

CITY OF MONTEVIDEO
CITY COUNCIL PROCEEDINGS
NOVEMBER 17, 2025

The city council met in regular session Monday, November 17, 2025 in the council chambers at city hall. Council President Curtiss called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Council members present: Steve Sulflow, Dan Sanborn, Dean Matthys, Beverly Olson (arrived at 7:08) and Bryce Curtiss. Absent: None. Mayor James Bulman present.

Also present were: City Manager Robert Wolfington, City Attorney Janice Nelson, City Engineer Mike Amborn and City Clerk Tami Schuelke-Sampson.

It was moved by Sulflow, seconded by Sanborn and unanimously passed to approve the agenda, with the following modifications:

MODIFY: 5(A) **CONSIDER APPROVAL OF VERIFIED CLAIMS FOR THE PERIOD ENDING NOVEMBER 13, 2025 IN THE AMOUNT OF ~~\$127,939.40~~: \$203,946.94.**

The revised list reflects the following additions:

LIQUOR

| | |
|--|-------------|
| Bellboy Corporation - Inventory | \$ 4,219.60 |
| Dahlheimer Beverage Green Isle - Inventory | 13,804.77 |
| Johnson Brothers Liquor Co. - Inventory | 7,997.30 |
| Madison Bottling - Inventory | 7,496.35 |
| Phillips Wine & Sprints - Inventory | 3,343.67 |

MISCELLANEOUS

| | |
|--|-----------|
| Clearwater Community Solar - Solar bills | 34,225.16 |
| Montevideo Chamber of Commerce - Bills Oct & Nov | 4,920.69 |

ADD: 7(D) **CONSIDER OFFERING COLONIAL LIFE SUPPLEMENTAL INSURANCE FOR CITY STAFF.**

ADD: 9(C) **CLOSED SESSION TO DISCUSS REAL ESTATE TRANSACTION.**

A portion of this discussion may be closed in accordance with Minnesota State Statute 13D.05, Subd. 3, for the purpose of discussing a real estate transaction.

It was moved by Sanborn, seconded by Matthys and unanimously passed to approve the minutes of the regular meeting of November 3, 2025, as presented.

4. Notices/Communications/Announcements or Appearance of Interested Citizens.

- None.

5. Consent Agenda.

It was moved by Sanborn, seconded by Matthys and unanimously passed to approve the following consent agenda items:

5(A) VERIFIED CLAIMS FOR THE PERIOD ENDING NOVEMBER 13, 2025 IN THE (MODIFIED) AMOUNT OF \$203,946.94.

5(B) REQUEST BY THE MONTEVIDEO AREA CHAMBER OF COMMERCE FOR USE OF CITY PROPERTY IN CONJUNCTION WITH A HOLIDAY PARADE ON THURSDAY, DECEMBER 4, 2025, 5:00-6:15 P.M.

6. Public Hearings.

- None.

7. General Business.

7(A) ACCEPTING DNR GRANT FOR FIRE DEPARTMENT.

Earlier this year the City was awarded a \$5,000 matching grant for the purchase of new pagers and radios for the Montevideo Fire Department. The grant is a 50/50 match with the City participating with \$5,000 in the match. This is one of two grants the Fire Department received this year. The other was from FEMA providing a grant for turnout gear. The final approval should have been done in March but was missed following some delays on the approval of the grant. Staff is looking for approval to accept the grant to finalize the purchase.

It was moved by Sulflow, seconded by Sanborn to accept the DNR grant, as presented. Voting in favor of motion: Sulflow, Sanborn and Curtiss. Those voting against motion: Matthys. Motion passed 3-1.

7(B) 2026 POLLING PLACE DESIGNATION.

DAN SANBORN OFFERED RESOLUTION NO. 4035, A RESOLUTION DESIGNATING THE TACC AS THE POLLING PLACE FOR ALL 2026 ELECTIONS, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 4035 WAS SECONDED BY DEAN MATTHYS. THOSE VOTING IN FAVOR OF MOTION: DAN SANBORN, DEAN MATTHYS, STEVE SULFLOW AND BRYCE CURTISS. THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 4-0.

7(C) LRIP PROGRAM/BLACK OAK RECONSTRUCTION.

Staff would like to apply for a Mn/DOT Local Road Improvement Grant (LRIP) for the reconstruction of Black Oak Avenue, from 17th Street to the west entrance of Runnings. This route serves a regional significance as access to the school's early learning center and daycare facility, as well as other commercial businesses which has significantly increased the daily traffic count. If awarded the grant, the city would complete this project in 2027. The city would bond for the proposed improvements and be reimbursed through grant funds. The maximum amount that can be requested is \$1.5 Million. The city would be responsible for engineering costs and capital construction costs above the grant award. A resolution was prepared which would authorize the city manager and city engineer to complete and submit the application which is due December 12, 2025.

STEVE SULFLOW OFFERED RESOLUTION NO. 4036, A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE MN/DOT LOCAL ROAD IMPROVEMENT PROGRAM, AND MOVED ITS ADOPTION. MOTION FOR ADOPTION OF RESOLUTION NO. 4036 WAS SECONDED BY DEAN MATTHYS. THOSE VOTING IN FAVOR OF MOTION: STEVE SULFLOW, DEAN MATTHYS, DAN SANBORN, BEVERLY OLSON AND BRYCE CURTISS . THOSE VOTING AGAINST MOTION: NONE. RESOLUTION PASSED 5-0.

7(D) SUPPLEMENTAL INSURANCE OFFERING.

The City of Montevideo has signed up with MetLife/Colonial Life to provide Paid Family Medical Leave insurance. As part of the agreement, MetLife/Colonial Live would need to have two employees sign up for supplemental insurance products. The City currently provides access to AFLAC for supplemental insurance, which is paid directly by the employee through payroll deduction. Colonial Life would provide similar products and would be handled the same way as AFLAC through payroll deductions. There would be no cost to the City and provides employees with additional supplemental insurance options.

It was moved by Sanborn, seconded by Sulflow and unanimously passed to approve offering Colonial Life as an additional supplemental insurance to employees, as presented.

8. Ordinances.

- None.

9. Discussion and Miscellaneous.

9(A) BOARDS AND COMMISSIONS UPDATES.

- ▶ Councilmember Sanborn stated that the airport commission will be meeting tomorrow evening and the hospital board on Wednesday.
- ▶ City Manager Wolfington stated the EDA meets tomorrow morning.

9(B) OTHER.

- ▶ Councilmember Olson is excited at how great the lights on the tractor look.
- ▶ Mayor Bulman has been working with City Manager Wolfington and Community Development Coordinator Dahms to update signage. He provided handouts of two options and explained them. Mayor Bulman is going to take the lead on fundraising and will provide updates to the Council the beginning of next year. He has received quotes to get an estimate of what is needed for the new signage and work on the signs could begin as early as next spring.

- ▶ Mayor Bulman provided a handout with a proposal for Council to rename West Nichols Avenue from First Street to Parkway Drive to Keith Hein Drive and Sherman Avenue from first Street to Parkway Drive to Glen Herfurth Drive. Both of these individuals were very influential in this community over the past several decades. All councilmember supported this proposal and an ordinance will be drafted and brought to council.

At 7:20 P.M., a brief recess was taken to allow members of the audience to leave the council chambers prior to the Closed Session.

9(C) CLOSED SESSION - REAL ESTATE TRANSACTION.

At 7:22 P.M., the council moved into closed session to discuss a real estate transaction involving a parcel of land located 310 Eureka Avenue known as Parcel ID #70-375-0710 and pending litigation. In attendance were council members Olson, Suflow, Sanborn, Matthys and Curtiss, Mayor Bulman, City Manager Wolfington, City Clerk Schuelke-Sampson and City Attorney Nelson. The closed session was recorded on a flash drive which will be kept in accordance with the city's adopted records retention schedule, after which time the media will be destroyed.

The closed session ended at 7:32 P.M. and the council moved back into regular session.

Meeting adjourned at 7:33 P.M.

Tami Schuelke-Sampson, Secretary

Approved by council December 1, 2025:

President - City Council