the city engineer in preparing specifications and bid documents to solicit contractors for the work.

It was moved by Sanborn, seconded by Sulflow and unanimously passed to direct staff to work with the city engineer on the development of a new water supply well project, including specification and bid document preparation and the solicitation of bids.

7(B) AERATION BLOWER REPLACEMENT.

Utilities Superintendent Byron Hayunga was on hand to discuss the need for an aeration blower for the wastewater treatment plant. He explained that the existing backup blower at the plant is from upgrades done in 1993 and has been rebuilt twice. Aeration blowers are a necessity for the

secondary treatment of wastewater. Staff would like to put the blowers outside in a self-contained unit which eliminates the need for additional HVAC work. The new blower would be smaller in horsepower, more efficient and give better treatment and energy savings.

Because Short Elliott Hendrickson (SEH) was a part of the 2009 upgrades and 2019 Blower Project, they are familiar with the plant design and electrical data. Staff requested authorization to work with SEH on this project (so that a needs study is not necessary) and to move forward in the solicitation of bids for one (1) aeration blower.

It was moved by Curtiss, seconded by Olson and unanimously passed to authorize staff to work with SEH and solicit bids for an aeration blower.

7(C) WAIVER/RELEASE AGREEMENT - T-HANGAR & TAXIWAY PROJECTS.

City Manager Wolfington explained that the airport engineers (SEH) provided services for a new t-hangar project and a separate but related taxiway project. There were elevation and design issues that SEH acknowledged their responsibility in fixing. These fixes included re-grading a portion of the taxiway adjacent to the new t-hangar, addressing drainage concerns with the grade of the taxiway. Adjustments were made to the t-hangar structure to address design inconsistencies (moving a support beam to its appropriate location). Work has now been completed and SEH has agreed to reimburse the airport for the cost in rectifying the issues in the amount of \$87,861.52. In order to move forward with the reimbursement, a Waiver & Release Agreement is required.

It was moved by Curtiss, seconded by Sulflow and unanimously passed to authorize the mayor and city manager to execute the Waiver and Release Agreement, as presented.

7(D) POLICE CIVIL SERVICE COMMISSION APPOINTMENT.

It was moved by Sanborn, seconded by Olson and unanimously passed to appoint Sandra Hodge to the Police Civil Service Commission, term expiring January 2024.

7(E) PAY EQUITY STUDY RESULTS.

City Manager Wolfington presented the 2023 Pay Equity Study results. The Study is due to the State by January 30th and requires council approval.

It was moved by Olson, seconded by Sulflow and unanimously passed to approve the 2023 Pay Equity Report, as presented, and authorize its submission to the State of Minnesota.

8. Ordinances.

- None.

9. Discussion and Miscellaneous.

- City Engineer Amborn reported that two grant applications had been submitted as authorized previously by the council - an Active Transportation Grant and a TAP Grant for pedestrian control at the Hwy 7/CR15/24th Street intersection.
- Council member Sanborn invited the council members and staff to visit the Larson Park skating rink warming house to see first-hand the improvements made to the warming house by the public works department. He publicly thanked them for the great job done and asked that staff relay his appreciation to the department.

Meeting adjourned at 7:32 P.M.

Glennis A. Lauritsen, Secretary

Approved by council February 6, 2023:

President - City Council