

CITY OF MONTEVIDEO
CITY COUNCIL PROCEEDINGS
NOVEMBER 3, 2025

The city council met in regular session Monday, November 3, 2025 in the council chambers at city hall. Council President Curtiss called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Steve Sulflow, Dan Sanborn, Dean Matthys, Beverly Olson and Bryce Curtiss. Absent: None. Mayor James Bulman present.

Also present were: City Manager Robert Wolfington, City Attorney Janice Nelson, City Engineer Mike Amborn and City Clerk Tami Schuelke-Sampson.

It was moved by Sanborn, seconded by Matthys and unanimously passed to approve the agenda, with the following modifications:

MODIFY: **5(A) CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD
ENDING OCTOBER 30, 2025 IN THE AMOUNT OF ~~\$219,048.35.~~
\$231,728.66.**

The revised list reflects the following additions:

LIQUOR

Bellboy Corporation - Inventory	\$	1,875.65
Johnson Brothers Liquor Co. - Inventory		1,572.75
Phillips Wine & Sprints - Inventory		4,199.10

MISCELLANEOUS

Avenue Insights & Analytics - Oct Software Support		2,548.00
Fusion Connect, Inc. - Phone bill		2,484.81

ADD: **5(C) CONSIDER APPLICATION FROM TWO RIVERS CHAPTER OF MN
DEER HUNTERS ASSOCIATION FOR AN EXEMPTION FROM
LAWFUL GAMBLING REQUIREMENTS TO ALLOW RAFFLE
ACTIVITIES AT THE MONTEVIDEO VFW POST 380 ON MARCH 7,
2026.**

ADD: **7(E) CONSIDER RESOLUTION ACCEPTING GIFTS/GRANTS FROM
VARIOUS ORGANIZATIONS & INDIVIDUALS.**

It was moved by Sulflow, seconded by Olson and unanimously passed to approve the minutes of the regular meeting of October 20, 2025, as presented.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.

- None.

5. Consent Agenda.

It was moved by Sanborn, seconded by Matthys and unanimously passed to approve the following consent agenda items:

5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING OCTOBER 30, 2025 IN THE (MODIFIED) AMOUNT OF \$231,728.66.

5(B) APPLICATION FROM TRINITY LUTHERAN CHURCH FOR AN EXEMPTION FROM LAWFUL GAMBLING REQUIREMENTS TO ALLOW RAFFLE ACTIVITIES AT 220 SOUTH 13TH STREET ON FEBRUARY 17, 2026.

5(C) APPLICATION FROM TWO RIVERS CHAPTER OF MN DEER HUNTERS ASSOCIATION FOR AN EXEMPTION FROM LAWFUL GAMBLING REQUIREMENTS TO ALLOW RAFFLE ACTIVITY AT THE MONTEVIDEO VFW POST 380 ON MARCH 7, 2026.

6. Public Hearings.

- None.

7. General Business.

7(A) 2026 TORT LIABILITY WAIVER.

It was moved by Sulflow, seconded by Olson and unanimously passed to NOT waive the monetary limits on the municipal tort liability insurance for 2026.

7(B) 2025 AUDIT TERMS/FEEES.

Council considered an Engagement Letter submitted by Dana F. Cole & Company, LLP, outlining audit terms and fees for the 2025 Audit. The audit fee for 2025 is proposed at \$36,500 (compared to the 2024 fee of \$34,800).

It was moved by Matthys, seconded by Olson and unanimously passed to authorize the mayor and city manager to execute the Letter of Engagement, as presented.

7(C) 2025 AMENDED BUDGET.

BEVERLY OLSON OFFERED RESOLUTION NO. 4033, A RESOLUTION ADOPTING THE AMENDED BUDGET FOR THE FISCAL YEAR 2025, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 4033 WAS SECONDED BY STEVE SULFLOW. THOSE VOTING IN FAVOR OF MOTION: BEVERLY OLSON, STEVE SULFLOW, DAN SANBORN, DEAN MATTHYS AND BRYCE CURTISS. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(D) 2026 SAFE ASSURE CONTRACT.

A renewal contract was drafted by Safe Assure Consultants, Inc., to provide the employee safety training program for 2026. The fee for 2026 would be \$8,470.18 compared to the fee in 2025 of \$8,223.48.

It was moved by Sanborn, seconded by Olson and unanimously passed to authorize the mayor and city manager to execute the proposed Service Agreement with Safe Assure, as presented.

7(E) ACCEPTANCE OF GIFTS/GRANTS.

The following gifts/grants have been received by the city:

<u>Name</u>	<u>Description</u>	<u>Amount/Value</u>
Corteva Agriscience LLC/ Pioneer Seeds	COM25CB Grant - Portable Auger/ Fire Department	\$ 2,500.00

DAN SANBORN OFFERED RESOLUTION NO. 4034, A RESOLUTION ACCEPTING GIFTS/GRANTS, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 4034 WAS SECONDED BY STEVE SULFLOW. THOSE VOTING IN FAVOR OF MOTION: DAN SANBORN, STEVE SULFLOW, DEAN MATTHYS, BEVERLY OLSON AND BRYCE CURTISS. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

8. Ordinances.

8(A) ADOPTION OF ORDINANCE NO. 996.

IT WAS MOVED BY STEVE SULFLOW THAT ORDINANCE NO. 996, AN ORDINANCE AMENDING CHAPTER 2 "PERSONNEL REGULATIONS" OF THE MONTEVIDEO CITY CODE, BE ADOPTED. MOTION FOR ADOPTION OF ORDINANCE NO. 996 WAS SECONDED BY DAN SANBORN. THOSE VOTING IN FAVOR OF MOTION: STEVE

SULFLOW, DAN SANBORN, DEAN MATTHYS, BEVERLY OLSON AND BRYCE CURTISS. THOSE VOTING AGAINST MOTION: NONE. ORDINANCE PASSED 5-0.

8(B) SUMMARY PUBLICATION/ORDINANCE NO. 996.

Due to the length of Ordinance No. 996, amending Chapter 2 “Personnel Regulation” of the Montevideo City Code, staff requested the council authorize the publication of a Summary of the ordinance, as prepared by the city attorney.

It was moved by Sanborn, seconded by Olson and unanimously passed to authorize the publication of Summary of Ordinance No. 996, as requested.

8(C) ADOPTION OF ORDINANCE NO. 997.

IT WAS MOVED BY STEVE SULFLOW THAT ORDINANCE NO.997, AN INTERIM ORDINANCE AUTHORIZING A STUDY AND IMPOSING A ONE-YEAR MORATORIUM ON THE ESTABLISHMENT OR EXPANSION OF DATA CENTERS IN THE CITY, BE ADOPTED. MOTION FOR ADOPTION OF ORDINANCE NO. 997 WAS SECONDED BY DAN SANBORN. THOSE VOTING IN FAVOR OF MOTION: STEVE SULFLOW, DAN SANBORN, BEVERLY OLSON AND BRYCE CURTISS. THOSE VOTING AGAINST MOTION: DEAN MATTHYS. ORDINANCE PASSED 4-1.

8(D) SUMMARY PUBLICATION/ORDINANCE NO. 997.

Due to the length of Ordinance No. 997, an interim ordinance authorizing a study and imposing a one-year moratorium on the establishment or expansion of data centers in the City, staff requested the council authorize the publication of a Summary of the ordinance, as prepared by the city attorney.

It was moved by Sanborn, seconded by Olson to authorize the publication of Summary of Ordinance No. 997, as requested. Those voting in favor or motion: Sanborn, Olson, Sulflow and Curtiss. Those against motion: Matthys. Motion passed 4-1.

9. Discussion and Miscellaneous.

9(A) BOARDS AND COMMISSIONS UPDATES.

- ▶ Mayor Bulman manned the EDA booth at the career fair at the Montevideo High School this evening. The turnout was great and there are some individuals that are interested in becoming entrepreneurs within our community. He provided those individuals with the Community Development Coordinator, Jessica Dahms, contact information.

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9(B) OTHER.

- ▶ Councilmember Sanborn stated he worked with an electrician this morning and the lights on the tractor are working and more lights will be added. Councilmember Olson complimented the new lights at Artigas Plaza that Sanborn also helped with.
- ▶ Councilmember Matthys was excited for the huge turnout he had at his home for Halloween. He estimated 500 people and stated his display will be bigger next year.
- ▶ City Manager Wolfington encouraged people with dogs to utilize Wags Bark Park that is located on Ashmore Avenue along the trail and by the Public Works building.

Meeting adjourned at 7:17 P.M.

Tami Schuelke-Sampson, Secretary

Approved by council November 17, 2025:

President - City Council