



ZONING & BUILDING PERMIT APPLICATION

103 Canton Avenue / P.O. Box 517 / Montevideo, MN 56265
 Phone: 320-269-6575 Fax: 320-269-9340

DATE ISSUED: _____ PERMIT NO: _____
 Property Address: _____ Property ID No: _____
 Applicant: _____ Phone: _____
 Owner: _____ Phone: _____
 Address: _____
 Contractor: _____ Phone: _____
 Address: _____ License #: _____ Lead Cert #: _____
 Architect/Engineer: _____ Phone: _____
 Address: _____

ZONING PERMIT

Legal Description: _____
 Proposed Use: _____
 Zoning District: R1 R2 R3 B1 B2 FP I1 I2 AO
 Flood Zone District: A B C D Corner Lot Interior Lot
 Site Plan Reviewed? Yes No Site Plan Approved? Yes No N/A
 Comments: _____
 Approval/Zoning Administrator: _____ Date: _____

NOTICE: Property owner is responsible for determining location of property lines and public and private utility easements.

BUILDING PERMIT

For: New Construction Addition Maintenance Remodeling Other

Proposed Construction: _____
 Building Dimensions: _____ Square Footage: _____
 Comments: _____

Valuation/Proposed Construction:	\$ _____	Occupancy Classification	_____
Building Permit Fee:	\$ _____	Type of Construction	_____
State Surcharge:	\$ _____	Single Family Residence	<input type="checkbox"/>
License Fee:	\$ _____	Multi Family Dwelling	<input type="checkbox"/>
Investigation Fee:	\$ _____	Commercial	<input type="checkbox"/>
SUBTOTAL:	\$ _____	Industrial	<input type="checkbox"/>
Plan Review Fee:	\$ _____	Residential Garage, attached	<input type="checkbox"/>
WAC/SAC Fee:	\$ _____	Residential Garage, detached	<input type="checkbox"/>
TOTAL:	\$ _____	Other	<input type="checkbox"/>

Code Requirement: Foundation location survey, posting of building permit card and site address.
Inspection Required: Footings/foundation/framing/insulation/wallboard/plumbing/heating/final. Add'l inspections may be required by Building Official.
Notice: A certificate of occupancy is required prior to occupancy of a structure. A certificate of occupancy will be issued following final inspection of the structure by the Building Official. Occupancy prior to the final inspection will not be allowed unless approval is given by the Building Official. Permit shall be null and void if authorized work is not started within 180 days, or if work is suspended or abandoned for 180 days or more after work is started. Note: The issuance of permits and conduction of inspections does not constitute guarantee of absolute Code compliance from the City.

Applicant Signature _____ Date _____ Building Official Signature _____ Date _____