

CITY OF MONTEVIDEO
CITY COUNCIL PROCEEDINGS
February 6, 2023

The city council met in regular session Monday, February 6, 2023 in the council chambers at city hall. Council President Schmidt called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Nathan Schmidt, Dan Sanborn, Bryce Curtiss, Steve Sulflow and Beverly Olson (7:03). Absent: None. Mayor Erich Winter absent.

Also present: City Manager Robert Wolfington, City Engineer Mike Amborn, City Attorney Janice Nelson and City Clerk Glennis Lauritsen.

It was moved by Sanborn, seconded by Sulflow and unanimously passed to approve the agenda, with the following modifications:

MODIFY: 5A) CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING FEBRUARY 2, 2023 IN THE AMOUNT OF ~~\$749,092.13~~ \$790,280.08.

The revised list reflects the following additions/deletions:

LIQUOR

MN Department of Revenue - Sales Tax \$ 16,753.00

FIRE

Summit Fire Protection - Sprinkler System Serviced 1,654.00

LEGAL

Nelson Oyen Torvik - Legal services 9,069.00

MISCELLANEOUS

Farmer's Union Oil Co. - Fuels 11,432.01

Fusion Cloud Services - Phone bill 2,279.94

MODIFY: 7A) PRESENTATION FROM EHLERS, INC. ON PROPOSED STORM WATER UTILITY.

Support materials provided.

It was moved by Curtiss, seconded by Sanborn and unanimously passed to approve the minutes of the Regular Meeting of January 17, 2023, as presented.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.

- None.

5. Consent Agenda.

It was moved by Sulflow, seconded by Curtiss and unanimously passed to approve the following consent agenda items:

5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING FEBRUARY 2, 2023 IN THE (MODIFIED) AMOUNT OF \$790,280.08.

5(B) SALE OF SEIZED/SURPLUS ITEMS BY THE POLICE DEPARTMENT (2005 LINCOLN | 2009 DODGE | 2002 CHRYSLER | 2008 CHEVROLET IMPALA | 2007 ARCTIC CAT | 2003 MERCURY | 2002 JEEP).

5(C) USE OF CITY PROPERTY FOR THE ST. PATRICK'S DAY PARADE ON FRIDAY, MARCH 17, 2023 (CLOSING OF MAIN STREET AND THE AVENUES BETWEEN MERRIAM AVENUE TO SHERMAN AVENUE.)

6. Public Hearings.

- None.

7. General Business.

7(A) EHLERS PRESENTATION - STORM WATER UTILITY.

The council had previously directed staff to develop a storm water utility plan that included a rate that would provide funding for storm water projects in Montevideo. Staff worked with Ehlers, Inc. to develop a storm water utility rate based on planned future projects. Ehlers Representative Rebecca Kurtz was on hand to provide a Power Point presentation on their proposed rates, impact on properties and timeline for implementation.

Council member Olson arrived at 7:03 P.M.

Kurtz explained the purpose of a storm water utility fee, which would appear as a new fee on the city's water and sewer utility bills. This fee would pay for storm water costs and is designed so properties that discharge more run-off pay a higher fee. A rate design was proposed using a Residential Equivalency Factor (REF) x acreage x fee which is the most common rate design used in other communities because it balances equity with ease of administration. Single-family homes and duplexes would be billed the base monthly fee of \$6.50/month. REF's for other property classes were presented, ranging from 0.50 to 2.50. Undeveloped properties would not pay a storm water fee, which would include vacant lots and agriculturally zoned properties. With the proposed rate design, a minimum storm water fee of \$6.50/month would be imposed for all properties with the exception of city-owned properties (except the hospital) not paying the fee. Sample storm water bills were presented for some of the other categories to aid in the discussion. Kurtz also discussed the financial forecast of the storm water fund, if implemented in 2023 and proposed financing for future projects.

City Engineer Amborn weighed in, stating that the proposed rate design is a defensible calculation and provides an additional method of reaching the targeted amounts needed for future projects, including \$225,000 in 2026 for a Middle School Pond Dredging Project and \$750,000 in 2031 for a Downtown Project. If revenue within the storm water utility is not sufficient to cover the expenses, however, bonding would still be needed to cover the gap in those costs.

Following some additional discussion, it was the consensus of the council that staff be directed to continue moving forward with the development of an ordinance utilizing the rate design discussed.

7(B) NUISANCE ABATEMENT/1012 NORTH 6TH STREET.

BRYCE CURTISS OFFERED RESOLUTION NO. 3849, A RESOLUTION AUTHORIZING THE CITY TO ABATE A NUISANCE AT 1012 NORTH 6TH STREET, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3849 WAS SECONDED BY DAN SANBORN. THOSE VOTING IN FAVOR OF MOTION: BRYCE CURTISS, DAN SANBORN, BEVERLY OLSON, STEVE SULFLOW AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(C) BATHROOM REMODEL - POLICE DEPARTMENT.

City Manager Wolfington explained that the bathroom in the police department needs updating. The existing bathroom was not addressed in city hall building updates and does not meet the needs of the department. Updates would include new floor tiles, ceiling, cabinetry and other bathroom essentials. Quotes have been solicited for the construction and for the plumbing associated with the project, totaling \$12,366. The project would be paid with funds acquired from the sale of seized and surplus equipment.

It was moved by Sanborn, seconded by Olson and unanimously passed to accept the quotes for the bathroom remodel project, as presented.

7(D) SUCCESSION PLANNING WORKSESSION.

It was moved by Sulflow, seconded by Olson and unanimously passed to set a worksession for Monday, February 27, 2023 at 7:00 P.M. for the purpose of discussing succession planning and other departmental staffing matters.

8. Ordinances.

8(A) MOBILE FOOD TRUCKS/VENDORS.

City staff worked with the city attorney to develop an ordinance to address mobile food trucks/vendors activity within the community. The ordinance was also reviewed and discussed by the Montevideo Planning Commission. The proposed ordinance would allow mobile food trucks as a permitted use in all of the city's Residential, Business and Industrial Districts, with an annual license issued by the city.

DAN SANBORN INTRODUCED ORDINANCE NO. 975, AN ORDINANCE ADDING CHAPTER 12 OF TITLE 3 OF THE MONTEVIDEO CITY CODE, MOBILE FOOD TRUCKS/VENDORS.

9. Discussion and Miscellaneous.

- City Attorney Nelson provided a brief update on the State Road right-of-way issue, including next steps in the process.

- Council member Sulflow indicated his difficulty in making the afternoon meetings of the Hospital Commission and asked if any other council member would be interested in serving in that capacity. Council member Sanborn stated he would be willing, if Sulflow would consider taking his position on the Library Board. Sulflow agreed.

It was moved by Olson, seconded by Curtiss and unanimously passed to appoint Sanborn to the Hospital Commission (annual appointment) and Sulflow to the Library Board (term expiring December 31, 2025.)

Meeting adjourned at 7:55 P.M.

Glennis A. Lauritsen, Secretary

Approved by council February 21, 2023:

President - City Council