

CITY OF MONTEVIDEO  
CITY COUNCIL PROCEEDINGS  
March 20, 2023

The city council met in regular session Monday, March 20, 2023 in the council chambers at city hall. Council President Schmidt called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Nathan Schmidt, Bryce Curtiss, Dan Sanborn, Beverly Olson and Steve Sulflow. Absent: None. Mayor Erich Winter present.

Also present: City Manager Robert Wolfington, City Attorney Janice Nelson, City Engineer Mike Amborn and City Clerk Glennis Lauritsen.

It was moved by Sulflow, seconded by Curtiss and unanimously passed to approve the agenda, with the following modifications:

**MODIFY: 5A) CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING MARCH 16, 2023 IN THE AMOUNT OF ~~\$131,544.06~~ \$201,551.03.**

The revised list reflects the following additions/deletions:

LIQUOR

Southern Glazer's of MN - Inventory	\$ 6,706.29
Johnson Brothers Liquor Co. - Inventory	7,346.15
Johnson Brothers Liquor Co. - Inventory	3,814.40
Madison Bottling Company - Inventory	2,349.95
Dahlheimer Beverage - Inventory	10,362.72
Johnson Brothers Liquor Co. - Inventory	4,588.48
Johnson Brothers Liquor Co. - Inventory	4,118.05
Breakthru Beverage - Inventory	7,493.78

MISCELLANEOUS

Xcel Energy - Electric bills	10,236.00
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PUBLIC WORKS

Heartland Electric - (6) Used Electrical Poles	3,841.56
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POOL  
Associated Supply Company, Inc. - Drain Cover 9,149.59

**MODIFY: 8B) CONSIDER INTRODUCTION OF AN ORDINANCE  
ESTABLISHING A STORM WATER UTILITY FUND FOR THE  
CITY OF MONTEVIDEO.**

Ordinance provided.

It was moved by Sanborn, seconded by Olson and unanimously passed to approve the minutes of the Regular Meeting of March 6, 2023, as presented.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.
- 4(A) Stephanie Weick, Chippewa County Emergency Management Director, was in attendance to present hazard mitigation summary information and to discuss goals/strategies moving forward. Written materials had been provided to the council for discussion purposes which addressed the continuing activities being undertaken to plan for and respond to the various forms of natural disasters.

It was the consensus of the council that the Mitigation Plan, as developed and updated, accurately identifies the needs and goals of the community. Therefore, the county will continue to refine the document and present a final draft for review at a future meeting.

5. Consent Agenda.

It was moved by Sanborn, seconded by Sulflow and unanimously passed to approve the following consent agenda items:

- 5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING MARCH 16, 2023 IN THE (MODIFIED) AMOUNT OF \$201,551.03.
- 5(B) SALE OF SEIZED/SURPLUS ITEMS BY THE POLICE DEPARTMENT (2001 DODGE RAM 1500 PICKUP | 2005 NISSAN MAXIMA | 1994 DODGE DAKOTA PICKUP | 2002 SATURN COUPE | 2005 HONDA PILOT | 2003 HONDA | 2002 FORD F150 PICKUP | 2001 CHEVROLET SILVERADO.)

5(C) APPLICATION FROM CHIPPEWA COUNTY FAIR ASSOCIATION FOR AN EXEMPTION FROM LAWFUL GAMBLING LICENSE REQUIREMENTS TO ALLOW RAFFLE ACTIVITY ON SUNDAY, JULY 30, 2023 IN CONJUNCTION WITH THE CHIPPEWA COUNTY FAIR.

6. Public Hearings.

- None.

7. General Business.

7(A) STORM WATER UTILITY.

During its February 6, 2023 meeting, the council continued discussions regarding a proposed storm water utility for the city. The city's financial advisor, Ehlers, had prepared a rate structure based on planned storm water projects. Council reviewed that rate structure and had further questions regarding some of the high rate commercial customers. As a result, staff was directed to continue to work with Ehlers to provide additional information for council review. This included a more in-depth look at accounts over \$20.

The rate design proposes a Residential Equivalency Factor (REF) x Acreage x Fee (\$6.50/month). Undeveloped properties would not pay a storm water fee (vacant lots and agriculturally zoned properties); City-owned properties (except the hospital) would not pay a fee; ALL parcels would pay a minimum storm water fee of \$6.50/month; and, the maximum fee charged for any property would be \$250/month. Representatives from Ehlers were available via ZOOM to provide an updated Power Point presentation on the utility rates and to answer any questions that may remain. An additional handout was provided, which listed a number of commercial properties and the proposed monthly bill amount, ranging from \$20.28/month to the maximum \$250.00/month.

Following the presentation, it was moved by Sanborn, seconded by Olson and unanimously passed to approve the rates, as presented.

7(B) 2023 FEES & CHARGES AMENDMENT.

At the March 6, 2023 meeting, the council adopted Ordinance No. 975 - Mobile Food Trucks/Vendors. The ordinance provided that the council shall set fees for the associated license, by resolution. Staff suggested that the fee be set at \$50.00/year/unit.

BRYCE CURTISS OFFERED RESOLUTION NO. 3854, A RESOLUTION AMENDING THE CITY'S 2023 FEES & CHARGES SCHEDULE, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3854 WAS SECONDED BY STEVE SULFLOW. THOSE VOTING IN FAVOR OF MOTION: BRYCE CURTISS, STEVE SULFLOW, BEVERLY OLSON, DAN SANBORN AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

8. Ordinances.

8(A) ADOPTION OF ORDINANCE NO. 977 - FOOD TRUCK EXEMPTION.

Ordinance No. 977 was introduced at the March 6, 2023 meeting. The ordinance would add food trucks to the list of exemptions to requirements for a peddlers, solicitors or transient merchants license.

IT WAS MOVED BY BRYCE CURTISS THAT ORDINANCE NO. 977, AN ORDINANCE AMENDING 3-6-4 OF THE MONTEVIDEO CITY CODE TO ADD FOOD TRUCKS AS EXEMPTIONS TO REQUIREMENTS FOR A PEDDLERS, SOLICITORS OR TRANSIENT MERCHANTS LICENSE, BE ADOPTED. MOTION FOR ADOPTION OF ORDINANCE NO. 977 WAS SECONDED BY BEVERLY OLSON. THOSE VOTING IN FAVOR OF MOTION: BRYCE CURTISS, BEVERLY OLSON, STEVE SULFLOW, DAN SANBORN AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. ORDINANCE WAS ADOPTED 5-0.

8(B) INTRODUCTION OF ORDINANCE NO. 978.

Agenda Item 7(A) addressed rates for a proposed storm water utility for the city and subsequently took action to approve the rates. In conjunction, it is necessary to formally establish a storm water utility fund. An ordinance was prepared by the city attorney for this purpose.

City Attorney Nelson asked for a clarification regarding municipal properties and cemeteries. In one section of the proposed ordinance, a Residential Equivalent Factor is listed for those two categories and in another section the categories are listed as exempt. Ehlers personnel indicated that those properties would be exempt, with the exception of the hospital.

Nelson also asked what the city's intent is for those properties that are inactive/not currently receiving a utility bill (meter removed, property vacant, etc.) The consensus of the council and staff was that the storm water fee should continue to be billed monthly, regardless of the status of the water/sewer services on a property.

Nelson stated she would incorporate these modifications into a revised ordinance for consideration at the April 3<sup>rd</sup> meeting.

STEVE SULFLOW INTRODUCED ORDINANCE NO. 978, AN ORDINANCE ADDING CHAPTER 7 OF TITLE 8 OF THE MONTEVIDEO CITY CODE, STORM WATER DRAINAGE UTILITY.

9. Discussion and Miscellaneous.

- None.

Meeting adjourned at 7:40 P.M.

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Glennis A. Lauritsen, Secretary

Approved by council April 3, 2023:

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President - City Council