

CITY OF MONTEVIDEO  
CITY COUNCIL PROCEEDINGS  
June 17, 2024

The city council met in regular session Monday, June 17, 2024 in the council chambers at city hall. Council President Schmidt called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Steve Sulflow, Beverly Olson, Dan Sanborn and Nathan Schmidt.  
Absent: Bryce Curtiss. Mayor Erich Winter present.

Also present were: City Manager Robert Wolfington, City Attorney Janice Nelson, City Engineer Mike Amborn and City Clerk Glennis Lauritsen.

It was moved by Sanborn, seconded by Sulflow and unanimously passed to approve the agenda, with the following modifications:

**MODIFY: 5(A) CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING JUNE 13, 2024 IN THE AMOUNT OF ~~\$455,396.09~~ \$472,685.00.**

The revised list reflects the following additions:

LIQUOR

Bellboy Corporation - Inventory	\$ 2,384.80
Johnson Brothers Liquor Co. - Inventory	3,240.44
Phillips Wine & Spirits - Inventory	4,140.97

POLICE

Promos 911, Inc. - Pencils/Cups/Bracelets/Stickers/Sunglasses	1,604.70
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POOL

Monte Candy Company - Concessions	2,731.00
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PUBLIC WORKS

Motorsports Technology - Wheel Spacers for 4066 Tractor	1,567.00
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UTILITY

Short Elliott Hendrickson, Inc. - Aeration Basin Blower Replmnt	1,620.00
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It was moved by Olson, seconded by Sanborn and unanimously passed to approve the minutes of the regular meeting of June 3, 2024 as presented.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.

- ▶ Mayor Winter introduced visitors from Uruguay. They have traveled by camper van for eight months and are going to be touring the United States for another 5 months. There will be a link posted on the City of Montevideo's Facebook page so citizens can follow their journey.
- ▶ Former City Manager Steve Jones acknowledged the retirement of City Clerk Lauritsen. Jones thanked Lauritsen for her many years of service with the city, noting that they had worked together for 20 years.

5. Consent Agenda.

It was moved by Sanborn, seconded by Olson and unanimously passed to approve the following consent agenda items:

5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING JUNE 13, 2024 IN THE (MODIFIED) AMOUNT OF \$472,685.00.

6. Public Hearings.

- None.

7. General Business.

7(A) SIGNATORS ON BEHALF OF THE CITY OF MONTEVIDEO.

Corporate authorization resolutions need to be updated to designate the city's authorized signators for five (5) financial institutions: Old National Bank, Minnwest Bank, Co-op Credit Union, RBC Capital Markets, LLC and the 4M Fund. The resolutions authorize three (3) individuals to act as signators: Robert Wolfington, III, Tami Schuelke-Sampson and Yesenia Rios, effective June 29, 2024. Two (2) signatures are required on all checks written by the city. Each institution requires a separate resolution.

DAN SANBORN OFFERED RESOLUTION NO. 3954, A RESOLUTION ENTERING INTO AN AGREEMENT AND CORPORATE AUTHORIZATION RESOLUTION WITH OLD NATIONAL BANK, TO AUTHORIZE SIGNATORS ON BEHALF OF THE CITY, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3954 WAS SECONDED BY STEVE SULFLOW. THOSE VOTING IN FAVOR OF MOTION: DAN SANBORN, STEVE SULFLOW, BEVERLY OLSON AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 4-0.

DAN SANBORN OFFERED RESOLUTION NO. 3955, A RESOLUTION ENTERING INTO AN AGREEMENT AND CORPORATE AUTHORIZATION RESOLUTION WITH MINNWEST BANK, TO AUTHORIZE SIGNATORS ON BEHALF OF THE CITY, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3955 WAS SECONDED BY BEVERLY OLSON. THOSE VOTING IN FAVOR OF MOTION: DAN SANBORN, BEVERLY OLSON, STEVE SULFLOW AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 4-0.

DAN SANBORN OFFERED RESOLUTION NO. 3956, A RESOLUTION ENTERING INTO AN AGREEMENT AND CORPORATE AUTHORIZATION RESOLUTION WITH CO-OP CREDIT UNION, TO AUTHORIZE SIGNATORS ON BEHALF OF THE CITY, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3956 WAS SECONDED BY STEVE SULFLOW. THOSE VOTING IN FAVOR OF MOTION: DAN SANBORN , STEVE SULFLOW, BEVERLY OLSON AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 4-0.

DAN SANBORN OFFERED RESOLUTION NO. 3957, A RESOLUTION ENTERING INTO AN AGREEMENT AND CORPORATE AUTHORIZATION RESOLUTION WITH RBC CAPITAL MARKETS, LLC, TO AUTHORIZE SIGNATORS ON BEHALF OF THE CITY, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3957 WAS SECONDED BY BEVERLY OLSON. THOSE VOTING IN FAVOR OF MOTION: DAN SANBORN, BEVERLY OLSON, STEVE SULFLOW AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 4-0.

DAN SANBORN OFFERED RESOLUTION NO. 3958, A RESOLUTION ENTERING INTO AN AGREEMENT AND CORPORATE AUTHORIZATION RESOLUTION

WITH THE LEAGUE OF MINNESOTA CITIES 4M FUND, TO AUTHORIZE SIGNATORS ON BEHALF OF THE CITY, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3958 WAS SECONDED BY BEVERLY OLSON. THOSE VOTING IN FAVOR OF MOTION: DAN SANBORN, BEVERLY OLSON, STEVE SULFLOW AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 4-0.

7(B) FINAL 2023 COMMITTED & ASSIGNED FUND BALANCES.

It was moved by Sulflow, seconded by Sanborn and unanimously passed to approve the final 2023 committed and assigned fund balances.

7(C) ADDITIONAL ALTERNATE ELECTION JUDGES FOR 2024 PRIMARY ELECTION.

STEVE SULFLOW OFFERED RESOLUTION NO. 3959, A RESOLUTION APPOINTING AN ADDITIONAL ALTERNATE ELECTION JUDGE FOR THE PRIMARY ELECTION AUGUST 13, 2024, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 3959 WAS SECONDED BY BEVERLY OLSON. THOSE VOTING IN FAVOR OF MOTION: STEVE SULFLOW, BEVERLY OLSON, DAN SANBORN AND NATHAN SCHMIDT. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 4-0.

7(D) QUOTE FOR WELL TEST HOLE DRILLING.

The city is currently working on a new wellhead project to bring a new well source at a previously used well site. As a part of the project, Thein Well Company provided a quote for a test hole to verify the quality of the chosen site to increase the likelihood of a successful well. This project will replace a failing well and bring the City's water source back to needed levels. The chosen site is believed to be sufficient for the wellhead, but this test would provide more assurance in case there are unforeseen issues. The estimate is \$26,720 to perform the test dig and the City has received a \$10,000 grant that can help cover some of the expenses. Utilities Superintendent Gallagher was present and stated he agrees with the chosen test site and believes it will be a viable option.

It was moved by Sanborn, seconded by Olson and unanimously passed to approve the Thein Well quote for the test hole for a new well source.

7(E) JULY 2024 COUNCIL MEETINGS.

The first council meeting in July is scheduled for Monday, July 1<sup>st</sup>. A number of council members indicated that they are unable to attend the July 1<sup>st</sup> meeting and, therefore, it was suggested that the meeting be rescheduled to Monday, July 8<sup>th</sup>. Council also discussed rescheduling the date of the second council meeting due to conflicts of City Manager Wolfington and Councilmember Sanborn to Monday, July 22<sup>nd</sup>.

Following discussion, it was moved by Sanborn, seconded by Sulflow and unanimously passed to reschedule the July 1<sup>st</sup> meeting to Monday, July 8<sup>th</sup> and the July 15<sup>th</sup> meeting to Monday, July 22<sup>nd</sup>.

8. Ordinances.

8(A) INTRODUCTION OF ORDINANCE NO. 989.

As part of the May 20, 2024 meeting, the council approved Resolution No. 3947 Prescribing Rules & Regulations for Sunset Memorial Cemetery. An ordinance has been drafted by the city attorney to amend the existing Montevideo Cemetery Ordinance to apply the items changed in Resolution No. 3947.

STEVE SULFLOW INTRODUCED ORDINANCE NO. 989, AN ORDINANCE AMENDING SECTIONS 3, 6 AND 8 AND ADDING SECTION 13 OF CHAPTER 7, TITLE 7, OF THE MONTEVIDEO CITY CODE, MONTEVIDEO CEMETERY.

8(B) CANNABIS MORATORIUM.

The State of Minnesota has legalized the sale and production of cannabis, with most of the business starting in January 2025. The State's Office of Cannabis Management is developing model language for ordinances to help communities address zoning requirements. To address the zoning needs for cannabis businesses, City staff need more time and, therefore, a Moratorium Ordinance was drafted for consideration. The Moratorium would be in effect until January 1, 2025.

City Attorney Nelson explained that many cities are adopting Moratoriums because the County ordinance would not address zoning issues for the city. City Manager Wolfington stated that the State of Minnesota is still developing their policies which is making it difficult for government entities to establish ordinances. Councilmember Sanborn

provided clarification for the public of the meaning of the moratorium in stating that the moratorium does not reflect a city position of prohibiting cannabis businesses. Rather, it will provide additional time for policy implementation. Councilmembers Sanborn and Olson expressed interest in representing the city in future discussions with county representatives on the issue.

IT WAS MOVED BY DAN SANBORN THAT ORDINANCE NO. 990, AN INTERIM ORDINANCE AUTHORIZING A STUDY AND IMPOSING A MORATORIUM ON THE OPERATION OF CANNABIS BUSINESSES IN THE CITY, BE ADOPTED. MOTION FOR ADOPTION OF ORDINANCE NO. 990 WAS SECONDED BY BEVERLY OLSON. THOSE VOTING IN FAVOR OF MOTION: DAN SANBORN, BEVERLY OLSON AND STEVE SULFLOW. THOSE VOTING AGAINST MOTION: NATHAN SCHMIDT. ORDINANCE FAILED 3-1.

8(C) INTRODUCTION OF ORDINANCE NO. 991.

There have been incidents where individuals are staying in their vehicles overnight in municipal parking lots. Currently, the City's ordinance does not address this type of activity. The proposed language addresses this by identifying unoccupied vehicles being permitted for overnight parking.

DAN SANBORN INTRODUCED ORDINANCE NO. 991, AN ORDINANCE AMENDING SECTION 3 OF CHAPTER 8, TITLE 6, OF THE MONTEVIDEO CITY CODE, PROHIBITED PARKING IN MUNICIPAL PARKING LOT.

9. Discussion and Miscellaneous.

- ▶ City Engineer Amborn stated that the pre-construction meeting for the 2024 Improvement Project was held last week and they are coordinating with the contractor on a start date. The contractor may be here the week of July 4<sup>th</sup> to start some of the prep work. Notices will be sent to the property owners as soon as a schedule is in place.
- ▶ Mayor Winter expressed thanks and appreciation for all of the efforts of the city staff/ Fiesta Board/volunteers involved with Fiesta Days. It was a great event that everyone enjoyed. The events brought a lot of people to our community. Other councilmembers echoed the same gratitude and excitement.

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- ▶ City Manager Wolfington expressed his gratefulness to City Clerk Glennis Lauritsen for her years of service to the city and for the assistance that Glennis has provided to him, staff and citizens.
- ▶ City Clerk Lauritsen stated that her last official day in the office will be June 28<sup>th</sup>. She thanked all who have been a part of her great career with the City of Montevideo.
- ▶ Council President Schmidt thanked everyone that attended the Firemen's Pancake Feed, stating that the turnout was fabulous.
- ▶ With a round of applause, Council conveyed their appreciation to City Clerk Lauritsen in recognition of her retirement.

Meeting adjourned at 7:30 P.M.

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Glennis A. Lauritsen, Secretary

Approved by council July 8, 2024:

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President - City Council